

Public Document Pack

Kirklees Council



Virtual Meeting - online

Tuesday 5 January 2021

Dear Member

A meeting of Council will take place remotely on Wednesday 13 January 2021 at 5.30pm.

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: Announcements by the Mayor and Chief Executive

To receive any announcements from the Mayor and Chief Executive.

2: Apologies for absence

Group Business Managers to submit any apologies for absence.

3: Minutes of Previous Meeting

To agree and authorise the Mayor to sign the Minutes of Council held on 25 November 2020.

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4: Declaration of Interests 5 - 6

The Councillors will be asked to say if there are any items of the Agenda in which they have a Disclosable Pecuniary Interests, which would prevent them from participating in any discussion of them items or participating in any vote upon the items, or any other interests.

5: Children and Young People's Partnership Plan 7 - 26

To receive the Kirklees Children and Young People's Plan, including an update on the work and status of the Children and Young People's Partnership.

Contact: Mary White, Commissioning and Partnerships Manager

6: Half Yearly Monitoring on Treasury Management Activities 27 - 48

To receive the Half Yearly Monitoring of Treasury Activity report.

Contact: James Anderson, Head of Accountancy

7: Appointment of Chair of Standards Committee 49 - 52

To consider the appointment of the Chair of Standards Committee.

Contact: Samantha Lawton, Head of Governance

8: Minutes of Cabinet and Cabinet Committee - Local Issues 53 - 88

To receive the Minutes of the Meetings of (i) Cabinet held on 1 September 2020, 22 September 2020, 20 October 2020 and 23 October 2020 and (ii) Cabinet Committee – Local Issues held on 18 August 2020 and 12 October 2020.

9: Oral Questions to the Leader and Cabinet Members

To receive oral questions and comments to Cabinet Members on their portfolios and Cabinet Minutes.

- (i) The Leader of the Council
 - (ii) The Deputy Leader of the Council / Regeneration Portfolio (Councillor McBride)
 - (iii) Children's Portfolio (Councillor Kendrick)
 - (iv) Corporate Portfolio (Councillor Turner)
 - (v) Culture and Greener Kirklees Portfolio (Councillor P Davies)
 - (vi) Environment Portfolio (Councillor Mather)
 - (vii) Health and Social Care Portfolio (Councillor Khan)
 - (viii) Housing and Democracy (Councillor Scott)
 - (ix) Learning, Aspiration and Communities Portfolio (Councillor Pattison)
-

10: Minutes of Other Committees

89 - 148

To receive for information the minutes of the following Committees;

- (i) Corporate Governance and Audit Committee
 - (ii) Corporate Parenting Board
 - (iii) Health and Wellbeing Board
 - (iv) Overview and Scrutiny Management Committee
 - (v) Personnel Committee
 - (vi) Standards Committee
-

11: Oral Questions to Chairs of Committees, Sub Committees and Panels, and Spokespersons of Joint Committees/External Bodies

- (a) Corporate Governance and Audit Committee (Councillor Simpson)
- (b) Corporate Parenting Board (Councillor Kendrick)
- (c) Health and Wellbeing Board (Councillor Kendrick)
- (d) Licensing and Safety Committee – including Licensing Panel and Regulatory Panel (Councillor A U Pinnock)
- (e) Overview and Scrutiny Management Committee (Councillor Smaje)
- (f) Personnel Committee (Councillor Pandor)
- (g) Planning Sub Committee - Heavy Woollen Area (Councillor S Hall)

- (h) Planning Sub Committee – Huddersfield Area
(Councillor Lyons)
 - (i) Scrutiny Panel – Children’s (Councillor Marchington)
 - (j) Scrutiny Panel – Corporate (Councillor Cooper)
 - (k) Scrutiny Panel – Economy and Neighbourhoods
(Councillor Uppal)
 - (l) Scrutiny Panel – Health and Adult Social Care
(Councillor Zaman)
 - (m) Standards Committee (to be determined at Agenda Item 7)
 - (n) Strategic Planning Committee (Councillor S Hall)
 - (o) Kirklees Neighbourhood Housing (Councillor Mather)
 - (p) Kirklees Active Leisure (Councillor Sokhal)
 - (q) West Yorkshire Combined Authority (Councillor Pandor)
 - (r) West Yorkshire Combined Authority Transport Committee
(Councillor Homewood)
 - (s) West Yorkshire Fire and Rescue Authority
(Councillor O’Donovan)
 - (t) West Yorkshire Joint Services Committee (Councillor Zaman)
 - (u) West Yorkshire Police and Crime Panel (Councillor Ahmed)
-

By Order of the Council



Chief Executive

Contact Officer: Andrea Woodside

COUNCIL

KIRKLEES COUNCIL

**At the Meeting of the Council of the Borough of Kirklees held at
Virtual Meeting - online on Wednesday 25 November 2020**

PRESENT

The Mayor (Councillor Mumtaz Hussain) in the Chair

COUNCILLORS

Councillor Masood Ahmed	Councillor Mahmood Akhtar
Councillor Karen Allison	Councillor Bill Armer
Councillor Gulfam Asif	Councillor Donna Bellamy
Councillor Martyn Bolt	Councillor Cahal Burke
Councillor Aafaq Butt	Councillor Andrew Cooper
Councillor Nosheen Dad	Councillor Paola Antonia Davies
Councillor Paul Davies	Councillor Richard Eastwood
Councillor Donald Firth	Councillor Eric Firth
Councillor Michelle Grainger-Mead	Councillor Charles Greaves
Councillor David Hall	Councillor Steve Hall
Councillor Lisa Holmes	Councillor Erin Hill
Councillor James Homewood	Councillor Yusra Hussain
Councillor Christine Iredale	Councillor Viv Kendrick
Councillor Musarrat Khan	Councillor John Lawson
Councillor Vivien Lees-Hamilton	Councillor Susan Lee-Richards
Councillor Fazila Loonat	Councillor Gwen Lowe
Councillor Aleks Lukic	Councillor Terry Lyons
Councillor Andrew Marchington	Councillor Naheed Mather
Councillor Peter McBride	Councillor Bernard McGuin
Councillor Alison Munro	Councillor Richard Murgatroyd
Councillor Darren O'Donovan	Councillor Shabir Pandor
Councillor Nigel Patrick	Councillor Carole Pattison
Councillor Mussarat Pervaiz	Councillor Amanda Pinnock
Councillor Andrew Pinnock	Councillor Kath Pinnock
Councillor Mohammad Sarwar	Councillor Cathy Scott
Councillor Will Simpson	Councillor Elizabeth Smaje
Councillor Anthony Smith	Councillor Mohan Sokhal
Councillor John Taylor	Councillor Kath Taylor
Councillor Mark Thompson	Councillor Graham Turner
Councillor Sheikh Ullah	Councillor Harpreet Uppal
Councillor Rob Walker	Councillor Lesley Warner
Councillor Michael Watson	Councillor Paul White
Councillor Habiban Zaman	

1 Announcements by the Mayor and Chief Executive

The Mayor advised that a late and urgent item regarding changes to proportionality, arising from the recent change in the composition of the Council, would be considered at the meeting.

In recognition of the resignation of Councillor Charlotte Goodwin, Birstall and Birkenshaw ward, tributes were paid by Councillor D Hall and Councillor Smaje.

2 Apologies for absence

Apologies for absence were received on behalf of Councillor Kaushik and Councillor R Smith.

3 Minutes of Previous Meeting

RESOLVED – That the Minutes of the Meeting held on 21 October be approved as a correct record.

4 Declaration of Interests

Councillor K Pinnock declared an ‘other’ interest in Agenda Item 5 (Minute No. 5 refers) on the grounds that, by virtue of her role as a Member of the House of Lords, she would be making representations and determining the Order at a future date.

5 West Yorkshire Devolution - Consent to Draft Order

It was moved by Councillor Pandor, seconded by Councillor McBride, and

RESOLVED -

- 1) That the comments of Council regarding the content of the report, and the draft Order, as attached at Appendix 2, be noted.
- 2) That the draft Order (Appendix 2), to establish a mayoral combined authority and associated changes as set out in the ‘minded to’ Devolution Deal be endorsed.
- 3) That the updated timetable, as attached at Appendix 1, and the next steps, which are subject to consent being given by the Constituent Councils and Combined Authority, to the Order that the Secretary of State will lay the Order in Parliament in December 2020, be noted.
- 4) That it be noted that Corporate Governance and Audit Committee are currently considering proposed governance and reporting arrangements between the proposed Mayoral Authority and the Council.
- 5) That it be noted that the decision taken by Cabinet shall be exempt from Call-In, as agreed by the Chair of Overview and Scrutiny Management Committee, upon grounds of urgency as set out at para. 3.6 of the report.

6 Allocation of Seats

(This matter was considered as a late and urgent item).

It was moved by Councillor Sokhal, seconded by Councillor J Taylor and

RESOLVED –

- 1) That the allocation of seats to groups and to independent councillors be in accordance with the schedule as attached an Appendix A of the report and

Council - 25 November 2020

that authority be delegated to the Chief Executive to work with the independent councillors to finalise the allocation of the seats to the independent councillors and to advise the Head of Governance of the membership accordingly.

- 2) That the finalisation of the allocation of seats on the Overview and Scrutiny Panels be delegated to the Group Business Managers and to advise the Head of Governance on the allocation of the places accordingly.
- 3) That any changes to joint authorities or outside bodies are delegated to the Monitoring Officer in consultation with the Group Business Managers and to advise the Head of Governance on the membership accordingly.

7

Overview and Scrutiny Annual Report 2019/2020

Council received and noted the Overview and Scrutiny Annual Report for 2019/2020 and an overview of the activities of the Scrutiny Panels for (i) Adult Health and Social Care (ii) Corporate (iii) Economy and Neighbourhoods and (iv) Children's, as well as the Ad Hoc Panel on Elective Home Education.

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KIRKLEES COUNCIL			
COUNCIL/CABINET/COMMITTEE MEETINGS ETC			
DECLARATION OF INTERESTS			
Council			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Name of meeting: Council

Date: 13th January 2021

Title of report: Kirklees Children and Young People’s Partnership Plan

Purpose of report: To present the Kirklees Children and Young People’s Plan to council for endorsement, and to update members on the work and status of the Children and Young People’s Partnership

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes – the Plan is for all Kirklees Children and Young People.
Key Decision - Is it in the <u>Council’s Forward Plan (key decisions and private reports)?</u>	No
The Decision - Is it eligible for call in by Scrutiny?	Yes. The Plan was discussed at the Children and Families Scrutiny Panel 17 January 2020
Date signed off by <u>Strategic Director</u> & name	Mel Meggs, Strategic Director for Children & Families - 31.03.20
Is it also signed off by the Service Director for Finance?	Eamonn Croston – Service Director, Finance. 29.06.20
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Julie Muscroft, Service Director, Legal, Governance and Commissioning - 01.07.20
Cabinet member portfolio	Give name of Portfolio Holder/s Cllr Viv Kendrick Cllr Carole Pattison

Electoral wards affected: All - The Children and Young People’s Plan sets priorities to address the needs of the whole child population

Ward councillors consulted: Councillors nominated as representatives at the Children’s Partnership, Health and Wellbeing Board, the Children’s Scrutiny Panel and Cllrs Kendrick & Pattison as Portfolio holders.

Public.

Has GDPR been considered? GDPR has been considered. This report contains no personal data that may identify an individual.

1. Summary

- This report updates members on the relaunched Children and Young People's Partnership and asks council to endorse its Children and Young People's Plan
- The Children and Young People's Plan sets out the Partnership's agreed priorities. These enable the council and its statutory and third sector partners to focus attention to work towards achieving a shared ambition to give children and young people in Kirklees the *Best Start in Life*.
- The plan provides a framework for partners to collaborate, share expertise, and work across the system to bring about positive changes that improve children's outcomes.
- The report is referred to council after endorsement at the Cabinet meeting on 13th July 2020.

Information required to take a decision

2. Background

The Children and Young People's Partnership

2.1 The Children and Young People's Partnership was relaunched in March 2019 at an event attended by 80 participants from a cross section of organisations working with children in Kirklees. The Children and Young People's Partnership had been paused for the previous 18 months to focus attention and resources on the Improvement Board and its work. The old Children and Young People's Partnership was a formal committee, with a closed membership of senior leaders and a traditional committee cycle.

2.2 A new Partnership model was developed at the March consultation and relaunch event. It aspires to bring together members' collective insight, expertise and resources to collaborate to achieve **the best start in life** for children and young people. Membership of the new Partnership is open to all organisations from the public and third sector, including strategic managers, frontline workers, elected representatives, and both specialist and universal service providers. Members are accountable to each other and to children, young people and families in Kirklees. There is no formal committee structure, no formal decision-making responsibilities. The people involved are there because they want to collaborate to achieve ambitions for children.

2.3 The Partnership has agreed that it will:

- Focus energy and expertise on agreed priority areas of work;
- Share intelligence and insight into children and young people's experiences so that children's outcomes and services are improved, and work is evidence-led;
- Use collective insight into children's voice and views to influence and shape its work
- Collaborate effectively to use partner organisations' resources to address to collective goals & priorities;
- Influence, inform and provide strategic leadership in the children's sector;
- Develop a Children and Young People's Plan and agree key, shared priorities, based on evidence of need that members bring their collective energy and focus to;
- Provide analysis to inform service improvements, transformation and cultural change, including an annual review of key outcome data and updates from related partnerships
- Provide coherence for a range of thematic partnerships and plans that affect Children and Young People's outcomes.

2.4 The Partnership has agreed that its members will:

- Work restoratively – with not to or for
- Listen to and value children's voices
- Share power and responsibility across sectors and agencies

- Provide challenge and support to hold each other to account
- Celebrate and serve the diverse needs of people and places in Kirklees.

2.5 The Children and Young People's Plan

2.5.1 There is no longer a statutory requirement to produce a Children and Young People's Plan. However, there is consensus in the Partnership that a Plan provides a collective focus and clarity about the priorities to be championed and addressed across the Partnership. Work with the new Children and Young People's Partnership has focussed on assessing intelligence and insight from a range of sources to agree priorities. (e.g. KJSA, Year 9 Health Survey, Community Hubs' insight; young people's voice and influence work and commentary; service key performance data on outcomes for the child population and for specific vulnerable groups). A new Children and Young People's Plan has been developed and is attached.

2.5.2 The Children and Young People's Partnership has identified and agreed nine priorities that support good outcomes for all children. The priorities will help close the gaps in children's inequalities and their life chances.

2.5.3 Six of the Priorities are already being addressed by existing cross sector thematic partnerships. For these, the Children and Young People's Partnership will support and share that work more widely, but not seek to undertake additional work to avoid confusion, duplication and displacement. The six priorities where work is ongoing are:

- **Emotional health and resilience** –Children's Integrated Commissioning Group manages this priority
- **Early Support in communities** – Kirklees Children's Safeguarding Partnership Task & Finish Group, and the Best Start Partnership manage this priority
- **Food & Physical Activity** – Health & Wellbeing Board; Thriving Kirklees, Active Kirklees manage this priority
- **Vulnerability to criminal exploitation** – Youth Development Programme Board; Kirklees Children's Safeguarding Partnership; Communities Board manage this priority.
- **Gaps in educational attainment** between some population groups and the Kirklees attainment rates –Education and Learning Partnership Board & Community Hubs manage this priority.
- **Outcomes for Looked After children** –Corporate Parenting Board; Improvement Board; Kirklees Safeguarding Children Partnership manage this priority.

2.5.4 Three new priority areas identified required new cross sector management arrangements. They are:

- **To reduce the effects of poverty on children**– This priority is being developed in collaboration with Tackling Poverty Partnership. This cross sector group is developing work to reduce the effects of poverty across the Kirklees population, including addressing child poverty as part of family& household poverty.
- **To support inclusion and better outcomes for LGBT+ young people** – a new cross partnership working group is leading and developing this work.

- **To grow our youth offer – places to go, people to see, things to do.** This work is being developed and delivered through the new Youth Programme Development Board arrangements, and its workstreams on detached youth work; prevention & community-based youth offers; a new practice model, & developing appropriate places to go – facilities and safe spaces for youth work

2.5.6 The covid-19 pandemic has changed the wider context that this work happens in, how partners deliver services, and who experiences the inequalities that often underpin poorer outcomes. The identified priorities remain relevant during and post pandemic. Partners will review intelligence and adjust planning and interventions to respond to the consequences of the pandemic and to re-shape provision where needed.

2.6 Governance and Accountability

The Health and Wellbeing Board has agreed to take on the oversight of this work (21 November 2019). The rationale for this includes:

- The Board already has oversight for a range of local planning and services
- The Board's membership includes the relevant cross-sector organisations
- The contribution that the Children and Young People's Plan makes to achieving the Health and Wellbeing Strategy

3 Implications for the Council

3.1 Working with People

The Children and Young People's Partnership has committed to working restoratively, and to listen to and value children and Young People's voices. The insight used to determine the priorities in the plan included looking at and listening to the views of children. The agencies involved in the partnership work directly with local children and families, listening to and sharing their views. Partners are asked to canvass and share the views of service users as we address different topics. There are a range of ways that we consult with and listen to children and families – including surveys, advocacy groups, service user groups, structures such as reference groups, voice and influence groups and using insight already gathered or commissioning / undertaking new consultation where necessary. This insight provides a rationale for how we work and what we prioritise.

3.2 Working with Partners

The Plan is an important platform for engaging partners, agreeing shared values and identifying shared priorities. The Children and Young People Plan has been co-produced by cross-sector partners – including statutory services (including council, health, police, probation, schools) and community and voluntary organisations – from large commissioned organisations to neighbourhood youth groups. There are currently 56 organisations represented, and an open door for new members who share the Partnership's principles and objectives to join. Partners are involved in developing, managing, delivering and challenging the Plan and the work of the Partnership.

3.3 Place Based Working

Where children live shapes their experiences and outcomes, and their economic and social circumstances. Place and neighbourhood are important and influential, to both everyday experience (for learning, play, neighbourliness or isolation, access to opportunities and services) and longer-term outcomes – such as health and economic activity and status. The evidence and intelligence that the Plan is based on included an analysis of how place-based information can shape interventions, by evidencing different rates of demand, unequal outcomes between areas, for example. Our understanding of Place influences the way that we work and how we deploy resources.

3.4 Climate Change and Air Quality

Not directly applicable. Action plans to address the priorities will consider their responsibilities to reduce environmental impacts as part of their planning and monitoring.

3.5 Improving outcomes for children

Giving children the Best Start in life is at the heart of the Children and Young People's Plan. This shared outcome provides the core rationale for the Plan and the Partnership. The Plan sets out the overarching priorities for partners to address collaboratively in order to improve outcomes in learning & achievement, safeguarding, health, economic wellbeing, reducing inequalities of outcomes for some population groups (including looked after children, children living in poverty and LGBT+ children and young people). The Children and Young People's Plan's appendix records key outcomes and indicators for the Partnership to track. Regular reports on work to address the key priorities will be made to the Health and Wellbeing Board to review progress.

3.6 Other (eg Legal/Financial or Human Resources)

Producing a Children and Young People's Plan is no longer a statutory requirement. However the Council's constitution requires approval by Full Council where one is developed, as it is part of the Council's policy framework.

There are no specific legal or resource implications from the CYP Plan. As work develops to address its priorities, opportunities for changing systems and services to improve outcomes will be identified, which may have implications for resource allocation. Where appropriate, these will be reported separately.

4 Consultees and their opinions

4.1 The Children and Young People's Plan has been developed collaboratively by members of the Partnership participating in three Partnership Events.

In March 2019, 70 people attended the event, from a range of services and agencies in the public and voluntary sector, including safeguarding, learning providers (from pre-school to higher education), youth offending, criminal justice; health (Clinical Commissioning Groups, Public Health, family support, young people's activity programmes, voice and influence, SEND (Special Educational Needs & Disability) services; commissioning, housing & housing support, community development, research & intelligence; careers, training & development. This event was designed to consult about whether we should re-launch a CYP Partnership and, if so, what its main objectives and operating principles should be. Attendees assessed a range of available insight and data about children's lives and outcomes. Participants were asked to identify areas of concern and assess whether those concerns were both sufficient in scale and likely to benefit from a partnership system wide response. This process gave us a 'long list' of priorities.

4.2 The June 2019 event further tested out the priorities suggested in March, and identified whether issues were of high concern, were already in view and the subject of collective action. It asked attendees to identify effective actions and practice to find out more about what is already happening to address a priority, and the effectiveness of impact of that work – and what else we could do or should stop doing.

4.3 The September 2019 Event fed back the outcomes of the consultation exercise and agreed the Plan's nine priorities.

4.4 Elected members have been consulted as portfolio holders for children's services, as members of the Partnership, the Health & Wellbeing Board and through discussion at a Scrutiny panel. Their insight and comments have contributed to the final shape of the Plan.

4.5 Children and young people's views and experiences are a key strand of the evidence that is used to set priorities, determine interventions and to evaluate impact. Their views are captured through formal and informal routes. These include working with focus groups, school councils, the Youth Council and Children in Care Council. We receive feedback through specific projects (such as the LGBT+ yOUTH Mystery Shopper project), by talking to service users about their experiences, inviting them to work with us to plan or comment on proposals and through the now annual Year 9 Health Survey. Members of the Partnership engage with the children and young people who they work with and use this insight to advocate for them. Where it is appropriate, the Partnership and its members commission specific pieces of work to engage with children and young people.

5 Next steps and timelines

5.1 Council will be asked to endorse the Children and Young People's Plan (as part of the policy framework).

5.2 The Plan will be monitored by the Children and Young People's Partnership, with specific priorities being the responsibility of identified thematic partnerships. The Health and Wellbeing Board will provide governance oversight, receiving reports on the work to address new priorities and the impact on children's outcomes. The Children and Young People's Partnership will review key indicators of children's wellbeing and outcomes as a regular part of its work, and formally as part of an annual review of the Plan.

5.3 It is anticipated that work on the Plan will result in changes to service delivery as this is an explicit intention – to identify where we can improve children's outcomes by delivering services differently. The ways in which this happens will also be reported through partners' management and governance arrangements.

6 Officer recommendations and reasons

Council are asked to endorse the new Children and Young People's Plan.

7 Cabinet Portfolio Holder's recommendations

The Children and Young People's Plan sets out how we work with skilled and committed partners to support Kirklees' children to have the Best Start in Life. The Plan is no longer statutory, but it is still an important tool to set out how agencies working with and for children and families choose to collaborate to achieve our ambitions and outcomes for children. Council are asked to endorse the new Children and Young People's Plan.

8 Contact officer

Mary White, commissioning & Partnerships Manager, Children's Services.
Mary.white@kirklees.gov.uk. 01484 221000 / 07976497683

9 Background Papers and History of Decisions

The Children and Young People's Plan 2019 – 2022 is appended.

13th July 2020 – Cabinet approved the Children and Young People’s Plan & accompanying report and referred the CYP Plan to council for endorsement.

24th January 2020 - Corporate Governance and Audit Committee approved a report recording that the Health and Wellbeing Board had agreed to provide governance for this work and to amend its Terms of Reference to do so at their meeting on 21st November 2019. The proposed changes to Terms of Reference will now progress to council

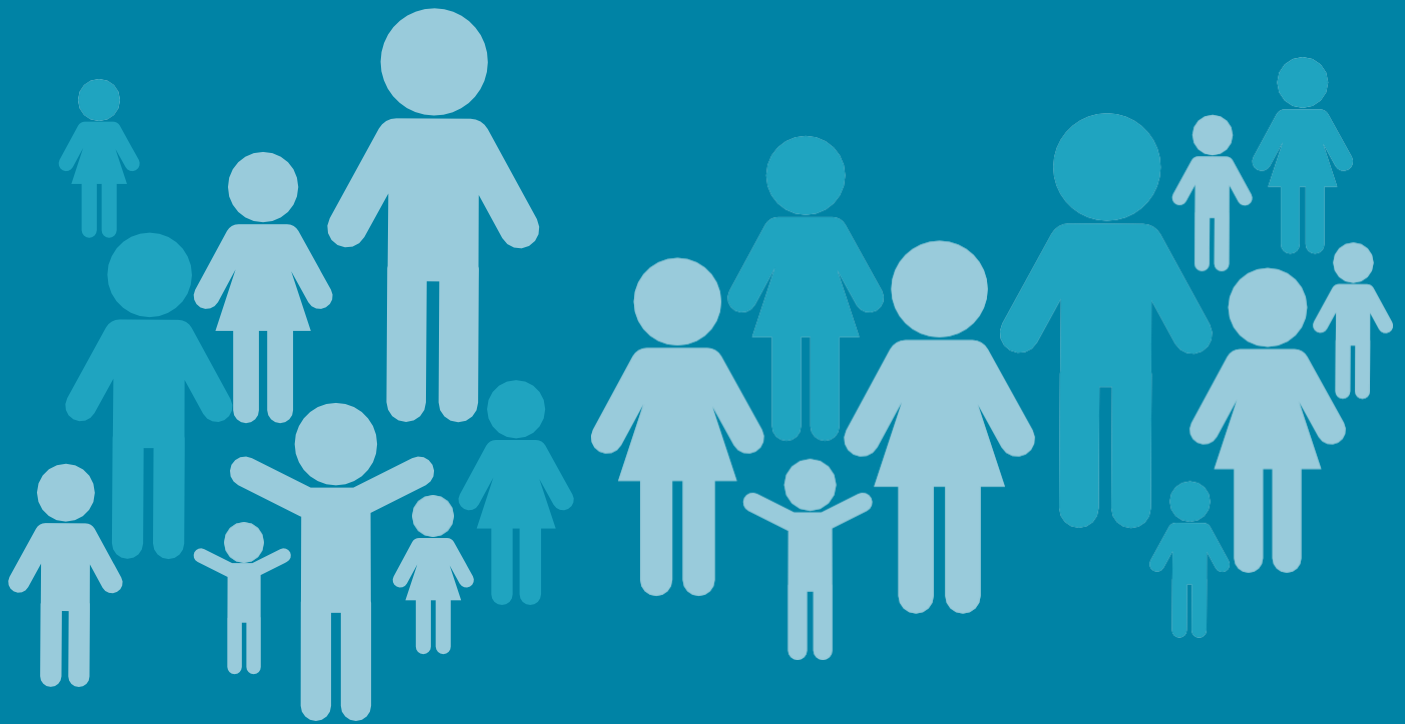
The 17th January 2020 Children’s Scrutiny Panel discussed a report on the new Children and Young People’s Plan and gave their insight and comments on the arrangements described and the contents of the Plan.

10 Service Director responsible

Tom Brailsford, Service Director for Resources, Improvement and Partnerships, Children’s Services. Tom.brailsford@kirklees.gov.uk 01484 221000 / tel:07711 015748.

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Children and Young People's Plan 2020 - 2023 draft

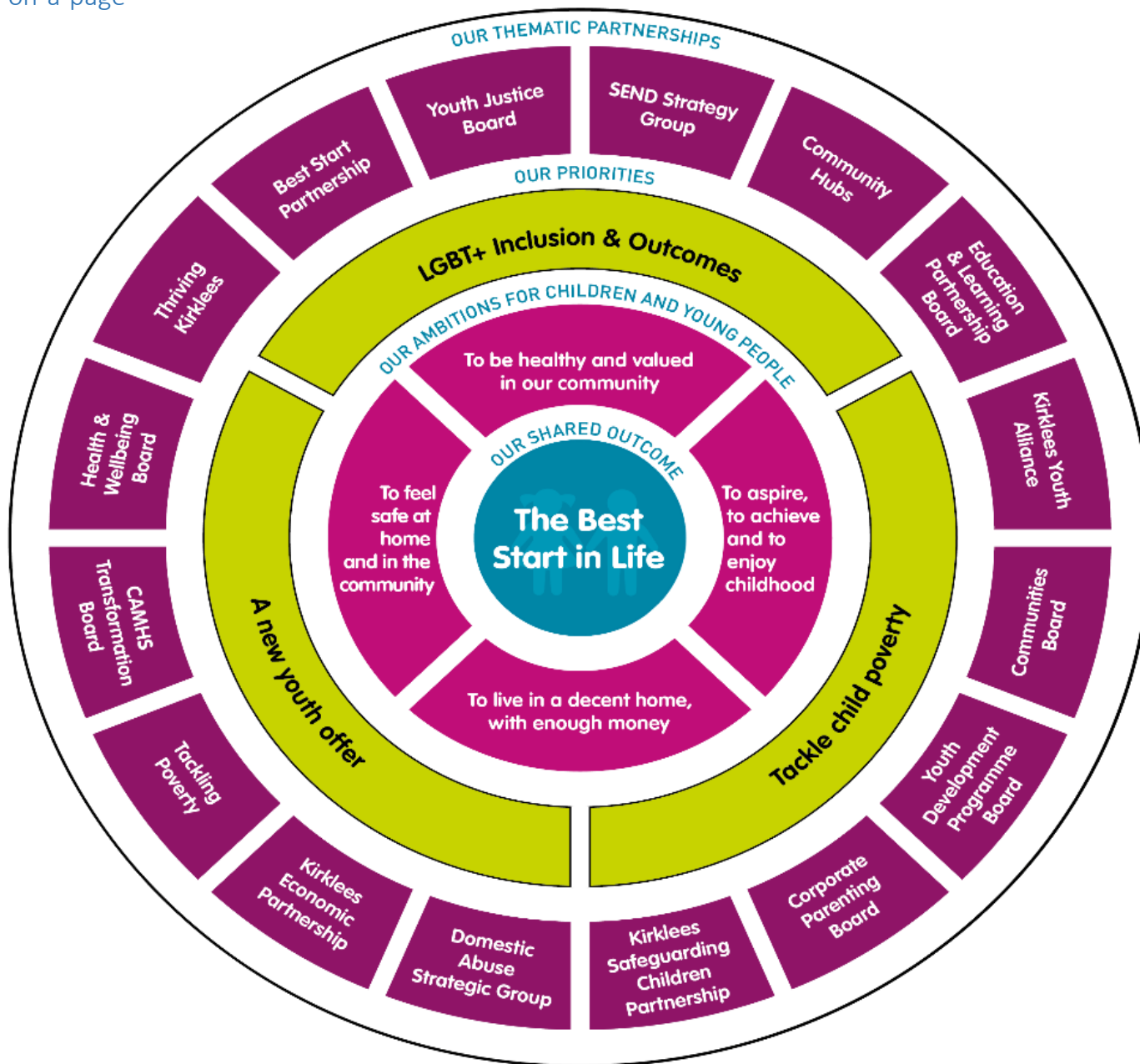


Our vision:

All children and young people in Kirklees have the best start in life and are nurtured and supported to achieve their potential.

Our ambitions for Kirklees children:

- To be healthy and valued in our community
- To aspire, to achieve and to enjoy childhood
- To feel safe – in a loving, secure family and a strong, cohesive community
- To live in a decent home, with enough money.



The Children and Young People Partnership has been re-launched in 2019 to create a forum for those who work, live with and care for children and young people. It brings together our collective insight, expertise and resources to collaborate to achieve the best start for children and young people. The Partnership provides coherence to the work of a range of thematic partnerships that focus on specific populations and issues. The thematic partnerships have their own priorities and plans to improve the lives of children in particular circumstances. The Children and Young People Partnership's actions and priorities strengthen and de-segment this diverse work, to provide coherence and a shared focus on improving outcomes and services. The Partnership works with all children aged 0 – 19, and up to 25 for vulnerable young people like care leavers and those with special needs and disabilities. The Partnership:

- *Works restoratively – **with** not to or for
- *Listens to and values children's voices
- *Shares power and responsibility across sectors and agencies
- *Provides challenge and support to hold each other to account
- *Celebrates and serves the diverse needs of people and places in Kirklees.

Children face inequalities of income, experience and outcomes. Evidence shows that childhood inequality can have lifelong consequences for income and health. The Children's Partnership works to understand disadvantage and focus effort to narrow gaps and inequalities to improve outcomes for all children.

Our priorities 2019 – 2022

The Children and Young People's Partnership has identified **priorities** to support good outcomes for all children. They will help close the gaps in children's inequalities and their life chances, **enabling young people to be happy, resilient, safe and able to contribute and achieve.**

Six of the Priorities are being addressed by thematic partnerships. They are:

- **Emotional health and resilience** – Children's Integrated Commissioning Group
- **Early Support in communities** – Kirklees Children's Safeguarding Partnership Task & Finish Group, Best Start Partnership, Early Support Review
- **Food & Physical Activity** – Health & Wellbeing Board; Thriving Kirklees
- **Vulnerability to criminal exploitation** – Youth Development Programme; Kirklees Children's Safeguarding Partnership; Communities Board.
- **Gaps in educational attainment** between some groups and the Kirklees attainment rates – Education and Learning Partnership Board & Community Hubs.
- **Outcomes for Looked After children** – Improvement Board; Corporate Parenting Board; Kirklees Safeguarding Children Partnership.

Three priorities are new. They are :

- **To reduce the effects of poverty on children**
- **To support inclusion and better outcomes for LGBT+ young people**
- **To grow our youth offer – places to go, people to see, things to do.**

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Outcomes and Measuring Progress

Governance and Accountability

Key data about children & young people in Kirklees

Foreword

The Children and Young People Partnership has been re-launched in 2019 to create a forum for those who work, live with and care for children and young people in Kirklees. It brings together our collective insight, expertise and resources to collaborate to achieve **the best start for children and young people**.

The Partnership works with all children aged 0 – 19, and up to 25 for vulnerable young people like care leavers and those with special needs and disabilities. The Partnership:

- *Works restoratively – **with** not to or for
- *Listens to and values children's voices
- *Shares power and responsibility across sectors and agencies
- *Provides challenge and support to hold each other to account
- *Celebrates and serves the diverse needs of people and places in Kirklees.

Introduction

We want Kirklees to be a great place to grow up. 438,700 people live here, 101,200 of them are under 18, and 66,300 are school aged. 1 in 9 school aged children (7600) have a special educational need or disability. 1 in 5 of the school population is entitled to free school meals, and English is an additional language for 3 in 10 primary school starters. We are a diverse area of urban centres and rural villages and valleys. 1 in 5 of the total population and 1 in 3 babies born to Kirklees mums are from a BME community.

We have a range of organisations working with our children and families, providing learning, health, social care, and enrichment. They work in the public, voluntary, community, faith and private sectors. Some work with everyone, some work in particular towns and villages, or with particular groups of young people. Some provide universal services (such as schools and GPs), others work with specific groups and individuals (such as those with special needs, or infants, or young carers). The Children and Young People's Partnership provides a network for them all.

The Kirklees Children's Plan, produced by the Partnership, sets out our shared vision, ambitions and priorities for all children in Kirklees. It provides a focus for work that helps Kirklees children to have the best start in life, wherever they live, whatever their circumstances or life stage.

Vision & ambitions

Our Vision

All children and young people in Kirklees have the best start in life and are nurtured and supported to achieve their potential.

Our ambitions for Kirklees children:

- To be healthy and valued in our community
- To aspire, to achieve and to enjoy childhood
- To feel safe – in a loving, secure family and a strong, cohesive community
- To live in a decent home, with enough money.

These ambitions provide the right conditions for children to thrive and to grow up with the best possibility of a good life

Tackling inequality

Children and young people's experiences and outcomes are fostered by their immediate environment – family, neighbourhood, community and the people who live and work in them - and by the strategic environment – the plans, partnerships, organisations and civic society that shapes their world. Children face inequalities of income, experiences and outcomes. Evidence shows that childhood inequality can have lifelong consequences for income and health. The Children's Partnership works to understand disadvantage and focus effort to narrow gaps and inequalities to improve outcomes for all children so that we can work towards achieving our ambitions.

Personal circumstances and structural inequalities leave some groups and individuals vulnerable to poorer outcomes. Our data and intelligence tell us that children from families living with poverty and its consequences, those with special educational needs and disabilities, some young people from BME communities and many LGBT+ young people are those who are more likely to experience this. We analyse where this happens and who this happens to so that we can work together to design better services, offer additional support to the right people, and create a more equitable world.

CYP Partnership

The Children and Young People Partnership has been re-launched in 2019 to create a forum for those who work and care for children and young people in and from Kirklees. It brings together our collective insight, expertise and resources to collaborate to achieve the best start in life for children and young people. The Partnership works with all children aged 0 – 19 years, and up to the age of 25 with vulnerable young adults, including those with special educational needs and disabilities and those who have been looked after in the social care system as children.

Membership of the Partnership is open to all organisations from the public and third sector, including strategic managers, frontline workers, elected representatives, and both specialist and universal service providers. Members are accountable to each other and to children, young people and families in Kirklees. There is no formal committee structure, no formal decision making responsibilities. The people involved are there because they want to collaborate to achieve our ambitions for children.

The Partnership will:

- Focus energy and expertise on agreed priority areas of work;
- Share intelligence and insight into children and young people's experiences so that children's outcomes and services are improved;
- Use collective insight into children's voice and views to influence and shape its work
- Collaborate effectively to use partner organisations' resources to address to collective goals & priorities;
- Influence, inform and provide strategic leadership in the children's sector;
- Agree key, shared priorities, based on evidence of need that members bring their collective energy and focus

to;

- Provide analysis to inform service improvements, transformation and cultural change, including an annual review of key outcome data and updates from related partnerships

The Partnership aims to provide coherence to the work of a range of thematic partnerships that focus on specific populations and issues. The thematic partnerships have their own priorities and plans to improve the lives of children in particular circumstances (see below for detail about this). The Children and Young People Partnership's actions and priorities strengthen and de-segment this diverse work, to provide coherence and a shared focus on improving outcomes and services.

The Partnership has agreed that its members will:

- Work restoratively – with not to or for
- Listen to and value children's voices
- Share power and responsibility across sectors and agencies
- Provide challenge and support to hold each other to account
- Celebrate and serve the diverse needs of people and places in Kirklees.

CYPF Voice & influence

Children and Young People's ideas, opinions and experiences enable the Partnership to understand what matters to them. The partnership listens to and engages with children through formal and informal routes. They include working with focus groups, school councils, the Youth Council and Children in Care Council. We receive feedback through specific projects (such as the LGBT+ yOUTH Mystery Shopper project), by talking to service users about their experiences, inviting them to work with us to plan or comment on proposals and through the now annual Year 9 Health Survey. Members of the Partnership engage with the children and young people who they work with and use this insight to advocate for them. Where it is appropriate, the Partnership and its members commission specific pieces of work to engage with children and young people.

The Plan:

Our priorities 2020 – 2023

The Partnership analysed a range of data and intelligence to understand what it's like to be a child in Kirklees, and which areas of work and outcomes are causing concern. This insight identified nine priorities. Six of the priorities continue current work programmes. Three are new and are especially appropriate for the Partnership to support because the things that will help them to improve are complex and are best addressed by a range of organisations pulling in the same direction.

These **three priorities** will be championed by the Children and Young People's Partnership. They support good outcomes for all children. They are likely to have greater benefits for children who face disadvantage. They will help to close the gaps in outcomes and to improve life chances, enabling young people to be happy, resilient, safe and able to contribute and achieve.

- To reduce the effects of poverty on children
- To grow our youth offer – places to go, people to see, things to do.
- Improving LGBT+ inclusion and outcomes.

Reducing the Effects of Poverty on children	
Why this is a priority:	How we will do it
<p>We want to decrease the number of households and children who live in poverty because poverty has a wide-ranging impact on outcomes and life chances.</p> <ul style="list-style-type: none"> • One third of Kirklees CYP live in the most deprived income group (the lowest income quintile). • 60,000 Kirklees households live in poverty • 18,020 children live in poverty – 1 in 5 of the child population <p>Source – Kirklees JSNA</p>	<p>Work to renew the Kirklees Tackling Poverty Strategy began with a public launch and consultation with partner organisations on 22 October 2019.</p> <p>An Action plan is now being developed, with Child Poverty a key strand, supported by Children’s Partnership members.</p> <p>The March 2020 Children’s Partnership forum focused on this priority, to share information, provide challenge and contribute to the emerging strategy and action plans</p>
LGBT+ Inclusion & Outcomes	
What we want to change	How we will do it
<p>The Kirklees Year 9 Health Survey evidences poorer experiences and outcomes for LGBT+ young people. Research from the Brunswick Centre’s yOUTH Project is also identifying inequalities of experience and outcome. Both identify a need and will for services to develop more inclusive practice. Concerns include poorer emotional health and wellbeing, more frequent experiences of bullying, less access to trusted adults for support and some worrying health behaviours.</p>	<p>The December 2019 Children’s Partnership forum focused on this priority, hearing evidence of the range and impact of LGBT+ experiences and about local specialist youth work and services delivered by the yOUTH project’s work. The forum worked on clarifying areas for action and attention.</p> <p>This work will be led through a Children’s Partnership Task & Finish group. We are consulting with the Brunswick Centre to develop this new work.</p>
To grow our youth offer	
What we want to change	How we will do it
<p>Austerity had a significant impact on youth services. Places to go, people to see and things to do are particularly important for children’s physical, social and emotional development. They also provide spaces for trusted adults to develop positive relationships and receive support when this is not readily available in children’s home and school lives. It can be an important early warning system, as well as a source of fun, informal learning, and achievement.</p>	<p>This work is being delivered through the Youth Development Programme Board. The 5 work streams are:</p> <ul style="list-style-type: none"> • Detached Youth Work – targeted work with young people at risk • Youth Spaces – developing appropriate facilities, safe spaces and provision for youth work • Practice Model – integrating practice and services for especially vulnerable young people • Youth / community Offer – generic, preventative places to go, people to see, things to do in young people’s own community settings • Prevention Pathway – providing early support to young people who may otherwise be at risk.

Other priorities and outcomes causing concern are already being addressed through the plans and work of some of our thematic partnerships. Where this is the case, the thematic partnerships will continue to address issues and will update the partnership on progress. Thematic partnerships will involve the Children and Young People’s Partnership when their insight, capacity, and strategic connections will be helpful. This approach is intended to make sure that we do not duplicate effort or confuse accountability and can draw on expertise when it is needed. The priorities that the Children and Young People’s Partnership identified that are the responsibility of thematic partnerships are:

- **Emotional health and resilience** – Children’s Integrated Commissioning Group
- **Early Support in communities** – Early Support Partnership & Best Start Partnership
- **Food & Physical Activity** – Health & Wellbeing Board; Thriving Kirklees
- **Vulnerability to criminal exploitation** – Youth Development Programme; Kirklees Children’s Safeguarding Partnership; Communities Board.
- **Gaps in educational attainment** between some population groups and the Kirklees attainment rates – Education and Learning Partnership Board & Community Hubs.
- **Outcomes for Looked After children** – Improvement Board; Corporate Parenting Board; Kirklees Safeguarding Children Partnership.

How the plan relates to other plans and partnerships

An important role for the Children and Young People’s Partnership is to foster coherence for the work of thematic partnerships. These groups focus on specific populations (such as infants or young people with special needs) and specific issues (such as mental health or domestic abuse). Each group has their own priorities and plans to improve the lives of children in particular circumstances. Some of the Children and Young People Partnership’s priority concerns are already being wholly or partially addressed by thematic groups, and the role of the CYP Partnership is to provide support, feedback and check and challenge where appropriate. As a forum addressing the needs of the whole child population, the CYP Partnership will work to strengthen and de-segment the diverse work of thematic partnerships to collectively focus on improving outcomes and services.

Thematic Partnership	Role
Best Start Partnership	The Best Start Partnership has a focus on the youngest children, to reduce inequalities, improve children’s health and life chances, school readiness and child development.
CAMHS Transformation Board	This group is responsible for delivering the Child and Adolescent mental Health Transformation Plan – to improve these services and children’s emotional and mental health outcomes.
Communities Board	The Communities Board brings a range of partners together to collaborate to tackle prevent and reduce crime and promote community safety
Corporate Parenting Board	The formal Kirklees Council group overseeing corporate parenting for looked after children.
Domestic Abuse Strategic Partnership	Responsible for developing and delivering the Domestic Abuse Strategy
Early Support Partnership	A partnership to manage and deliver the Early Support strategy and its vision to develop a shared language and approach to working with families and young people.
Education & Learning Partnership Board	A strategic partnership forum for the development, leadership and quality assurance of educational improvement.
Kirklees Community Hubs	Community Hubs are place based multi-agency networks, focussed around school communities that collaborate on plans and activities to address local coproduced priorities.
Kirklees Economic Partnership	On hold until 2020. Responsible for developing and delivering the Kirklees Economic Partnership
Kirklees Safeguarding Children Partnership	The KSCP brings together agencies to safeguard and promote the welfare of children and young people in Kirklees.

Kirklees Youth Alliance	A network of 130+ community organisations providing positive activities for young people, infrastructure support for those delivering this work, and a Healthy Holidays activity programme for children.
SEND Strategy Group	Focuses on children with Special Educational Needs & disabilities, to improve their services and outcomes.
Thriving Kirklees	A Partnership of the council, health partners and third sector delivery organisations to deliver a range of services to improve children’s health and wellbeing
Youth Development Programme Board	A new Board for partners to collaborate to develop and deliver a long-term, holistic Kirklees Youth Development Programme, supporting young people to reach their potential, be healthy & happy and help shape a positive future for Kirklees.

Outcomes & measuring progress

We will use OBA – outcomes-based accountability – to measure progress. Our headline desired outcome is the children have the best start in life, one of the shared outcomes monitored through the Kirklees Corporate Plan.

The partnership forum will review key indicators on a population level annually so that we can judge what is getting better – or worse – for children and families. This work helps us to measure progress and agree where we need to direct attention and resources.

Each of our priorities will have a set of indicators to measure our progress and performance. This work is done through our thematic partnerships and task and finish groups.

The appendix contains key data about our child population and outcomes.

Governance and accountability -

The Children and Young People’s Partnership is accountable to the Kirklees Health and Wellbeing Board. We will report on progress every six months.

Appendix – Key data on CYP in Kirklees:

Source – Kirklees Joint Strategic Assessment <https://observatory.kirklees.gov.uk/jsna>

Our child population:

There are 101,200 under 18s in Kirklees

66,329 school aged children live in Kirklees

7,600 (1 in 9) children have a special educational need or disability

3 in 10 primary children have English as an additional language

Ambition: To be healthy and valued in our community

77% of 5 year olds and 63% of 10 year olds are a healthy weight

34% of 14 year olds walk or cycle to school

40% of 14 year olds 'worry most days' (64% for LGBT+ young people)

76% of 14 year olds feel in good health (52% for LGBT+ young people)

Ambition: To aspire, to achieve and to enjoy childhood

68% of children achieve a 'good level of development' at the end of reception

The average Attainment 8 score for all Kirklees year 11 young people is 45.3. This drops to 34.7 for children on free school meals and 26.3 for looked after children

96.5% of 16 year olds and 90.5% of 17 year olds are participating in education, employment or training.

2.8% of 16 and 17 year olds were NEET – not in in education, employment or training – in December 2018

Ambition: To feel safe – in a loving, secure family and a strong, cohesive community

3 in 4 young people feel safe in their local area (2 in 4 for LGBT+ young people)

16% of 14 year olds said that they had been a victim of crime (31% for LGBT+ young people)

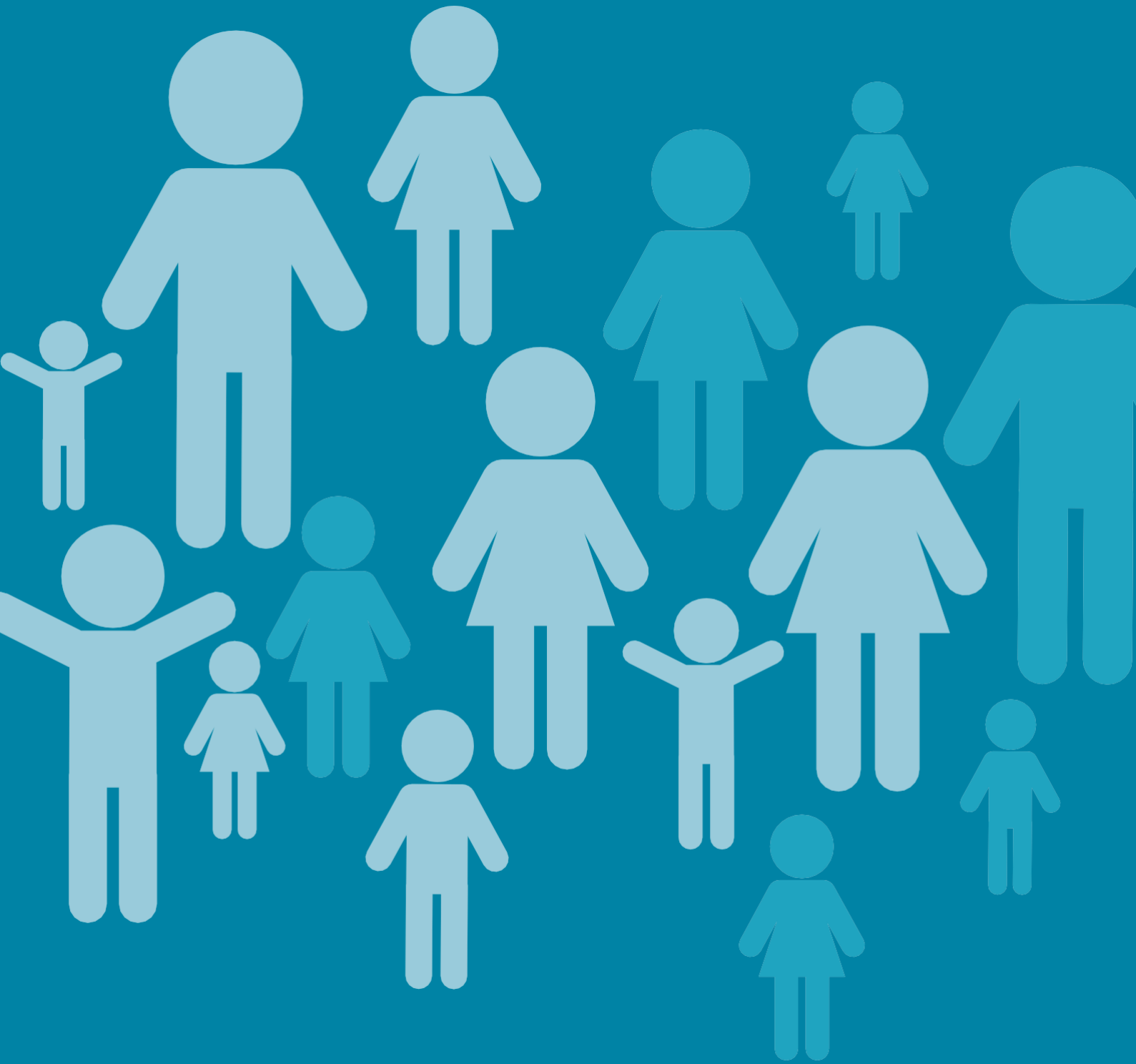
79% of young people have someone to speak to at home (57% for LGBT+ young people)

Ambition: To live in a decent home, with enough

money. 1 in 5 schoolchildren are entitled to Free School

Meals; 60,000 Kirklees households live in poverty

18020 children live in poverty – 1 in 5 of the child population



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Name and date of meeting: Council
13 January 2021

Previously submitted to: Corporate Governance and Audit Committee
24 November 2020

Cabinet
15 December 2020

Title of report: Half Yearly Monitoring on Treasury
Management Activities 2020/21

Purpose of report

The Council has adopted the CIPFA Code of Practice on Treasury Management. It is a requirement of the Code that regular reports be submitted to Members detailing treasury management operational activity. This report is the mid-year for 2020/21 covering the period 1 April to 30 September 2020.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	Key Decision: Yes Private Report/Private Appendix: N/A
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by Strategic Director and name	N/A
Date signed off by Service Director	Eamonn Croston – 13 November 2020
Is it also signed off by the Service Director Legal Governance and Monitoring?	Julie Muscroft – 13 November 2020
Cabinet member portfolio	Corporate Graham Turner

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or Private: Public

GDPR: This report contains no information that falls within the scope of General Data Protection Regulations.

1 Summary

- 1.1 The report gives assurance that the Council's treasury management function is being managed prudently and pro-actively. External investments, including £10.0 million invested in the Local Authorities Pooled Investment Fund (LAPF), averaged £53.4 million during the period at an average rate of 0.41%. Investments have ranged from a peak of £144.1 million in April and a low of £15.0 million in June. The high investment balance in April was due to receiving Covid19 support grant of £12.2 million and Business Rates relief grant for 2020/21 of £11.7 million from Central Government on 27 March 2020 and Business grants on 1 April 2020 of £113.7 million. The Business grants did not start to be paid out to local businesses until mid-April.
- 1.2 Balances were invested in line with the approved treasury management strategy (see Appendix 1), in instant access accounts or short-term deposits.
- 1.3 The treasury management revenue budget is £22.1 million. This is covered in more detail at paragraph 2.17 later in this report.
- 1.4 In-year treasury management performance is in line with the treasury management prudential indicators set for the year (see Appendix 4).

2 Information required to take a decision

- 2.1 The treasury management strategy for 2020/21 was approved by Council on 12 February 2020. The over-riding policy continues to be one of ensuring the security of the Council's balances. The Council aims to invest externally balances of around £30 million, largely for the purpose of managing day-to-day cash flow requirements, with any remaining balances invested "internally", offsetting borrowing requirements.
- 2.2 The investment strategy is designed to minimise risk, with investments being made primarily in instant access accounts or short-term deposits, with the major British owned banks and building societies, or Money Market Funds. Diversification amongst counterparties is key. The additional cash received in April was mainly invested in the Debt Management Office (DMO) which is an Executive Agency of Her Majesty's Treasury.

Economic Context

- 2.3 *The following economic update has been provided via our external advisors Arlingclose (paragraphs 2.4 to 2.9 below):*
- 2.4 The spread of the coronavirus pandemic dominated during the period as countries around the world tried to manage the delicate balancing act of containing transmission of the virus while easing lockdown measures and getting their populations and economies working again. After a relatively quiet few months of Brexit news it was back in the headlines towards the end of the period.

- 2.5 The Bank of England (BoE) maintained Bank Rate at 0.1% and its Quantitative Easing programme at £745 billion. The potential use of negative interest rates was not ruled in or out by BoE policymakers, but then a comment in the September Monetary Policy Committee meeting minutes that the central bank was having a harder look at its potential impact than was previously suggested took financial markets by surprise.
- 2.6 Government initiatives continued to support the economy, with the furlough (Coronavirus Job Retention) scheme keeping almost 10 million workers in jobs, grants and loans to businesses and 100 million discounted meals being claimed during the 'Eat Out to Help Out' (EOHO) offer.
- 2.7 GDP growth contracted by a massive 19.8% (revised from first estimate -20.4%) in Q2 2020 (Apr-Jun) according to the Office for National Statistics, pushing the annual growth rate down to -21.5% (first estimate -21.7%). Construction output fell by 35% over the quarter, services output by almost 20% and production by 16%. Recent monthly estimates of GDP have shown growth recovering, with the latest rise of almost 7% in July, but even with the two previous monthly gains this still only makes up half of the lost output.
- 2.8 The headline rate of UK Consumer Price Inflation (CPI) fell to 0.2% year/year in August, further below the Bank of England's 2% target, with the largest downward contribution coming from restaurants and hotels influenced by the EOHO scheme. The Office for National Statistics' preferred measure of CPIH which includes owner-occupied housing was 0.5% y/y. In the three months to July, labour market data showed the unemployment rate increased from 3.9% to 4.1% while wages fell 1% for total pay in nominal terms (0.2% regular pay) and was down 1.8% in real terms (-0.7% regular pay). Despite only a modest rise in unemployment over the period, the rate is expected to pick up sharply in the coming months as the furlough scheme ends in October. On the back of this, the BoE has forecast unemployment could hit a peak of between 8% and 9%.
- 2.9 Ultra-low interest rates and the flight to quality continued, keeping gilts yields low but volatile over the period with the yield on some short-dated UK government bonds remaining negative. The 5-year UK benchmark gilt yield started and ended the June–September period at -0.06% (with much volatility in between). The 10-year gilt yield also bounced around, starting at 0.21% and ending at 0.23% over the same period, while the 20-year rose from 0.56% to 0.74%. 1-month, 3-month and 12-month bid rates averaged 0.02%, 0.06% and 0.23% respectively over the period.

Investment Performance

- 2.10 The Council invested an average balance of £43.4 million externally (excluding the LAPF) during the period (£29.9 million in the first six months of 2019/20), generating £64k in investment income over the period (£127k in 2019/20). The LAPF investment of £10.0 million generated £155k of dividend income (£5.0 million invested in 2019/20 generated £68k). Appendix 7 shows a comparative average net monthly balances invested over the last 3 years.

- 2.11 Balances were invested in instant access accounts, short term deposits and the LAPF. Appendix 1 shows where investments were held at the start of April, the end of June and September by counterparty, by sector and by country.
- 2.12 The Council's average investment rate for the period was 0.41%. This is lower than the average in the same period in 2019/20 of 0.56%. This is mainly due to the bank base rate moving to an incredibly low level of 0.10%. Returns on liquid cash balances were 0.15% and 3.56% on the LAPF (after deducting charges). The actual gross dividend yield quoted from the fund on Net Asset Value was 4.26% at the end of September for the last 12 months, and the fund size was £1,155.8 million (4.35% and £1,173.1 million respectively for the 12 months to September 2019).
- 2.13 Appendix 3, provided by Arlingclose, compares the Council's performance against other Local Authorities at the end of September. In order to gain better rates of return, the majority of Local Authorities with a higher rate of return have further external investments creating a more diverse portfolio.

Borrowing Performance

- 2.14 Long-term loans at the end September totalled £381.5 million (£385.9 million 31 March 2020) and short-term loans £48.5 million – (£40.4 million 31 March 2020). There has been no new long-term borrowing so far this year, however the mid-year liability benchmark highlights that there is an expectation of new additional long term borrowing of £52.4 million. The Council is waiting for the results of the PWLB consultation before considering long term borrowing for the general fund. This is detailed further in paragraph 2.30.
- 2.15 Fixed rate loans account for 84.5% of total long-term debt giving the Council stability in its interest costs. The maturity profile for fixed rate long-term loans is shown in Appendix 2 and shows that no more than 10.6% of fixed rate debt is due to be repaid in any one year. This is good practice as it reduces the Council's exposure to a substantial borrowing requirement in future years when interest rates might be at a relatively high level.
- 2.16 Appendix 5 sets out in year repayments on long term borrowing and also further re-payments for the next 6 months.

Revenue Budget Monitoring

- 2.17 The treasury management revenue budget is £22.1 million. The change in Minimum Revenue Provision (MRP) policy allowed for a planned release of £9.1 million MRP budget over-provision in 2020/21. As part of the Council approved budget strategy update report 2021/22, this is now due to increase to £13.7 million with the additional £4.6 million to move to reserves to support 2021/22 year's budget gap. The revised MRP policy is to provide for MRP on the basis of the asset life to which external borrowing is incurred rather than the older version of a 4% reducing balance of the Capital Financing Requirement (CFR). The MRP calculation is used to determine the amount of revenue resources that need to be set aside annually by the Council to meet its debt obligations.

Prudential Indicators

- 2.18 The Council is able to undertake borrowing without central government approval under a code of practice called the Prudential Code. Under this Code, certain indicators have to be set at the beginning of the financial year as part of the treasury management strategy.
- 2.19 The purpose of the indicators is to contain the treasury function within certain limits, thereby reducing the risk or likelihood of an adverse movement in interest rates or borrowing decision impacting negatively on the Council's overall financial position. Appendix 4 provides a schedule of the indicators set for treasury management and the latest position.

Borrowing and Investment – General Strategy for 2020/21

- 2.20 The Capital Financing Requirement (CFR) represents the Council's underlying need to finance capital expenditure by borrowing or other long-term liability arrangements.
- 2.21 An authority can choose to finance its CFR through internal or external borrowing or a combination of the two.
- 2.22 Forecast changes in the Capital Financing Requirement (CFR) and how these will be financed are shown in the balance sheet analysis at Table 1 below:

Table 1: Balance Sheet Forecast

	Actual 2019/20 £m	Strategy Estimate 2020/21 £m	Revised Forecast 2020/21 £m
General Fund CFR - Non PFI	461.6	540.7	519.8
PFI	45.8	42.5	42.5
HRA CFR - Non PFI	175.3	167.7	170.3
PFI	50.5	48.1	48.1
Total CFR	733.2	799.0	780.7
Less: PFI debt liabilities (1)	96.3	90.6	90.6
Borrowing CFR	636.9	708.4	690.1
Financed via:			
Deferred Liabilities	3.9	3.7	3.7
Internal Borrowing	206.1	222.5	213.9
External Borrowing	426.9	482.2	472.5
Total	636.9	708.4	690.1
Investments	52.0	30.0	30.0

(1) £96.3m PFI Liability (£6.0m falling due in 2019/20)

(2) Deferred Liabilities = £1.0m Finance Lease (Civic Centre 1) & £2.8m Transferred Debt (Waste Management - Wakefield & Magistrates Debt Charges - Leeds)

- 2.23 The revised forecast takes into account the following factors;
- a) General Fund CFR has reduced from £540.7 million in the 2020/21 Strategy to £519.8 million revised forecast due to slippage and re-profiling within the Capital Plan.
 - b) Internal borrowing in the 2020/21 Strategy was £222.5 million, this has now been revised down to £213.9 million due to higher than forecast use of reserves. Internal borrowing reflects the totality of General Fund, HRA revenue reserves, Capital Grant Reserves and Capital Receipts reserves.
- 2.24 The Council currently looks to maximise internal borrowing due to the relatively low rates of investment income available within the scope of the Treasury Management Strategy.
- 2.25 In October 2019 the Public Works Loan Board (PWLB) raised the cost of certainty rate borrowing by 1% to 1.8% above UK gilt yields as HM Treasury was concerned about the overall level of local authority debt and authorities borrowing to buy commercial assets primarily for yield without impeding their ability to pursue their core policy objectives of service delivery, housing, and regeneration. The PWLB launched a wide-ranging consultation on the PWLB's future direction which closed on 31 July 2020. New lending terms are expected at the end of the calendar year or at the start of the new financial year.
- 2.26 Short term borrowing rates however remain very low. Short term local to local funding up to 6 months in duration is currently available at the current bank rate of 0.1% or even slightly lower.

Future Treasury Management Strategy

- 2.27 The Council's overall Treasury Management Strategy will continue to maintain a relatively low risk strategy giving priority to security and liquidity, and as such invest an average of around £20 million externally in relatively short-term, liquid investments through the money markets, for the purpose of managing day-to-day cash flow requirements. Any remaining balances, net of investment in the LAPF, will be used internally, offsetting borrowing requirements. The investment strategy is designed to minimise risk, investments being made primarily in instant access accounts or short-term deposits, with the major British owned banks and building societies, or Money Market Funds.
- 2.28 The Treasury Management Code of Practice ensures management practices are in place for non-treasury management activity in addition to the existing 12 Treasury Management Practices (TMPs). This is identified at the end of this report (Appendix 6).
- 2.29 The updated CIPFA Prudential and Treasury Management Codes calls for more robust management of commercial activity and capital borrowing, acknowledging the increasing trend over more recent years for Councils to invest in commercial properties, funded by borrowing, with the key driver of this activity appearing to be the generation of revenue. The prudential code takes the same position as the statutory guidance, and it is clear that authorities

must not borrow more than or in advance of their needs purely to profit from the investment of the extra sums borrowed.

- 2.30 Following the 1% increase in PWLB borrowing rates (as noted above in paragraph 2.25), Arlingclose suggest that PWLB rates are now relatively expensive (albeit reset to the rates they were 2 years previous) compared to alternative longer term funding sources, where Councils are considering longer term borrowing. The Council's current approach is to continue to borrow short term until the outcome of the PWLB consultation. Given the need to borrow longer term, the Council will however consider taking out HRA loans due the reduction in the margin on new borrowing via the HRA. The value of this discount is 1% below the rate at which the authority usually borrows from the PWLB. This will be subject to ongoing review in consultation with Arlingclose as to when during the year it may be more appropriate to borrow longer term.

Risk and Compliance issues

- 2.31 In line with the investment strategy, the Council has not placed any direct investments with companies as defined by the Carbon Underground 200.

3 Implications for the Council

- 3.1 Treasury management budget forecast will continue to be reported as part of the overall quarterly financial monitoring reporting cycle to Cabinet, through the remainder of the year.

4 Consultees and their opinions

This report was considered and endorsed at Corporate Governance and Audit Committee on 24 November 2020 and will be submitted to Cabinet for consideration on 15 December 2020. Arlingclose, the treasury management advisors to the Council, have provided the economic context commentary contained in this report.

5 Next steps

Following consideration at Cabinet, this report will be presented to Council on 13 January 2021.

6 Officer recommendations and reasons

Having read this report and the accompanying Appendices, Council is asked to note the half-year treasury management performance in 2020/21 as set out in the report.

7 Contact officer

James Anderson	Head of Accountancy Service	01484 221000
Rachel Firth	Finance Manager	01484 221000

8 Background Papers and History of Decisions

CIPFA's Prudential Code for Capital Finance in Local Authorities.

CIPFA's Code of Practice on Treasury Management in the Public Services.

CIPFA's Treasury Management in the Public Services – Guidance notes

The treasury management strategy report for 2020/21 - Council 12 February 2020

Council Budget Strategy Update Report 2021/24 – Council 20 October 2020

Annual Report on Treasury Management 2019/20 - Annual Financial Outturn and Rollover Report 2019/20; Council 22 July 2020

9 Service Director responsible

Eamon Croston 01484 221000

Kirklees Council Investments 2020/21												
Counterparty	Approved Strategy Limit £m	Approved Strategy Credit Rating	Credit Rating Sept 2020*	1 April 2020 (opening)			30 June 2020			30 September 2020		
				£m	Interest Rate	Type of Investment	£m	Interest Rate	Type of Investment	£m	Interest Rate	Type of Investment
Specified Investments												
LAPF Property Fund	10.0	-	-	10.0	-	***	10.0	-	***	10.0	-	***
Thurrock Council L A	10.0	-	-	10.0	2.50%	18 Days						
Surrey County Council L A	10.0	-	-	5.0	1.25%	3 Weeks						
DMO Govt	Unlimited	-	AA-	0.0	-	-	4.6	0.01%	Overnight	0.0	-	-
Santander Bank	10.0	F1	F1/A+	0.0	0.85%	35 Day Notice	0.0	0.47%	35 Day Notice	8.0	0.47%	35 Day Notice
Aberdeen Standard MMF**	10.0	AAA-A	AAA	10.0	0.45%	MMF	5.3	0.25%	MMF	9.5	0.08%	MMF
Aviva MMF**	10.0	Aaa-A2	Aaa*	6.6	0.45%	MMF	10.0	0.26%	MMF	10.0	0.06%	MMF
Deutsche MMF**	10.0	AAA-A	AAA	2.9	0.36%	MMF	9.9	0.23%	MMF	9.4	0.06%	MMF
Goldman Sachs MMF**	10.0	AAA-A	AAA	7.5	0.27%	MMF	0.2	0.05%	MMF	5.0	0.01%	MMF
				52.0			40.0			51.9		
Sector analysis												
Property Fund	10.0			10.0	19%		10.0	25%		10.0	19%	
Bank	10.0 each			0.0	0%		0.0	0%		8.0	16%	
MMF**	40.0			27.0	52%		25.4	63%		33.9	65%	
Local Authorities/Cent Govt	Unlimited			15.0	29%		4.6	12%		0.0	0%	
				52.0	100%		40.0	100%		51.9	100%	
Country analysis												
UK				25.0	48%		14.6	37%		18.0	35%	
MMF**				27.0	52%		25.4	63%		33.9	65%	
				52.0	100%		40.0	100%		51.9	100%	

*Fitch short/long term ratings, except Aviva MMF (Moody rating). See next page for key. The use of Fitch ratings is illustrative – the Council assesses counterparty suitability using all 3 credit rating agencies, where applicable, and other information on credit quality.

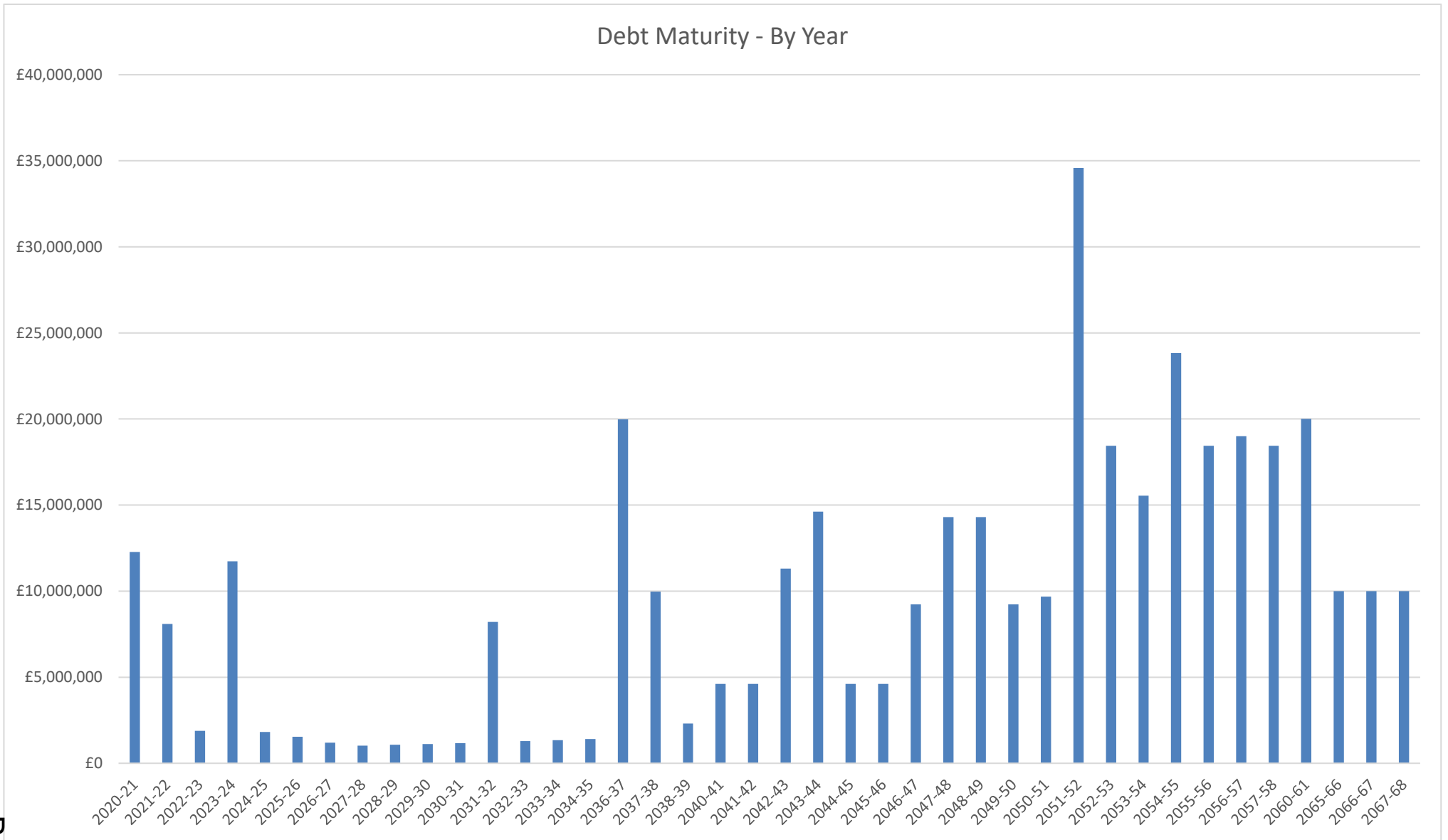
**MMF – Money Market Fund. These funds are domiciled in Ireland for tax reasons, but the funds are made up of numerous diverse investments with highly rated banks and other institutions. The credit risk is therefore spread over numerous countries, including the UK. The exception to this is the Aviva Government Liquidity Fund which invests directly in UK government securities and in short-term deposits secured on those securities.

***Specialised property fund available for Local Authority investors.

Key – Fitch’s credit ratings:

Appendix 1 Continued

		Long	Short	
Investment Grade	Extremely Strong	AAA	F1+	
		AA+		
	Very Strong	AA		
		AA-		
		A+		
	Strong	A		F1
		A-		
		BBB+		F2
	Adequate	BBB		
BBB-		F3		
Speculative Grade	Speculative	BB+	B	
		BB		
		BB-		
	Very Speculative	B+		
		B		
		B-		
	Vulnerable	CCC+		C
		CCC		
		CCC-		
		CC		
		C		
Defaulting	D	D		



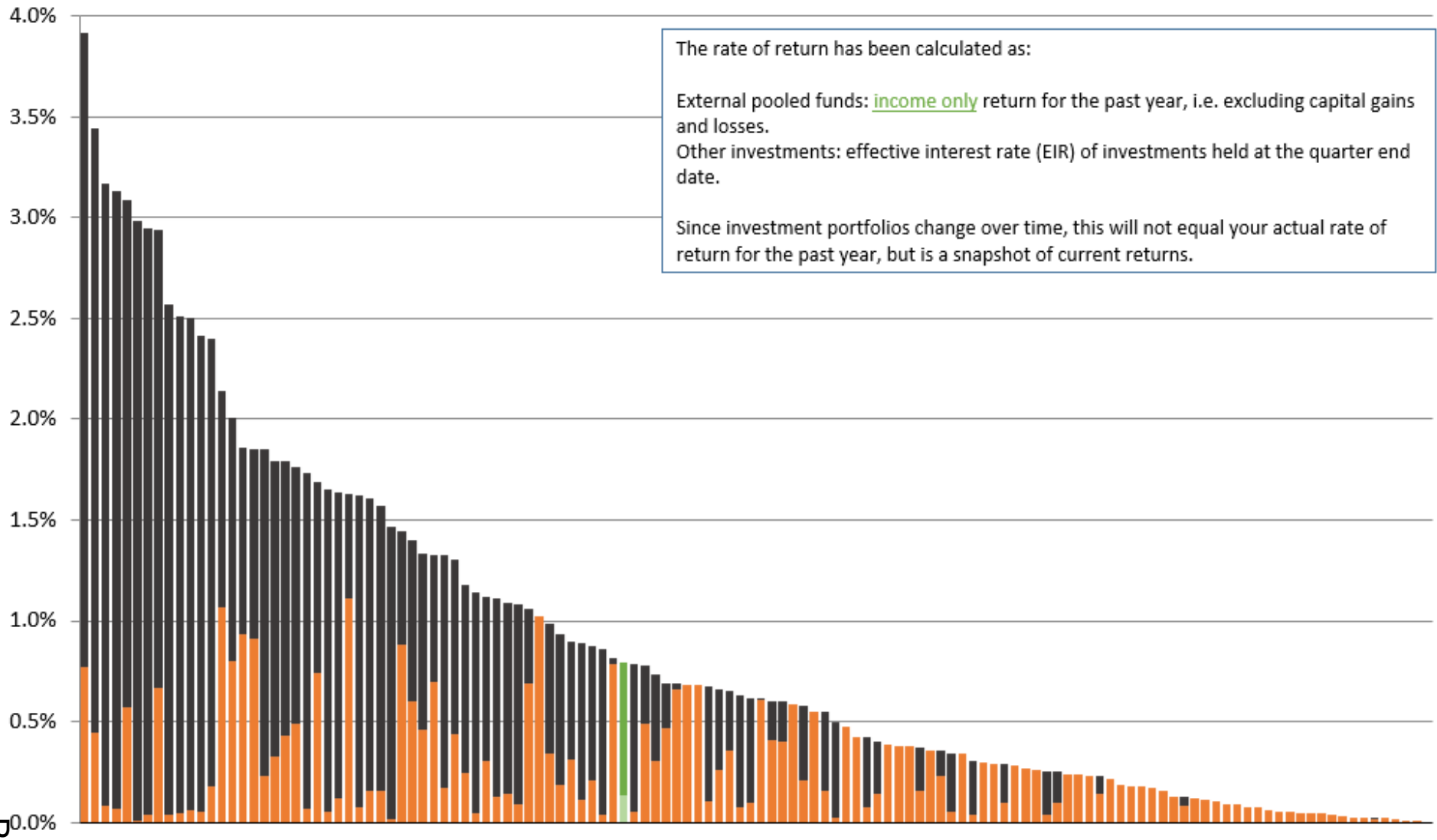
Income Only Return on Total Investments (Internal plus External Funds)

The rate of return has been calculated as:

External pooled funds: income only return for the past year, i.e. excluding capital gains and losses.

Other investments: effective interest rate (EIR) of investments held at the quarter end date.

Since investment portfolios change over time, this will not equal your actual rate of return for the past year, but is a snapshot of current returns.



Treasury Management Prudential Indicators

Interest Rate Exposures

While fixed rate borrowing can contribute significantly to reducing the uncertainty surrounding future interest rate scenarios, the pursuit of optimum performance justifies retaining a degree of flexibility through the use of variable interest rates on at least part of the treasury management portfolio. The Prudential Code requires the setting of upper limits for both variable rate and fixed interest rate exposure:

	Limit Set 2020/21	Estimated Actual* 2020/21
Interest at fixed rates as a percentage of net interest payments	60% - 100%	84%
Interest at variable rates as a percentage of net interest payments	0% - 40%	16%

*The estimated actual is within the limits set.

Maturity Structure of Borrowing

This indicator is designed to prevent the Council having large concentrations of fixed rate debt needing to be replaced at times of uncertainty over interest rates.

Amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate	Limit Set 2020/21	Est'd Actual 2020/21
Under 12 months	0% - 20%	4%
12 months to 2 years	0% - 20%	2%
2 years to 5 years	0% - 60%	5%
5 years to 10 years	0% - 80%	2%
More than 10 years	20% - 100%	87%

The limits on the proportion of fixed rate debt were adhered to.

Total principal sums invested for periods longer than 364 days

The Council will not invest sums for periods longer than 364 days.

Long-term loans repaid during the period 01/04/20 to 30/09/20

	Amount £000s	Rate %	Date repaid
Salix - Annuity	139	0.00	1 April 20
PWLB (474647) - Maturity	4,613	8.50	10 Aug 20
PWLB (496956) - Annuity	369	4.58	29 Sept 20
Total	5,121		

Long-term loans to be repaid during the period 01/10/20 to 31/03/21

	Amount £000s	Rate %	Date to be repaid
Salix - Annuity	321	0.00	1 Oct 20
PWLB (475155) - Maturity	6,458	8.63	14 Feb 21
PWLB (496956) - Annuity	377	4.58	29 Mar 21
Total	7,156		

TREASURY MANAGEMENT PRACTICES

The following Treasury Management Practices (TMPs) set out the manner in which the Council aims to achieve its treasury management policies and objectives, and how it will manage and control those activities.

1. **TMP 1 Risk management**

The Service Director - Finance will design, implement and monitor all arrangements for the identification, management and control of treasury management risk, will report at least annually on the adequacy/suitability thereof, and will report, as a matter of urgency, the circumstances of any actual or likely difficulty in achieving the organisation's objectives in this respect, all in accordance with the procedures set out in TMP6 Reporting requirements and management information arrangements. In respect of each of the following risks, the arrangements which seek to ensure compliance with these objectives are set out in the schedule to this document.

(i) **Credit and counterparty risk management**

The Council regards a prime objective of its treasury management activities to be the security of the principal sums it invests. Accordingly, it will ensure that its counterparty lists and limits reflect a prudent attitude towards organisations with which funds may be deposited, and will limit its investment activities to the instruments, methods and techniques referred to in TMP4 Approved Instruments, methods and techniques and listed in the schedule to this document. It also recognises the need to have, and will therefore maintain, a formal counterparty policy in respect of those organisations from which it may borrow, or with whom it may enter into other financing arrangements.

(ii) **Liquidity risk management**

The Council will ensure it has adequate though not excessive cash resources, borrowing arrangements, overdraft or standby facilities to enable it at all times to have the level of funds available to which are necessary for the achievement of its business/service objectives. The Council will only borrow in advance of need where there is a clear business case for doing so and will only do so for the current capital programme or to finance future debt maturities.

(iii) **Interest rate risk management**

The Council will manage its exposure to fluctuations in interest rates with a view to containing its net interest costs, or securing its interest revenues, in accordance with the amounts provided in its budgetary arrangements.

It will achieve these objectives by the prudent use of its approved financing and investment instruments, methods and techniques, primarily to create stability and certainty of costs and revenues, but at the same time retaining a sufficient degree of flexibility to take advantage of unexpected, potentially advantageous changes in the level or structure of interest rates. The above are subject at all times to the consideration and, if required, approval of any policy or budgetary implications.

(iv) Exchange rate risk management

The Council will manage its exposure to fluctuations in exchange rates so as to minimise any detrimental impact on its budgeted income/expenditure levels.

(v) Refinancing risk management

The Council will ensure that its borrowing, private financing and partnership arrangements are negotiated, structured and documented, and the maturity profile of the monies so raised are managed, with a view to obtaining offer terms for renewal or refinancing, if required, which are competitive and as favourable to the organisation as can reasonably be achieved in the light of market conditions prevailing at the time.

It will actively manage its relationships with its counterparties in these transactions in such a manner as to secure this objective and will avoid over-reliance on any one source of funding if this might jeopardise achievement of the above.

(vi) Legal and regulatory risk management

The Council will ensure that all of its treasury management activities comply with its statutory powers and regulatory requirements. It will demonstrate such compliance, if required to do so, to all parties with whom it deals in such activities. In framing its credit and counterparty policy under TMP1(i) Credit and counterparty risk management, it will ensure that there is evidence of counterparties' powers, authority and compliance in respect of the transactions they may effect with the Council.

The Council recognises that future legislative or regulatory changes may impact on its treasury management activities and, so far as it is reasonably able to do so, will seek to minimise the risk of these impacting adversely on the organisation.

(vii) Fraud, error and corruption, and contingency management

The Council will ensure that it has identified the circumstances which may expose it to the risk of loss through fraud, error, corruption, or other eventualities in its treasury management dealings. Accordingly, it will employ suitable systems and procedures, and will maintain effective contingency management arrangements, to these ends.

(viii) Market risk management

The Council will seek to ensure that its stated treasury management policies and objectives will not be compromised by adverse market fluctuations in the value of the principal sums it invests, and will accordingly seek to protect itself from the effects of such fluctuations.

2. **TMP2 Performance measurement**

The Council is committed to the pursuit of value for money in its treasury management activities, and to the use of performance methodology in support of that aim, within the framework set out in its Treasury Management Policy Statement.

Accordingly, the treasury management function will be the subject of ongoing analysis of the value it adds in support of the Council's stated business or service objectives. It will be the subject of regular examination of alternative methods of service delivery and of other potential

improvements. The performance of the treasury management function will be measured using the criteria set out in the schedule to this document.

3. **TMP3 Decision-making and analysis**

The Council will maintain full records of its treasury management decisions, and of the processes and practices applied in reaching those decisions, both for the purposes of learning from the past, and for demonstrating that reasonable steps were taken to ensure that all issues relevant to those decisions were taken into account at the time. The issues to be addressed and processes and practices to be pursued in reaching decisions are detailed in the schedule to this document.

4. **TMP4 Approved instruments, methods and techniques**

The Council will undertake its treasury management activities by employing only those instruments, methods and techniques detailed in the schedule to this document, and within the limits and parameters defined in TMP1 Risk management.

Where the Council intends to use derivative instruments for the management of risks, these will be limited to those set out in its annual treasury strategy. The Council will seek proper advice when entering into arrangements to use such products.

5. **TMP5 Organisation, clarity and segregation of responsibilities, and dealing arrangements**

The Council considers it essential, for the purposes of the effective control and monitoring of its treasury management activities, and for the reduction of the risk of fraud or error, and for the pursuit of optimum performance, that these activities are structured and managed in a fully integrated manner, and that there is at all times a clarity of treasury management responsibilities.

The principles on which this will be based is a clear distinction between those charged with setting treasury management policies and those charged with implementing and controlling these policies, particularly with regard to the execution and transmission of funds, the recording and administering of treasury management decisions, and the audit and review of the treasury management function.

If and when the Council intends, as a result of lack of resources or other circumstances, to depart from these principles, the Service Director - Finance will ensure that the reasons are properly reported in accordance with TMP6 Reporting requirements and management information arrangements, and the implications properly considered and evaluated.

The Service Director - Finance will ensure that there are clear written statements of the responsibilities for each post engaged in treasury management, and the arrangement for absence cover. The present arrangements are detailed in the schedule to this document.

The Service Director - Finance will ensure there is proper documentation for all deals and transactions, and that procedures exist for the effective transmission of funds. The present arrangements are detailed in the schedule to this document.

The delegation to the Service Director - Finance in respect of treasury management is set out in the schedule to this document. The Service Director - Finance will fulfil all such

responsibilities in accordance with the Council's policy statement and TMPs and, as a CIPFA member, the Standard of Professional Practice on Treasury Management.

6. **TMP6 Reporting requirements and management information arrangements**

The Council will ensure that regular reports are prepared and considered on the implementation of its treasury management policies; on the effects of decisions taken and the transactions executed in pursuit of those policies; on the implications of changes, particularly budgetary, resulting from regulatory, economic, market or other factors affecting its treasury management activities; and on the performance of the treasury management function.

As a minimum, the Council will receive:

- an annual report on the strategy and plan to be pursued in the coming year
- a mid-year review
- an annual report on the performance of the treasury management function, on the effects of the decisions taken and the transactions executed in the past year, and on any circumstances of non-compliance with the organisation's Treasury Management Policy Statement and TMPs.

The present arrangements and the form of these reports are detailed in the schedule to this document.

7. **TMP7 Budgeting, accounting and audit arrangements**

The Service Director - Finance will prepare, and the Council will approve and, if necessary, from time to time amend, an annual budget for treasury management, which will bring together all of the costs involved in running the treasury management function, together with associated income. The matters to be included in the budget will at a minimum be those required by statute or regulation, together with such information as will demonstrate compliance with the TMPs. Budgeting procedures are set out in the schedule to this document. The Service Director - Finance will exercise effective controls over this budget, and will report any major variations.

The Council will account for its treasury management activities, for decisions made and transactions executed, in accordance with appropriate accounting practices and standards, and with statutory and regulatory requirements in force for the time being. The present form of this function's accounts is set out in the schedule to this document.

The Council will ensure that its auditors, and those charged with regulatory review, have access to all information and papers supporting the activities of the treasury management function as are necessary for the proper fulfilment of their roles, and that such information and papers demonstrate compliance with external and internal policies and approved practices. The information made available under present arrangements is detailed in the schedule to this document.

8. **TMP8 Cash and cash flow management**

Unless statutory or regulatory requirements demand otherwise, all monies in the hands of the Council will be under the control of the Service Director - Finance and, with the exception of Secondary Schools' bank accounts, will be aggregated for cash flow purposes. Cash flow projections will be prepared on a regular and timely basis, and the Service Director - Finance will ensure that these are adequate for the purposes of monitoring compliance with TMP1(i)

Liquidity risk management. The present arrangements for preparing cash flow projections are set out in the schedule to this document.

9. **TMP9 Money laundering**

The Council is alert to the possibility that it may become the subject of an attempt to involve it in a transaction involving the laundering of money. Accordingly, it will ensure that staff involved in treasury management activities are fully aware of their responsibilities with regards this. The present safeguards, including the name of the officer to whom any suspicions should be reported, are detailed in the schedule to this document.

10. **TMP10 Training and qualifications**

The Council recognises the importance of ensuring that all staff involved in the treasury management function are fully equipped to undertake the duties and responsibilities allocated to them. It will therefore seek to appoint individuals who are both capable and experienced and will provide training for staff to enable them to acquire and maintain an appropriate level of expertise, knowledge and skills. The present arrangements are detailed in the schedule to this document.

The Service Director - Finance will ensure that Members of the committee providing a scrutiny function have access to regular training relevant to their responsibilities.

11. **TMP11 Use of external service providers**

The Council recognises that responsibility for treasury management decisions remains with the organisation at all times. However, it also recognises the potential value of employing external providers of treasury management services, in order to acquire access to specialist skills and resources.

When it employs such service providers, it will ensure it does so for reasons which will have been submitted to full evaluation of the costs and benefits. It will also ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to regular review. And it will ensure, where feasible and necessary, that a spread of service providers is used, to avoid over-reliance on one or a small number of companies.

Where services are subject to formal tender or re-tender arrangements, legislative requirements and the Council's Contract Procedure Rules will always be observed. The monitoring of such arrangement's rests with the Service Director - Finance, and details of the current arrangements are set out in the schedule to this document.

12. **TMP12 Corporate governance**

The Council is committed to the pursuit of proper corporate governance throughout its businesses and services, and to establishing the principles and practices by which this can be achieved. Accordingly, the treasury management function and its activities will be undertaken with openness and transparency, honesty, integrity and accountability.

The Council has adopted and has implemented the key principles of the Code. This, together with the other arrangements detailed in the schedule to this document, are considered vital to the achievement of proper corporate governance in treasury

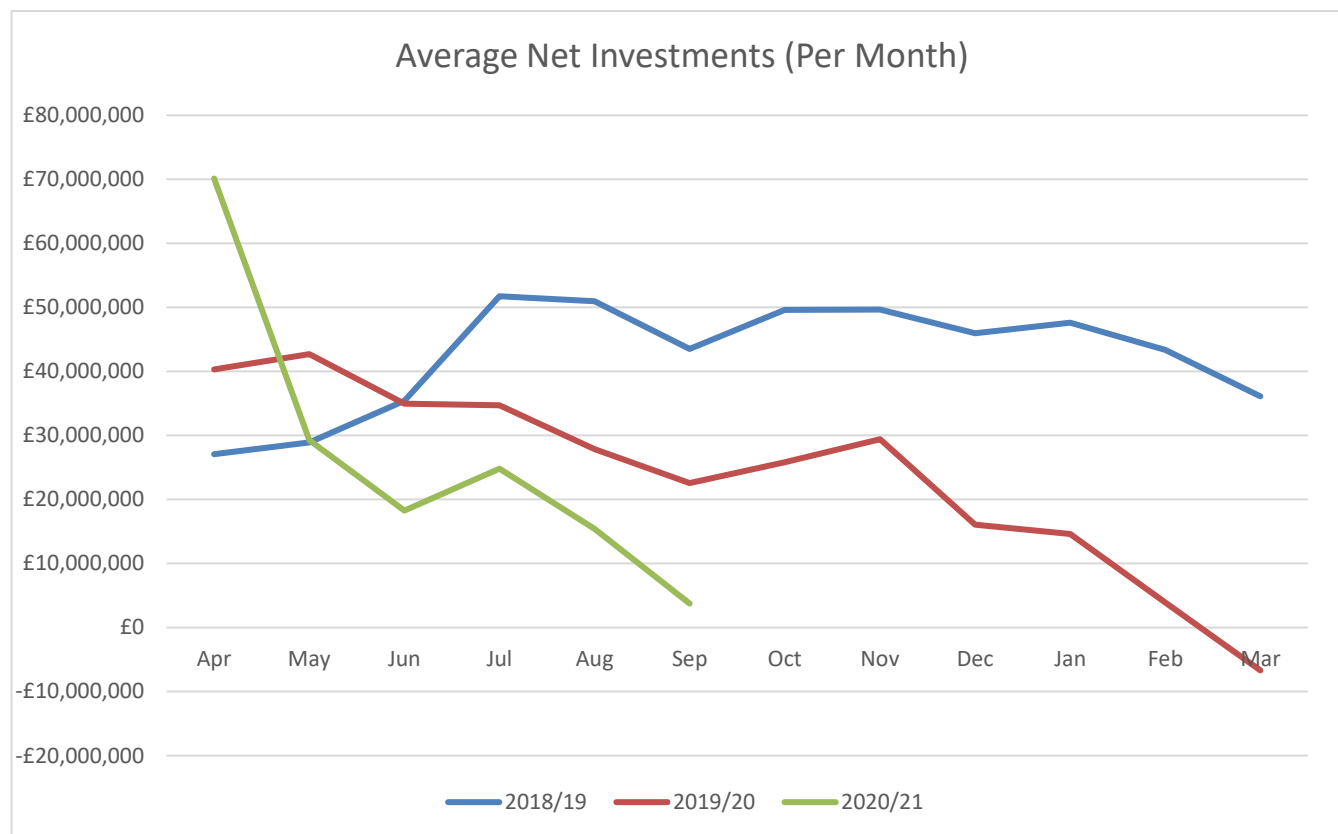
management, and the Service Director - Finance will monitor and, if necessary, report upon the effectiveness of these arrangements.

Management Practices for Non-Treasury Investments

The Council recognises that investment in other financial assets and property primarily for financial return, taken for non-treasury management purposes, requires careful investment management. Such activity includes loans supporting service outcomes, investments in subsidiaries, and investment property portfolios.

The Council will ensure that all investments are covered in the Capital and Investment Strategies, and will set out where appropriate, the Councils risk appetite and specific policies and arrangements for non-treasury investments. It will be recognised that the risk appetite for these activities may differ from that of treasury management.

The Council will maintain a schedule setting out a summary of existing material investments, subsidiaries, joint ventures and liabilities including financial guarantees and the organisations risk exposure.



PWLB Borrowing Rates %								
	31/09/20	31/03/20	31/10/19	09/10/19	08/10/19	29/03/19	29/03/18	31/03/17
Annuity								
15 years	2.09	2.24	2.50	2.30	1.27	1.93	2.31	1.89
30 years	2.58	2.69	3.00	2.79	1.78	2.44	2.70	2.63
50 years	2.76	2.84	3.20	2.99	1.98	2.58	2.74	2.77
Maturity								
15 years	2.56	2.66	2.96	2.76	1.75	2.39	2.68	2.57
30 years	2.74	2.79	3.18	2.97	1.96	2.57	2.72	2.75
50 years	2.60	2.59	3.05	2.82	1.81	2.43	2.49	2.54

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Name of meeting: Council

Date: 13th January 2021

Title of report: Appointment of Chair – Standards Committee

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by <u>Strategic Director</u> & name	Rachel Spencer – Henshall 4 January 2021
Is it also signed off by the Service Director for Finance IT and Transactional Services?	N/A
Is it also signed off by the Service Director for Legal, Governance and Commissioning Support?	Julie Muscroft – 4 January 2021
Cabinet member portfolio	N/A

Electoral wards affected: Not applicable

Ward councillors consulted: Not applicable

Public or private: Public

(Have you considered GDPR?)

Yes

1. **Summary**

Council is asked to appoint a Chair of Standards Committee, following the resignation of Councillor Paul Davies, consequential to his appointment to Cabinet.

2. **Information required to take a decision**

Council is asked to appoint a Chair of Standards Committee. The appointment shall be in place for the remainder of the 2020/2021 municipal year.

The Labour Group have proposed the nomination of Councillor Eric Firth as Chair of Standards Committee.

3. **Implications for the Council**

3.1 **Early Intervention and Prevention (EIP)**

Not applicable

3.2 **Economic Resilience (ER)**

Not applicable

3.3 **Improving Outcomes for Children**

Not applicable

3.4 **Reducing demand of services**

Not applicable

3.5 **Other (eg Legal/Financial or Human Resources)**

Not applicable

3.5 **Climate Change and Air Quality**

Not applicable

4. **Consultees and their opinions**

Not applicable

5. **Next steps**

Subject to approval, the appointment of the Chair shall be confirmed.

6. **Officer recommendations and reasons**

That Council appoint a Member as Chair of Standards Committee for the remainder of the municipal year.

The reason is due to Cllr Paul Davies appointment to Cabinet.

7. **Cabinet portfolio holder's recommendation**

Not applicable

8. **Contact officer**

Samantha Lawton – Head of Governance

9. **Background Papers and History of Decisions**

Not applicable

10. **Service Director responsible**

Julie Muscroft – Legal, Governance and Commissioning

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Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

CABINET

Tuesday 1st September 2020

Present: Councillor Shabir Pandor (Chair)
Councillor Musarrat Khan
Councillor Naheed Mather
Councillor Peter McBride
Councillor Carole Pattison
Councillor Cathy Scott
Councillor Graham Turner
Councillor Rob Walker

Apologies: Councillor Viv Kendrick

242 Membership of Cabinet

Apologies for absence were received on behalf of Councillor Kendrick.

243 Minutes of Previous Meetings

That the Minutes of the Meetings held on 2 June, 16 June, 29 June, 13 July and 28 July 2020 be approved as a correct record.

244 Interests

There were no declarations of interest.

245 Admission of the Public

It was noted that Agenda Item 17 would be considered in private session (Minute No. 258 refers).

246 Deputations/Petitions

No deputations or petitions were received.

247 Questions by Members of the Public (Written Questions)

Cabinet received the following question;

Question from Heather Peacock

“The phase 5 A629 widening scheme is coming up for planning this month. How can Kirklees Council justify the loss of 126 of the counties best trees?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

248 Questions by Elected Members (Oral Questions)

Cabinet received the following questions from Members of the Council;

Question from Councillor Lukic

“When will the review of parking charges in Dewsbury be shared and can the suspension of charges be continued until the review is complete?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

Question from Councillor J Taylor

“The recycling centres have now been re-open for a while but we are not yet collecting cardboard. Why are we not yet in a position to allow people to start recycling cardboard?”

A response was provided by the Cabinet Member for Greener Kirklees (Councillor Mather).

Question from Councillor Lawson

With regards to planning enforcement, there seems to be a perceived understanding that developers are going ahead with development work without the necessary permissions and it seems to be on the increase. Do we have an idea of the scale of that kind of work and do we have the capacity in our enforcement?”

A response was provided by the Cabinet for Culture and Environment (Councillor Walker).

Question from Councillor Munro

“In relation to the local cycling and walking implementation plan, I’d like to ask which route would be taken through Lepton and Fenay Bridge with design line three and when can we expect Phase 1 to be completed and work to begin on design line three?”

A response was provided by the Cabinet for Culture and Environment (Councillor Walker).

Question from Councillor D Hall

“I’m sure you will have recognised now that people in the majority of the borough are relieved that the special covid measures have been lifted for them and thanks to all those who worked to bring that about. Particularly local businesses are looking forward to opening tomorrow. Would you now accept Leader that you were wrong not to press for this approach earlier?”

A response was provided by the Leader of the Council.

Question from Councillor Cooper

“Will the Council withdraw its plans to cut down the avenue of trees down Halifax Road through Edgerton as part of the WYCA funded road widening scheme, which would save two minutes in travel time. Does the Cabinet Member recognise that this is an iconic entry point to Huddersfield and that we would lose far more than we would gain if the Council is determined to pursue this decimation?”

Does the Cabinet Member agree that to re-evaluate the £13m scheme is essential now that traffic and commuting patterns have changed so radically and does he recognise that it is not possible to compensate for the loss of so many mature trees in any meaningful way through the planting of a few hundred tree whips? Will you at the very least put the scheme on hold?”

A response was provided by the Cabinet for Regeneration (Councillor McBride).

Question from Councillor J Taylor

“We hopefully will see most children return to school next week and there is now talk of economic recovery and the challenges which our town centres face, and encouraging people back to work. There has been much discussion between us as Group Leaders about Kirklees’ plans for economic recovery and that we would be engaging with Councillors, yet to date we haven’t been properly engaged. What is happening and what example is Kirklees setting to encourage people to go back to work in a secure covid safe environment?”

A response was provided by the Leader of the Council.

Question from Councillor Lawson

“With regards to the Planning White Paper which is currently out for consultation, there are many things in the paper that have been criticised for undermining democracy in the planning process. What does that mean locally for our neighbourhood plans? We have many groups in the borough who have been working hard for years, in some cases, to produce neighbourhood plans. The erosion of democracy seems to work at direct odds with neighbourhood plans. What are we doing as a Council to provide democracy in the planning process?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

Question from Councillor Munro

“St James’ School is now the only secondary school in the Almondbury Ward. Its catchment area includes Lepton and Fenay Bridge. As you know, we have an active travel plan in Kirklees promoting sustainable travel such as walking and cycling yet children in Lepton and Fenay Bridge are expected to cross over Penistone Road if they walk to school where there is no safe crossing and as we’ve seen in recent weeks it is an extremely dangerous stretch of road. Parents are therefore deterred from making their children walk, they would let their children walk if there was a safe

crossing. At a recent meeting with highways I asked if a safe crossing would be possible and my request was dismissed. Why can't the Council find the money for such a crossing?"

A response was provided by the Cabinet Member for Culture and Environment (Councillor Walker).

249 Devolution Deal for West Yorkshire – Consultation Outcomes

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors Cooper, D Hall, Lawson and J Taylor).

Cabinet gave consideration to a report which sought agreement to submit the summary of consultation responses to the Secretary of State by 11 September 2020. The report advised that, following the approval of the draft scheme by Constituent Councils and the Combined Authority, the scheme had been finalised and published, and that a consultation exercise was co-ordinated by the Combined Authority.

Cabinet were advised that the consultation process had commenced on 25 May 2020 and had run until 20 July 2020, which had resulted in a total of 4413 responses. The report indicated that the consultation responses were significantly positive in terms of all key themes, with overall support for the proposals within the scheme, and this detail was set out at Appendix 1 of the considered report.

In terms of next steps, Cabinet noted that the consultation responses at Appendix 1 would be submitted to the Secretary of State and it was requested that authority be delegated for the finalisation of the documents in order to ensure that the submission incorporates any issues that may be raised by any Constituent Council or the Combined Authority. The revised timeline for the implementation of the deal, which was set out at Appendix 2, set out the process timeline leading up to the election of a Mayor in May 2021.

RESOLVED –

- 1) That the content of the report and summary of consultation responses, as attached at Appendix 1 to the report, be noted.
- 2) That the summary of consultation responses, as set out at Appendix 1, be submitted to the Secretary of State by 11 September 2020, and that (i) authority be jointly delegated to the Managing Director of the Combined Authority, in consultation with the Leader and Chief Executive of each Constituent Council and the Chair of the Combined Authority, to finalise and submit documents subject to any technical issues which may arise and (ii) the Chief Executive and Leader of Kirklees Council be authorised to act as the consultees on behalf of the Council for these purposes.
- 3) That the updated timetable, as set out at Appendix 2 of the report, and the next steps which are subject to the consent being given by the Constituent Councils and Combined Authority, to draft the Order in November 2020 so that a mayoral combined authority model and associated changes may be adopted and implemented by May 2021, as set out in the Deal, be noted.

- 4) That the decision be exempt from Call-In on the grounds of urgency, as detailed in para. 3.6 of the report.
- 5) That Corporate Governance and Audit Committee be invited to consider the proposed governance arrangements, as detailed in para. 2.29 of the report, regarding the Council's reporting arrangements on devolution.

250 Spen Place Partnership - Supporting the Mental Health and Wellbeing of Children and Young People

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors D Hall and Lawson).

Cabinet received a report which requested that consideration be given to allocating a sum of funding from the Place Partnership mental health themed budget towards support for children and young people returning to schools in the Spen Valley Place Partnership area to support mental health and wellbeing provision.

Cabinet were advised that the initiative would enhance arrangements and plans that schools have in place in order to mitigate the impact upon mental health during the pandemic and would complement other initiatives which were already in place. It was noted that, once evaluated, the scheme may be extended to collages at a later date.

The report indicated that, subject to approval, £120,000 would be distributed between the schools and that projects would commence as soon as was feasible within the financial year.

RESOLVED –

- 1) That approval be given to funding from the Place Partnership mental health theme allocation to benefit children and young people in the Spen Place Partnership.
- 2) That a total of £120k be distributed to schools within the place partnership area and that schools be invited to submit proposals to the Spen Valley Place Partnership identifying how positive mental outcomes will be achieved, evaluated and sustained.

251 Kirklees Transforming Cities Fund Programme

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors Bolt, D Hall and J Taylor).

Cabinet received a report which provided detail as to the current status of the Transforming Cities Fund Programme for Kirklees District and sought approval to enter projects within the programme onto the Kirklees Capital Plan.

The report set out details of eight projects; (i) Dewsbury Town Centre walking and cycling transformations (ii) Dewsbury Bus Station (iii) Heckmondwike Bus Hub (iv) Dewsbury Cleckheaton Sustainable Travel Corridor (v) Huddersfield major walking and cycling routes (vi) Huddersfield bus station improvements (vii) Huddersfield rail station access and (viii) Dewsbury Batley Tingley sustainable travel corridor. It was noted that the funding for the Transforming Cities Fund high scenario programme

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was the sum of the £66m Transforming Cities Fund budget with devolution top-up, plus £6m local match funds, totalling £72m.

Cabinet were advised that the projects as set out within the report were currently being reviewed by the West Yorkshire Combined Authority as part of package level strategic outline cases and that once approved by WYCA, would be developed through a project specific outline business case, with public consultation exercise on each scheme taking place between October 2020 and March 2021.

RESOLVED –

- 1) That the Transforming Cities Fund projects and current budgets be noted.
- 2) That approval be given to the projects being entered into the Kirklees Capital Plan.
- 3) That authority be delegated to the Strategic Director (Economy and Infrastructure) to negotiate and agree the terms of any agreement with West Yorkshire Combined Authority that is for the purpose of providing funding for the development of business cases for Transforming Cities Fund projects, the carrying out of public consultation and the development and working up of designs for Transforming Cities Fund Projects.
- 4) That authority be delegated to the Service Director (Legal, Governance and Commissioning) the authority to enter into any funding agreement with the West Yorkshire Combined Authority as referred to in para. 6.1.3.

252

Huddersfield Public Art Plan

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors Bolt, Cooper, D Hall and J Taylor).

Cabinet received a report which sought approval for the Huddersfield Public Art Plan, which set out an approach and projects to support the cultural regeneration of Huddersfield as part of the Huddersfield Blueprint and adopted Kirklees Public Art Policy.

The Art Plan report, which was attached as an appendix to the considered report, outlined the range which included permanent pieces, temporary projects and interventions to support the cultural revival of Huddersfield. Cabinet were advised that the plan aimed to support the development of the town centre over the next ten years through a programme of temporary and permanent public art commissions and that commissioned artists would take inspiration from Huddersfield's rich heritage, diverse cultures and unique landscape to produce high quality artworks.

The report advised that, subject to approval, the Huddersfield Public Art Plan would be embedded within the Huddersfield Blueprint and that engagement would take place to ensure that quality cultural public realm, public art and creative interventions were delivered.

RESOLVED - That approval be given to the Huddersfield Public Art Plan.

253 Achieve and Aspire Strategic Priorities Libraries & Public Buildings Programme – Proposals to allocate funding to and deliver the new build Birkby Fartown Library

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors Bolt and Sokhal).

Cabinet received a report which sought approval for the allocation of a capital budget of £799k for the proposed replacement new build library facility at Birkby Fartown as identified within the libraries and public buildings section of the Council's five year capital plan, as approved by Council on 12 February 2020.

The report requested that approval be given for the proposed new build development located off Lea Street, adjacent to Birkby Junior School (as illustrated at Appendix A to the considered report). The report advised that the site was a short walk from the previous library location on Wasp Nest Road, which ceased during 2018 and the building was converted to school accommodation. Cabinet were advised that the new proposed site occupied a small section of a former railway cutting, which was now used as a greenway, with a maintained walking and cycling route and had the potential to provide a vital community link.

Appendix B to the report set out indicative layouts and visuals which had been produced by an external architectural consultant and that following a tender exercise a successful contractor had been identified to deliver the scheme. The report advised that the proposal was for the construction of a single storey high performance library building with a stone faced façade and 165m sq. internal floor area. It was noted that the proposed completion of the scheme would be scheduled for April 2021.

RESOLVED –

- 1) That approval be given to the allocation of a capital budget of £799k for the delivery of a replacement new build library facility at Birkby Fartown, as outlined in the considered report.
- 2) That approval be given to the preferred site location for the proposed new build off Lea Street, adjacent to Birkby Junior School, as set out at Appendix A.
- 3) That Officers be authorised to procure and implement a new build library for Birkby Fartown as described within the report, subject to a satisfactory conclusion of the 'Stopping Up' order for the Greenway on Lea Street.

254 Corporate Financial Monitoring Report - Quarter 1, 2020-2021

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillors D Hall and J Taylor).

Cabinet received a report which set out financial monitoring information in regards to (i) General Fund Revenue (ii) the Housing Revenue Account and (iii) the Capital Plan, as at Quarter 1 (month 3) 2020-2021.

The report advised that (i) the Council's revised General Fund controllable (net) revenue budget for 2020/2021 was £305.4m, which included planned (net) revenue

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savings in-year of £2.8m (ii) the revised budget included a number of planned transfers from reserves during the year, the most significant being £1.3m from the Revenue Grants reserve, £0.8m from the Public Health reserve and £0.6m from the Strategic Investment Support reserve.

Cabinet were advised that there was a forecast overspend of £7.7m against the £305.4m revised budget at Quarter 1, equivalent to 2.5% which represented forecast £4.64m unfunded pressures relating to Covid 19 and forecast £3.04m net pressures elsewhere.

The report provided information on the impact of Covid 19 upon the Council's finances, advising that the Government had allocated £3.7billion un-ringfenced Covid funding to the local government sector nationally. Further details were also provided in regards to (i) general fund reserves (ii) the collection fund (iii) the housing revenue account (iv) capital budget and (v) 2020/2021 budget proposals.

RESOLVED –

- 1) That in regards to the General Fund (i) the 2020/2021 forecast revenue overspend of £7.7m as at Quarter 1 be noted (ii) the 2020/2021 forecast £7.6m High Needs overspend which as per current DfE guidance will roll forward into 2021/2022 on the Council balance sheet as a negative reserve be noted (iii) that, in conjunction with the assumed continued support of Central Government to adequately compensate the Council for Covid 19 pressures, the Council's Executive Team continue to identify opportunities for spending plans to be collectively brought back in line within the Council's overall budget by year end (iv) approval be given to the proposed use of Kirklees allocation of £551k supplementary hardship funding through the existing Local Welfare Provision Scheme, as outlined in para. 1.2.12 (v) the forecast year-end position on corporate reserves and balances be noted (vi) the details of the financial support package to Adult Social Care Providers, as outlined in Appendix 10, further to the agreed delegation of approval to the Strategic Director with responsibility for Adult Social Care in consultation with the S151 Officer and Cabinet Members with responsibility for Adult Social Care and Resources, be noted.
- 2) That the forecast position on the Collection Fund as at Quarter 1 be noted.
- 3) That the Quarter 1 forecast Housing Revenue Account position and forecast year-end reserves position be noted.
- 4) That in regards to Capital (i) the Quarter 1 forecast capital monitoring position for 2020/2021 be noted (ii) approval be given to re-profiling across years of the capital plan as set out within the report and at Appendix 6 (iii) approval be given to £1.225m additional funds required for Brambles Primary Academy (iv) approval be given to £2m capital proposals for Children's homes, as set out within the report and at Appendix 7 (v) approval be given to capital proposals relating to infection, prevention and control measures on in-house residential homes (vi) authority be delegated to the Strategic Director (Adults, Housing and Health) to use IPC funding towards building works on other internal care homes (vii) approval be given to an additional £1.44m capital funds to replace the existing outdated Adults Social Care case management system CareFirst (revised overall programme cost of £2.49m including £347k

revenue costs) as set out within the report and at Appendix 8 (viii) approval be given to a £2.5m refurbishment scheme at Civic Centre 1 to adapt to a post Covid-19 working environment, as set out within the report and at Appendix 9 (ix) approval be given to the release of funding from the Sustainability of Major Town Halls – Service Development capital programme line for redecoration and refurbishment works at Dewsbury Town Hall (x) approval be given to the release of funding from existing Town Centre Action Plan capital budgets to fund expenditure on Town Centre Footfall Count Cameras and (xi) the increase in funding for Transforming Cities Fund from the low scenario to the high scenario, and a longer programme timeline to be determined and managed by West Yorkshire Combined Authority, be noted.

255 Code of Practice for Commercial Property Relationships during the COVID-19 pandemic

Cabinet gave consideration to a report which sought approval to adopt the Government's Code of Practice for commercial property relationships to provide a basis for future negotiation with tenants of the Council's leased estate seeking support to mitigate the economic impacts of Covid-19.

Cabinet noted that, as the majority of businesses had re-commenced trading, the Council had resumed its charging regime for tenants of the leased estate and whilst many businesses had received grants or financial support, some remained in financial hardship. The report advised that the Government had published a Code of Practice for managing commercial property relationships during the pandemic which suggested that landlords who are able to support tenants who are in genuine financial difficulty should try to do so. The report recommended that the Council adopts the Government's Code of Practice to provide the basis for managing requests for financial support on a case by case basis.

Cabinet were advised that, subject to approval of the Code, further engagement would take place with tenants and business organisations to publicise the proposed approach and that tenants who indicate that they are unable to meet payment arrangements will be invited to apply for support.

RESOLVED –

- 1) That the adoption of the Government's Code of Practice for commercial property relationships to provide the basis for future negotiations with tenants of the leased estate in relation to further financial assistance be approved.
- 2) That authority be delegated to the Strategic Director (Economy and Infrastructure) and Service Director (Finance), in consultation with the Cabinet Member for Corporate Services, to establish an appropriate scheme of financial assistance for tenants of the Council's leased estate, in accord with the principles established in the Code of Practice.
- 3) That authority be delegated to the Strategic Director (Economy and Infrastructure) to implement and monitor the scheme of financial assistance.

256 Disposal of land at St Paul's Road, Mirfield

(Under the provisions of Council Procedure Rule 36(1) Cabinet received a representations from Councillor Bolt).

Cabinet gave consideration to a report which sought approval to dispose of the former council depot site at St Paul's Road, Mirfield, to Connect Housing at 'less than best consideration' to deliver a 13 unit development of affordable supported living apartments for adults with a social care need.

The report advised that that the site currently comprised one and two storey highway depot buildings and that Connect Housing were seeking planning permission to demolish the buildings and erect a two-storey supported living apartment block of 13 one and two bedroom apartments with associated offices, gardens and parking provision to deliver a supported living scheme for people with learning disabilities. The development would be CQC registered and had been developed by Connect Housing in partnership with Kirklees Commissioning and Health Partnerships in order to provide specialist housing to meet local need.

The report advised that the unrestricted and restricted value of the land, valued in accordance with the Local Government Act 1972 General Disposal Consent 2003, was £167,000. It advised that an initial assessment of costs had indicated that there would be a need to dispose of the land at an undervalue in order to make the scheme viable, details of which were set out within an exempt appendix to the report.

(Cabinet gave consideration to the exempt information at Agenda Item 17 (Minute No. 258 refers) prior to the determination of this item.

RESOLVED –

- 1) That approval be given to granting State Aid to Connect Housing.
- 2) That the disposal of the land at 'less than best consideration' to a specialist housing provider (Connect Housing), be approved.
- 3) That authority be delegated to the Strategic Director (Economy and Infrastructure) to (i) negotiate and agree the terms of disposal with Connect Housing and (ii) determine the appropriate level of discount following comprehensive assessment of Connect Housing's development appraisal.
- 4) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter into and execute any agreement and other ancillary documents necessary to dispose of the land to Connect Housing for use as specialist supported housing.

257 Exclusion of the Public

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following item of business, on the grounds that it involves the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

258

Disposal of land at St Paul's Road, Mirfield

(Exempt information relating to Part 1 of Schedule 12A of the Local Government Act 1972, namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness and transparency in the Council's decision making).

Cabinet gave consideration to the exempt information prior to the determination of Agenda Item 15 (Minute No. 256 refers).

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Contact Officer: Jenny Bryce-Chan

KIRKLEES COUNCIL

CABINET

Tuesday 22nd September 2020

Present: Councillor Shabir Pandor (Chair)
Councillor Viv Kendrick
Councillor Naheed Mather
Councillor Peter McBride
Councillor Carole Pattison
Councillor Cathy Scott
Councillor Rob Walker

Observers: Councillor Martyn Bolt
Councillor Anthony Smith

Apologies: Councillor Musarrat Khan
Councillor Graham Turner

259 Membership of Cabinet

Apologies for absence were received on behalf of Councillor Graham Turner and Councillor Musarrat Khan.

260 Interests

There were no declarations of interest.

261 Admission of the Public

All agenda items were considered in public session.

262 Deputations/Petitions

Cabinet received a deputation from Heather Peacock, Greenhead Trees Group.

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

263 Questions by Members of the Public (Written Questions)

Cabinet received the following questions from Members of the Public:

Question from Gary McAdam

“The latest statistics show that Kirklees Council has one of the worst rates for test-and-trace in England. Given that less than 50% of all contacts were reached by the council. What is the council planning to change in order to prove to residents that

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filling in test and trace forms is a worthwhile endeavour and what are they doing to ensure they reach the government target of at least 80% contacts reached”?

A response was provided by the Leader of the Council (Councillor Shabir Pandor)

Question from Gary McAdam

“When will the council be returning to meetings in public rather than using the online virtual meeting system?”

A response was provided by the Leader of the Council (Councillor Shabir Pandor)

Question from James Taylor

“I've been looking at the planned "improvements" that Kirklees have been advertising along with the WYCA for the Mirfield to Leeds (M2D2L) Transport scheme consultation which raises several issues. Firstly, who has drawn up the plans for this regarding the Mirfield section and although there's the Kirklees logo on the plans with Kirklees be actually making comments on these proposals. I was wondering if Kirklees or WYCA had recently had some work experience pupils in or if they had suddenly employed Bob the Builder.

I ask because whoever has drawn up the plans for the Mirfield section sees fit to remove some grass verges and trees along the route, move the main bus stops and bus lay-by where buses can pull in if they're ahead of time and move the bus stops to outside the library which has the narrowest bit of pavement in the town centre as well as making a road no entry that has a veterinary surgery there?”

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

Question from James Taylor

“Do Kirklees Highways and Planning departments actually speak to each other? Regarding this transport scheme consultation there is a plan to install a new pelican crossing in Mirfield on Huddersfield Road. A couple of weeks ago at the virtual Strategic Planning Committee there was an application for a new supermarket on Huddersfield Road, Mirfield. The planning committee was told that a pelican crossing wouldn't be suitable on Huddersfield Road by a highways officer but now we have a situation where a pelican crossing would be suitable about 100 yards away through this transport scheme consultation, why when a developer could be asked through s106 to pay for a pelican crossing is the answer no way according to highways but then when its coming out of KMC/WYCA is it suddenly yes?”

Councillor Peter McBride to refer the matter to officers for a response

Question from James Taylor

“The former Swan pub on the A644 literally on the Mirfield border recently got planning permission for a petrol station and shops, part of the conditions granted

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were that the developer had to contribute a lump sum in s106 to widen the A644 in proximity to the site. Going back to this transport scheme by KMC/WYCA there are no proposals on the plans to increase road width on the A644 by the former Swan public house, so why is a developer paying s106 monies for road improvements that aren't part of this transport scheme consultation.”

Councillor Peter McBride to refer the matter to officers for a response

Question from James Taylor

“I understand that the final proposals for the rail improvements between Huddersfield and Dewsbury are going to the Department of Transport this Autumn to be signed off. What plans have Kirklees put in place and planning to put in place for what is going to be an extremely busy time. We are possibly going to be in a situation with no trains in Mirfield for several years, there's these proposed works from the KMC/WYCA transport scheme, there's also the proposed improvements to Cooper Bridge and the motorway.

Could we be in a situation where there is no train service for several years and two major highways programmes all running at the same time affecting Mirfield which would obviously have a major impact on the infrastructure and not forgetting any day that has a "Y" in it can also guarantee the motorway having accidents on it and the likes of Yorkshire Water, Northern Gas Networks and Northern Powergrid digging up somewhere.?”

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

264 Questions by Elected Members (Oral Questions)

Cabinet received the following questions from Members of the Council:

Question from Councillor Martyn Bolt

The question relates to the Bradley to Brighouse Scheme and the lack of information about Cabinet's strategy for Active Travel Routes. Which one is the priority to be delivered and what order will all the active travel corridors be delivered in? Bradley to Brighouse Greenway, what is your definition of a greenway. For the majority of people since we started developing them in 1998, it's a walking, cycling and horse riding route. There is no information in the literature about how much this is costing the public purse, so why is the material so lacking in detail and definition yet asking people to comment on it.

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

Supplementary question from Councillor Martyn Bolt

I am surprised to hear Councillor McBride say that the details are not known to us because on the website it says the scheme is being delivered by Kirklees Council in

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partnership with Calderdale Council. Kirklees Council is the lead authority on it. You would imagine that when a scheme is being put forward to West Yorkshire Combined Authority, and I did ask how much this is costing it is £2.4million and it is so scant on detail which is a concern. Two years ago, we were consulted on the major highway scheme on the same alignment, the Cooper Bridge consultation scheme. Residents over many areas engaged with the council submitted responses and two years down the line there has been no report back to Cabinet on the outcome of that consultation process. Three options were formally submitted, and residents submitted many more. In any normal environment those consultation responses would have been analysed and a report would come back on options for future development.

What we are seeing now is another £2.4 million being spent on the same corridor for 2 conflicting schemes. The Cooper Bridge Scheme already had active travel measures embedded in it, it is a concern. Why do we know so little about this scheme? How can people comment on such scant regard and why 2 years later have you not brought anything back on the Cooper Bridge Scheme.

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

Question from Councillor Martyn Bolt

We referred earlier to the massive scheme which is the Trans-Pennine route upgrade. Again, we have seen no information back through Cabinet from Kirklees' submission on this and, what submission has Kirklees made? What plans is it making to dovetail into the much needed bridge replacement at Colne Bridge near the Royal and Ancient Pub to tie in with what Network Rail will be doing when they replace other bridges. Obviously, there will be disruption while Network Rail replaces bridges. You can't pass through while the road is closed it would make sense for the other bridges on that corridor between, the White Cross traffic lights and Bog Green Lane to all be replaced at the same time and enhance the corridor. Has this been factored in and, as a matter of interest where in Mirfield is the A629 you mentioned earlier?

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

Supplementary question from Councillor Martyn Bolt

There was nothing in that response that answered the questions I asked which was relating to the other road bridges on Colne Bridge which are the responsibility of Kirklees. You are mistaking the rail bridges, but then you have bridges which cross the river Colne and they cross the canal. Those carry the highway; those are highway bridges.

A response was provided by the Cabinet Member for Regeneration (Councillor Peter McBride)

265 Potential Reorganisation in the Dewsbury West School Place Planning Area – Outcome Report

Cabinet received a report which outlined the outcome from the non-statutory consultation on the potential reorganisation of school places at St John's CE(VC) Infant School and Westmoor Primary School.

On the 14 January 2020, Cabinet approved officers to undertake a non-statutory consultation on school led proposals for the potential reorganisation of school places at St John's CE(VC) Infant School and Westmoor Primary School. Members requested that officers report back on the outcome and conclusions of the non-statutory consultation to Kirklees Council Cabinet for further consideration of the next steps.

The appended report detailed the findings from the consultation and officer recommendations. Cabinet noted that the impact of the proposed changes to the two schools, St Johns and Westmoor had become clearer. Whilst parents, particularly of St Johns would approve the school becoming an all through infants and junior school, the financial impact and sustainability of Westmoor School and possibly other schools nearby could not be guaranteed. There are sufficient school places in the area and numbers in the area are decreasing. Following the consultation, some of the consultees, and officers concluded that the proposals could lead to severe financial pressures on schools other than St Johns and the local sustainability of school places in the area would be at risk.

RESOLVED – That Cabinet does not support the current proposals at this time on the grounds that it does not meet the criteria the Council would normally apply to such proposals and agrees that engagement be facilitated with all parties to discuss the outcome of the consultation and explore opportunities for other options/proposals either now or in the future

266 Small Affordable Housing Sites Programme Update - Disposal of land at Plane Street, Newsome

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillor Bolt)

Cabinet received a report which provided an update on the Small Affordable Housing Sites Programme. The report was seeking Cabinet approval to dispose of a site at Plane Street, Newsome, Huddersfield and varying the terms of the previous Cabinet authority of 29 August 2018 to enable the disposal of the at less than market value.

Cabinet was advised that the development will provide 30 new affordable homes on the site of the former Stile Common School, Plane Street, Newsome. While this might not be the most ideal way of achieving the objective of increasing the number of affordable houses as it is expensive, the programme is being subsidised by Homes England and the aim is to get the right number of houses, of the right type in the right place. This will be achieved jointly with the public agency and is another one of those programmes that is being additionally funded by Homes England and is welcomed.

RESOLVED -

- 1) That the programme update, and the proposed investment of the Preferred Partner and Homes England in enabling the acquisition and development of the third phase site at Plane Street Newsome, be noted.
- 2) That approval be given to the disposal of land at Plane Street, Newsome, as detailed in the considered report.
- 3) That authority be delegated to the Strategic Director (Economy and Infrastructure) to negotiate and agree terms and dispose of land at Plane Street.
- 4) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter such agreements on negotiated and agreed terms for disposal.
- 5) That it be noted that the scheme will enable the delivery of the third phase of the SAHS programme and contribute to the delivery of the Council's Housing Strategy and Housing Growth Plan.

267 Community Asset Transfer Policy 2020

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillor Bolt)

Cabinet received a report requesting approval for a revised Community Asset Transfer Policy 2020. The revised policy will supersede the Community Asset Transfer Policy 2017 and has been developed to support the Council's Corporate Vision and shared outcomes.

Cabinet was advised that this policy is to further the aims of the authority by supporting communities in place-based working and giving local people greater control over the assets and services that are delivered in their area. Transferring an asset to a local community organisation can unlock community power, encourage volunteer commitment, help utilise local intelligence, and allow these organisations to attract the necessary capital investment to create a thriving community hub. It also provides an opportunity for more efficient and effective use of buildings and land and supports the delivery of the District's shared outcomes, as set out in the Corporate Plan.

All transfers are by long leasehold of a 125 years and freehold transfers will only be considered in exceptional circumstances and will be at the discretion of the Council. The revised policy will be a positive way forward for communities. Members were directed to section 2.5 of the appended report which outlined the revisions to the policy; and section 2.7 which provided details of the framework.

RESOLVED -

- 1) That the Community Asset Transfer Policy 2020 be approved.
- 2) That authority be delegated to the Strategic Director or Service Director, in accordance with the Scheme of Delegation, and in consultation with the

Cabinet Portfolio Holder, for the determination of post transfer loan applications.

268 Huddersfield and Dewsbury Town Centre Finance

Cabinet received an update report on the current status of the Blueprint Programmes in terms of finance. Cabinet was advised that the report sets out how money is being assigned on the range of different schemes in Huddersfield Dewsbury Town Centres. There is a constant juggling of internal and external resources and it can be difficult to keep track and keep the momentum as money is being shifted from different programmes as cost and speed of access from external resources becomes available.

The report provided a summary of the budget available for Huddersfield and Dewsbury, showing each element agreed in the Council's Capital Plan and any additional funding that had been agreed. The revitalisation of town centres, in particular through the delivery of the projects identified in the Blueprint programmes represent Huddersfield and Dewsbury town centres' contribution to the overall economic recovery of the district as articulated by the Economic Recovery Plan. Much of the budget has now been allocated to specific projects.

RESOLVED -

- 1) That the projects and status of the budgets for the town centre programmes as set out in section 2.5, 2.6 and Appendix 1 of the considered report be noted.
- 2) That the Council's current contribution to the identified projects, as set out at para. 2.7, be approved.
- 3) That the agreed sums of match funding, as set out at para. 2.7, be approved and drawn into the capital plan, and that Officers be authorised to incur expenditure on the working up of plans and proposals for the project/s.
- 4) That approval be given to utilising up to £1m of town centre capital to develop and deliver a town centre programme of public realm improvements across both towns (para. 2.10 refers).
- 5) That approval be given to accepting appropriate development funds for projects as set out at para. 2.19, for use by Kirklees Council and its agents, and that Officers be authorised to enter into grant and other agreements, where necessary, and to incur expenditure on the working up of plans and proposals for the projects.

269 Proposal to allocate funding from the Sustainable Economy Strategic Priorities Capital Plan to the Huddersfield Market Hall Multi-Storey Car Park Demolition Scheme

(Under the provisions of Council Procedure Rule 36(1) Cabinet received representations from Councillor Bolt)

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Cabinet considered a report which set out a proposal to allocate funding from the Sustainable Economy Strategic Priorities Capital Plan to the Huddersfield Market Hall Multi-Storey Car Park demolition scheme.

Cabinet was asked to approve £875K for the demolition of the Multi Storey car park and the creation of a temporary surface car park providing approximately 115 parking spaces. The capital expenditure would be funded from the Sustainable Economy Strategic Priorities section of the Council's five-year Capital Plan, which was approved by Council on 12th February 2020.

The report described that the extensive works outlined would be complex and involve substantial temporary works. Such works would take over a year to implement at a cost exceeding £5m.

RESOLVED -

- 1) That approval be given to the demolition of Huddersfield Market Hall multi storey car park.
- 2) That approval be given to the creation of a temporary surface car park on the cleared site of the former multi storey car park.
- 3) That approval be given to the proposed allocation of £875k to enable the works stated in (i) and (ii) above to be implemented, which would be funded from the Sustainable Economy Strategic Section of the Council's Five Year Plan, as approved on 12 February 2020.

Contact Officer: Leigh Webb

KIRKLEES COUNCIL

CABINET

Tuesday 20 October 2020

Present: Councillor Shabir Pandor (Chair)
Councillor Viv Kendrick
Councillor Musarrat Khan
Councillor Naheed Mather
Councillor Peter McBride
Councillor Carole Pattison
Councillor Cathy Scott
Councillor Graham Turner
Councillor Rob Walker

Observers: Councillor Martyn Bolt
Councillor John Taylor
Councillor Nigel Patrick
Councillor Elizabeth Smaje
Councillor Anthony Smith

270 Membership of Cabinet

All Members of Cabinet were present at the meeting.

271 Minutes of previous meeting - 1 September and 22 September 2020

RESOLVED – That the minutes of the meetings held on 1 September and 22 September 2020 be approved as a correct record

272 Interests

Councillors Mather and Pattison advised that, in their capacity as Board Members for Kirklees Neighbourhood Housing, they had been granted dispensations on Agenda Item 9, and were permitted to speak but not vote on the item.

273 Admission of the Public

It was noted that all agenda items would be considered in public session.

274 Questions by Members of the Public (Written Questions)

Cabinet received the following question from members of the Public;

Question from James Taylor

“What work is the Council doing to enable that some form of Remembrance Services will be able to take place across the Borough on Remembrance Sunday. As Cabinet will be aware the Remembrance Sunday service in Mirfield is usually one of the largest in the country. I’m aware we’re all in a difficult position at the

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moment with local lockdowns, however do the Council feel something will be able to happen abiding of course by national and local restrictions?”

A response was provided by the Leader of the Council.

Question from James Taylor

“On Wednesday night/Thursday morning for the first time this Autumn the Spen Beck at Northorpe and the River Calder at Ledgard Bridge both were recorded on the gov.uk website as exceeding the floodline on the relevant graphs.

What work has the local authority been undertaking to protect businesses and households since the River Calder reached it's highest ever recorded level of 5.40 metres on 9th February 2020 and has Kirklees been raising any concerns of flooding or making any recommendations to the Environment Agency?”

A response was provided by Councillor Walker (Cabinet Member for Culture and Environment)

Question from James Taylor

“Looking at the plans that Network Rail published on Monday 5th October for the proposed rail line upgrade between Huddersfield and Westtown I read that moving part of the line on the Colnebridge/Mirfield border would lead to the damage and loss of wildlife habitats especially for badgers and bats.

If and when this projects "get on track" does Kirklees have a duty of care in trying to protect wildlife and their habitats even if the land isn't owned by Kirklees but Network Rail?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

Question from James Taylor

“I follow Kirklees on social media and get emails from Kirklees Together which tend to be full of useful information and no doubt @kirkleeswinter twitter feed will be coming out of hibernation soon so may I ask what are the current grit stock levels in readiness for Winter and how do stock levels compare to previous years?”

A response was provided by Councillor Walker (Cabinet Member for Culture and Environment)

275

Questions by Elected Members (Oral questions)

Cabinet received the following questions from Members of the Council;

Question from Councillor Bolt

“Where was a decision taken to mothball the Mayoralty and reduce the duties and engagements of the Mayor.”

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A response was provided by the Leader of the Council.

Question from Councillor Bolt

“Who took the decision in August 2020 to withdraw funding for the provision of civic remembrance events across the Borough.”

A response was provided by the Leader of the Council

Question from Councillor A Smith

“Could the Covid-19 protection work programme of the Kirklees Cohesion Team be rolled out across the Borough”

A response was provided by the Leader of the Council.

Question from Councillor Patrick

“How long will it be before the school drop off point on school land adjacent to Thongsbridge Co-op is delivered.”

A response was provided Councillor Walker (Cabinet Member for Culture and Environment)

Question from Councillor J Taylor

“Why are 2 out of 3 speed indicators in the Kirkburton Ward currently not working?”

A response was provided by the Leader of the Council.

Question from Councillor Patrick

“In four sites in the Holme Valley south properties have been flooded as a result of new builds. How confident are you that new homes being built on a former landfill site that secures the safety of new home owners and existing property owners?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

Question from Councillor J Taylor

“Why are Kirklees Council still unable to currently recycle cardboard?”

A response was provided by the Cabinet Member for Greener Kirklees (Councillor Mather).

Question from Councillor Bolt

“Where can residents see Kirklees Council’s response to the Trans Pennine route upgrade?”

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

Question from Councillor Patrick

Why has action been taken by the public rights of way service against people who have replaced field gates with electric gates to prevent rural crime?"

A response was provided by the Cabinet Member for Culture and Environment (Councillor Walker).

Question from Councillor Bolt

"Where is the information relating to 3 changes that have been agreed, following the public consultation, in relation to the Cooper Bridge By Pass"

A response was provided by the Cabinet Member for Regeneration (Councillor McBride).

276 Ad-Hoc Scrutiny Report – Consultation on the Future Arrangements for the Management of the Council’s Residential Housing Stock

Councillor Smaje, Chair of Overview Management Committee, presented a report from the Ad-Hoc Scrutiny Panel setting out the findings on the consultation process and the on-going work relating to the future arrangements for management of Kirklees social housing stock. The Panel was initially established by the Overview and Scrutiny Management Committee (OSMC) in November 2019 to carry out a focussed piece of work to identify the best option(s) for the Council to achieve the right balance of risk and outcomes for local residents in relation to the housing stock for which it is the landlord. The outcome of that scrutiny exercise was reported to Cabinet on 21st May 2020 setting out a number of recommendations which were noted by Cabinet as part of its consideration of the options for the future management of its housing stock on 2nd June 2020.

The Ad-hoc Panel have continued their work over the summer period and the report set out their findings.

RESOLVED –

1. That the responses from the Ad-hoc Scrutiny Panel as set out in Appendix A be noted, including the Panel’s recommendation for further work to be undertaken in respect of:
 - youth engagement
 - strengthening the tenant voice
 - learning from the consultation to be put in place
 - how any changes in governance structure for housing going forward enables engagement and listening to the wider tenant and leaseholder body.
 - ensuring that the housing panels contribute to the cabinet decisions
2. That the request for how ward councillors can have greater involvement moving forward be explored.

277

Decision on the Future Model for the Management and Maintenance of Kirklees Council Housing

Cabinet gave consideration to a report setting out the outcome of the formal tenant engagement on the management and maintenance of the housing stock and status of the recommendations from the previous Cabinet report of 2nd June 2020; to ask that Cabinet ratifies their previous ‘in principle’ decision to change the model for management of its housing stock to an in-house delivery model and to consider and approve the proposed approach to delivery and implementation set out in the report.

The report also provided information on the outcomes of the formal tenant engagement requested by Cabinet along with any recommendations from the Ad-Hoc Scrutiny meeting on 21st September 2020 and comments from the KNH Board Special Meeting, who were supportive of the approach, held on 28th September 2020. At these meetings, a final update on the findings from the engagement (to 26th August 2020) were presented, along with options for ensuring the tenant’s voice is heard in strategic decision making if services were joined with the Council.

RESOLVED -

1. That Cabinet note the outcome of the formal tenant and leaseholder engagement on the management and maintenance of the housing stock carried out June-September 2020
2. That Cabinet notes the work and recommendations of the Ad-Hoc Scrutiny Panel.
3. That Cabinet ratifies their previous ‘in principle’ decision to change the model to an in-house delivery model in light of the information provided in the report and agrees to proceed to seek a mutual termination of the current contract with KNH by 31.3.21 in order to directly manage the arrangements for its housing stock.
4. That Cabinet approves the proposed approach to Assurance and Tenant Involvement.
5. That authority be delegated to:
 - the Strategic Director for Adults and Health in consultation with the Portfolio holder to take all relevant steps to implement the decision.
 - the Service Director Legal, Governance and Commissioning to enter into all relevant legal documents on behalf of the Council to enable implementation of the decision.

278

Council Budget Strategy Update; 2021-2022 and following years

Cabinet considered a report to determine the approach to the annual update of the Council’s Medium Term Financial Plan (MTFP) which is reported to full Council each year, and sets a framework for the development of draft spending plans for future years by officers and Cabinet. The provisional budget strategy in the report provides a budget planning framework to consider subsequent budget proposals that will deliver a balanced revenue budget for the following financial year 2021/22 and indicative funding and spending forecasts for the following 4 years. This report also provided a framework for an updated multi-year capital plan.

RESOLVED –

1. That the funding and spend assumptions informing the updated budget forecasts as set out in section 2.3 to 2.15 of the report be noted

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2. That the current and forecast earmarked reserves and general balances as set out at Appendix B be noted
3. That the corporate budget timetable and approach set out at Appendix F be noted.
4. That the report be submitted to Council on 21 October 2020 with a recommendation:

- (i) That the revised Minimum Revenue Provision Policy as set out in Section 2.14 of the report be approved
- (ii) That the decision on preferred option for Business Rates Pool arrangements for 2021/22 to be delegated to the Chief Executive and Service Director – Finance, in consultation with the Leader and Corporate Portfolio holder, as per Section 2.4 of the report be approved
- (iii) That the updated multi-year capital budget plans as set out at Appendix D be approved
- (iv) That the flexible capital receipts strategy set out in Section 2.17 of the report be approved
- (v) That the financial planning framework set out in Section 1.4 of the report be approved
- (vi) That the budget consultation approach and timetable set out in Section 3 of the report be approved.

279

Our Council Plan

Cabinet gave consideration to a report setting out provision for a one-year extension to the existing 2018 – 2020 Corporate Plan. For this revision the name of this key document has been changed from ‘Corporate Plan’ to ‘Council Plan’ to clarify its council and community-wide nature and impact. The revised Plan puts tackling inequalities front and centre and presents it as the Council’s critical mission going forward. The Council Plan was due to be redeveloped earlier this year but was put on hold due to the impact of the Coronavirus pandemic. As a result, a one-year extension to the existing Plan is proposed.

Appended to the Plan, a supporting document ‘Measuring our impact and progress against the 2018/20 Corporate Plan’ was submitted which provides information on the direction of travel for the Plan’s longer-term population indicators, as well as a narrative presenting a summary of current progress against each of the outcomes and the Council’s key delivery commitments in the previous 2018/20 Plan. It sets out the Council’s ongoing commitment to our shared outcomes and provides an update in the context of the coronavirus pandemic and our recovery framework. The revised Plan puts tackling inequalities front and centre and presents it as Kirklees critical mission going forward.

RESOLVED –

Cabinet recommends approval of “Our Council Plan” to full Council at its meeting on 21 October 2020 (with delegated authority to the Chief Executive to make any subsequent required amendments in consultation with the Leader).

280 Tackling Inequalities

Cabinet received a report setting out proposals for an Inequalities Commission that will work closely with partners and communities to direct and instigate action, focus on better understanding of the issues faced, and take forward clear actions to advance equality in Kirklees. This work will build on recent activity to tackle immediate inequalities that people have faced as a direct impact of the coronavirus pandemic and will also include initial actions to address immediate priorities.

RESOLVED – That Cabinet approve the three priority actions and that Cabinet recommends that Council notes the report and endorses the establishment of the Inequalities Commission

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Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

CABINET

Friday 23rd October 2020

Present: Councillor Shabir Pandor (Chair)
Councillor Viv Kendrick
Councillor Musarrat Khan
Councillor Naheed Mather
Councillor Peter McBride
Councillor Carole Pattison
Councillor Cathy Scott
Councillor Graham Turner
Councillor Rob Walker

281 Membership of Cabinet

All Cabinet Members were present.

282 Interests

No interests were declared.

283 Admission of the Public

All agenda items were considered in public session.

284 Deputations/Petitions

No deputations or petitions were received.

285 Questions by Members of the Public (Written Questions)

No questions were asked.

286 Questions by Elected Members (Oral Questions)

Cabinet received the following question;

Question from Councillor Munro

“Why can’t the Council find the money for a public toilet block and visitor information facility if that is what is needed in the area of Castle Hill?”

A response was provided by the Cabinet Member for Resources (Councillor Turner)

287 Kirklees Council's response to the Planning White Paper

(Under the provision of Council Procedure Rule 36(1) Cabinet received representations from Councillors Lawson and Munro).

Cabinet received a report which set out details of the Council's response to the 'Planning for the Future' White Paper, prior to the Government's consultation deadline of 29 October 2020.

The report advised that the White Paper set out fundamental changes to the way in which the planning system works, set out within the sections of (i) planning for development (ii) planning for beautiful and sustainable places and (iii) planning for infrastructure and connected place.

The White Paper set out a series of questions relating to the proposed changes, and Members were provided the opportunity to comment upon the content of the report, which provided a summary of key issues and a summary of consultation responses, as drafted by officers. Appendix 1 to the report included the full draft response to each of the consultation questions.

Comments were received by Members in regards to the Council's response to the Planning White Paper.

Contact Officer: Jenny Bryce-Chan

KIRKLEES COUNCIL

CABINET COMMITTEE - LOCAL ISSUES

Tuesday 18th August 2020

Present: Councillor Cathy Scott (Chair)
Councillor Naheed Mather
Councillor Graham Turner

In attendance: Stephen Hanley, Project Manager, Major Projects
Elizabeth Twitchett, Operational Manager, Streetscene & Housing
Paolo Cologiovanni, Group Leader, Economy & Skills

Observers: Ken Major, Principal Engineer
Simon Tidswell, Principal Engineer
Ben Vecsey, Senior Engineer

Apologies: Councillor Peter McBride

1 Membership of the Committee

Apologies were received from Cllr Peter McBride.

Cllr Cathy Scott attended as sub for Cllr McBride and was appointed Chair of the meeting.

2 Minutes of Previous Meeting

That the minutes of the meeting held on the 29 January 2020, be approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the Public

The Committee moved briefly into private session prior to announcing the decision in public.

5 Deputations/Petitions

No deputations or petitions were received.

6 Questions by members of the Public (Written Questions)

No written questions were received.

7 Member Question Time (Oral Questions)

No member questions were received.

8 Naming of new street - Land adjacent to 1 Back Lane/Liley Lane, Grange Moor, WF4 4DT

The Committee considered a report which outlined information on the naming of a new street following the suggestions received. The Committee was asked to make a decision on the new street being formed by a development at Land adjacent to 1 Back Lane/Liley Lane, Grange Moor.

In accordance with policy, the service invited suggestions for a new name to be adopted for the proposed development, however no suggestions were received from the wider public. The Post office was consulted and confirmed they had no objections to any of the suggestions.

Generally, policy and convention require the use of names that reflect previous history or use. Existing street names in the vicinity include Clough Gate, Jubilee Court, Shuttle Eye Way which acknowledge the mining history use of the site and coal seams worked. The last known use of the land was as a car repair business by the Taylor family.

The Committee was informed that the service had put forward alternative suggestions which included, Liley Fold, Jubilee Gate, Jubilee Fold and Jubilee Court.

In response to the information presented Cllr Turner nominated Jubilee Fold, while Cllrs Scott and Mather agreed with the officer's recommendation and nominated Taylor Fold.

RESOLVED

That the name Taylor Fold for the new street development be approved by the Committee.

9 Objections to Traffic Regulation Orders for Cross Church Street, King Street, Queen Street and Zetland Street, Huddersfield

The Committee considered a report which outlined the objections received to - Kirklees TRO No 10 Order 2020 - Proposed Prohibition of Driving and one way for Cross Church Street, King Street, Queen Street and Zetland Street Huddersfield and; Kirklees TRO No 11 Order 2020 - Proposed No Waiting at Any Time, No Loading at Any Time, Loading Bay and Disabled Bay restrictions for Cross Church Street, King Street, Queen Street and Zetland Street, Huddersfield.

The Committee was advised that the scheme has been developed for Cross Church St and Queen St, Huddersfield which is aimed at improving the streetscape for pedestrians and cyclists making this area of the Town Centre safer, create a more pleasant environment to shop, eat and socialise, and enhance the public realm by:

- Increasing the available footway widths for pedestrians, and subsequently reduce the available carriageway width. This will naturally reduce the speed of any vehicles authorised to use the road
- Reducing motorised vehicle usage to reduce potential conflicts for cyclists

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- Using high quality materials in both the footways and on the carriageway to improve the appearance of the whole area,
- Repositioning and renewing street lighting and street furniture
- Provide protection, using PAS68/69 compliant street furniture, from the potential of a Hostile vehicle attack

The scheme will also provide a strategic cycling link as part of the wider cycling network for the town centre, and it is a key component to delivering the aspirations of the Huddersfield Blueprint. The scheme has secured funding via West Yorkshire Combine Authority.

The Committee was informed that two Traffic Regulation Orders (TROs) had been advertised, to facilitate the changes in traffic flows, and achieve the aims of the scheme, one for moving traffic - Kirklees Council Traffic Regulation (No 10) Order 2020 and one for standing traffic Kirklees Council Traffic Regulation (no 11) Order 2020. Both TROs were advertised from 29th June – 20th July 2020) and in response four objections were received. In addition, on the 29th July the Highways Department received a letter objecting to the scheme which had been signed by 22 of the 25 businesses that operate along Cross Church St. The signatures included Huddersfield Taxis, who had formally objected, independently to the TRO, via their Solicitors.

The Committee heard representations from the objectors who outlined their reasons for opposing the proposed scheme. In summary, the reasons included:

- Prohibiting traffic from driving on Queen St, will mean that staff at a local dental practice will no longer access their private car park
- restrictions placed on Cross Church St and Queen St will have an impact on access to the Packhorse service yard due to the proposed vehicle access restrictions on Cross Church Street, and therefore will impact on how the Centre and shops within can operate and trade
- Huddersfield Taxis Limited, who operate out of premises on Cross Church St, raised concern via their legal representative that the restrictions placed on Cross Church St and Queen St will have a severe impact on how they conduct their business

The Committee having considered all the information presented acknowledged that businesses will have concerns, however, was assured that council officers will continue to work with and talk to businesses to address and alleviate their concerns.

RESOLVED – It was agreed, in accordance with officer recommendations, to overrule the objections to Traffic Regulation Orders for Cross Church Street, King Street, Queen Street and Zetland Street, Huddersfield, as per the reasons set out within the report.

Contact Officer: Jenny Bryce-Chan

KIRKLEES COUNCIL

CABINET COMMITTEE - LOCAL ISSUES

Monday 12th October 2020

Present: Councillor Peter McBride (Chair)
Councillor Naheed Mather
Councillor Graham Turner

In attendance: Karen North, Senior Technical Officer
Elizabeth Twitchett, Operational Manager, Streetscene & Housing

- 1 Membership of the Committee**
All Committee members were present
- 2 Minutes of Previous Meeting**
That the minutes of the meeting held on the 18 August 2020 be approved as a correct record.
- 3 Interests**
No interests were declared.
- 4 Admission of the Public**
All agenda items were considered in public session.
- 5 Deputations/Petitions**
No deputations or petitions were received.
- 6 Questions by members of the Public (Written Questions)**
No written questions were received.
- 7 Member Question Time**
No member questions were received.
- 8 Objections to Traffic Regulation No 14 Order 2020, Proposed No Waiting At Any Time, Oakes Mill, New Hey Road, Oakes**
The Committee considered a report which outlined objections received to - Kirklees TRO No 14 Order 2020 - Proposed No Waiting at Any Time, New Hey Road, Oakes.

The Committee was informed that planning permission has been granted to build a new A1 Food store, with carparking, landscaping and associated works, on the site of the former Oakes Mill off New Hey Road in Oakes. The planning condition required that prior to the development commencing, a detailed scheme for the

Cabinet Committee - Local Issues - 12 October 2020

provision of a right turn lane from New Hey Road into the site and a new pedestrian crossing with associated signing and white lining be submitted to and approved by the Local Planning Authority. The proposed scheme aimed to provide a safe access and egress point into and away from this site.

To ensure the safety of vehicles emerging from the junction, waiting restrictions were also proposed, this was to ensure the required visibility splays, coming out of the new access, was free from parked cars. A Traffic Regulation Order was promoted to implement these restrictions and was advertised between 18 July 2020 to 15 August 2020. In response to the Traffic Regulation Order two objections were received.

The Committee heard representations from the objectors who raised concerns that the proposed parking restrictions and the road improvements would obstruct access to a local business premises and that there would be a reduction in visibility and safety of the amenities of the area in which the road runs. A local resident was concerned that the scheme would have an impact on resident's ability to find parking when all local businesses are open.

The Committee considered the information presented and noted that in order for the food store to become operational a planning condition determined that it would be necessary to construct a new access off New Hey Road. This included the introduction of provision for right turning vehicles, and the introduction of "transport regulations", i.e. waiting restrictions, to remove on street parking in the vicinity of the new junction. This was aimed at helping to improve visibility and safety for all users.

RESOLVED

That objections to - Kirklees TRO No 14 Order 2020 - Proposed No Waiting at Any Time, New Hey Road, Oakes be overruled and the Traffic Regulation Order be implemented as advertised.

Contact Officer: Leigh Webb

KIRKLEES COUNCIL

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Wednesday 22nd July 2020

Present: Councillor Will Simpson (Chair)
Councillor Steve Hall
Councillor John Taylor
Councillor Paola Antonia Davies
Councillor Susan Lee-Richards

Ex-Officio Members: Councillor Elizabeth Smaje, Chair of Overview & Scrutiny
Committee
Councillor Paul Davies, Chair of Standards Committee
Councillor Graham Turner

Apologies: Councillor Martyn Bolt and Councillor Kath Pinnock

1 Membership of the Committee

Apologies were received from Councillor Martyn Bolt and Councillor Kath Pinnock

2 Interests

No interests were declared.

3 Admission of the Public

It was noted that Agenda Items 15 and 16 would be considered in private session. (Minute No.s 15 and 16 refers).

4 Deputations/Petitions

No deputations or petitions were received.

5 Public Question Time

No questions were received.

6 Treasury Management Annual Report 2019/20

The Committee gave consideration to a report, submitted in accordance with Financial Procedure Rules, which reviewed treasury management activities for the previous financial year. The Committee were advised that the Council's investments averaged £32.7m and had earned an average interest rate of 0.73%. The report explained that total external borrowing had increased for the year by £31m to £426.9m, which had been mainly due to borrowing requirements in the Capital Plan

Reference was made to the Council approval in 2017-18 to revise its Minimum Revenue Provision (MRP) policy, which relates to the amount of revenue resources set aside each year to provide for its outstanding debt repayments over the longer term. This was done by updating its approach to Supported Borrowing from 2007-08

Corporate Governance and Audit Committee – 22 July 2020

onwards, moving from a 4% reducing balance to an annuity basis in its repayment of debt.

It was reported that in updating the approach the Council effectively over-provided in previous years the re-payment of debt to the sum of £91.1m. Within the Treasury Management Strategy 2018-19 the Council set out its approach to unwind this over-provision at £9.1m each year over the next 10 years, starting from 2017-18 onwards.

Following approval within the 2018-19 Treasury Management Strategy there was a further increase in the un-winding in the General Fund MRP for 2018-19 and 2019-20. The maximum amount of un-wind in any one year cannot be more than the overall annual MRP calculation, as otherwise the Council would end up in a negative MRP position, which is not allowable under accounting rules. The calculation estimated for the Treasury Management Strategy was £13.5m. It was explained that the actual MRP calculation for 2019-20 and hence the maximum unwind allowable is £13.7m. In the 2019-20 the unwind has therefore been increased by a further £200k.

The report outlined that Treasury management costs incurred in the year include £10.8 million on net interest payments and confirmed that the Council complied with its treasury management prudential indicators in the year.

RESOLVED -

That the Annual Report on Treasury Management 2019-2020 be received and noted.

7 Update on Final Accounts

The Committee received an update on the final accounts and audit processes for 2019/20. It was explained that the preparation of the Statement of Accounts is a statutory requirement and local authorities are normally required to have them signed by the section 151 Officer by 31 May and published with an Audit Certificate by 31 July, following the end of the financial year. However, it was reported that in a sector-wide response to the consequences of the COVID-19 pandemic and consequential logistical and capacity impact on both Council and audit capacity, CIPFA amended the statutory deadline for the production of the Unaudited Statement of Accounts for 2019-20. For the Council the revised deadline is 31 August 2020. The accompanying deadline for the completion of the audit was also amended to 30 November 2020. It was reported that despite the significant challenges to the Council's finance team dealing with multiple competing demands, the team has made significant progress and the draft accounts would be completed and signed by the Council's Service Director - Finance over the coming weeks.

It was reported that the six week public inspection period for the draft accounts 2019/20 will commence and run for 6 weeks from the date that the draft accounts are live on the Council's website. The audit of the 2019/20 Statement of Accounts is expected to commence shortly afterwards. Two historic objections that were raised during the Public Inspection period for the 2016-17 accounts had been resolved by KPMG (as reported to this committee on 26th July 2019) and the formal audit certificates were issued.

RESOLVED –

1. That the Committee notes the revised statutory deadlines for the production of the Unaudited Statement of Accounts (31 August 2020) and for the Audited Statement of Accounts (30 November).
2. That the Committee further notes that the Unaudited Statement of Accounts are in progress notes that the dates of the public inspection period will commence once the draft accounts are live on the Council's website.

8. External Audit Update

The Committee received the External Audit Finding Report, for year end 31 March 2020, as submitted by Grant Thornton.

It was reported that the revised statutory target for the issue of the 2019/20 opinion is 30 November 2020. The Audit Plan and timetable has been discussed with officers. The final accounts audit commenced on 6 July with the findings to be reported in the Audit Findings (ISA260) Report. The Council's draft 2019-20 accounts are expected in mid July 2020. Grant Thornton will present their Audit Findings Report at the October/November Corporate Governance and Audit Committee meeting and issue their audit opinion by the 30 November target date.

Jon Roberts and Stephen Nixon, representing Grant Thornton, provided the Committee with an overview of the impact of the Covid-19 pandemic and explained that they had been liaising with members of the Council's finance team to discuss how they can work together effectively to deliver the audit despite the restrictions on physical interaction.

The report set out a number of key issues to be considered as part of the end of year closedown. Specific reference was made regarding the uncertainty around property and land valuation as a result of Covid-19.

RESOLVED - That the External Audit Findings Report, for Year end March 2020, be received and noted.

9. Annual Report of Internal Audit 2019/20 and Issues for 2020/21

The Committee received the 2019-2020 Annual Report of Internal Audit, which provided an overview of internal audit activity and conclusions on the control environment and assurance.

The report set out (i) information on internal audit activity in the year ending 31 March 2010 (ii) an opinion on the adequacy and effectiveness of the Council's framework of governance, risk and control (iii) information regarding compliance with the requirements of Public Sector Internal Audit Standards and Code of Ethics and (iv) an Audit Plan for 2019-2020, indicating the priorities for the year (v) a recommended revised Audit Plan for 2020/21 that reflects timing and resourcing matters reflecting the disruption and impact of the coronavirus pandemic (vi) the 2020/21 Audit Charter.

The report advised that, based upon an objective assessment of the Council's framework of governance, risk management and control, it had been concluded that overall arrangements to operate Council business effectively were sound.

RESOLVED –

- (1) That the 2020/21 Internal Audit Strategy and Charter be approved.
- (2) That the Committee notes that it is content with (i) the effectiveness of the internal audit function and its conformance with Public Sector Internal Audit Standards and Code of Ethics (ii) the effectiveness of the Council's overall system of internal control (iii) the effectiveness of the broader control environment, risk management and governance arrangements of the Council (iv) the proposed amended audit plan for 2020/21 and (vii) the proposals in relation to actions necessary due to the ongoing disruptions to internal audit work during 2020/21

10 Annual Governance Statement

The Committee received a report setting out the draft 2019/2020 Annual Governance Statement. It was noted that the Statement was a statutory requirement which accompanied the Statement of Accounts in order to provide assurance regarding governance and the internal control environment.

The report advised that the Statement had been compiled following the annual review of the effectiveness of the overall internal control and governance arrangements, and reflected upon a number of assurance documents which had been presented during the year.

It was requested that the Committee be kept informed of progress of the action plan throughout the year.

RESOLVED - That the draft Annual Governance Statement for 2019/20 be noted with a further draft submitted to this committee prior to formal approval in conjunction with the Annual Accounts later in the year.

11 Joshua Wood Charity

The Committee considered a report consulting on whether it considers that the council should have the right to nominate a trustee of the Joshua Wood Trust which is a charity that exists for the relief of poverty.

At present the council in its capacity as Corporate Trustee is one of the three trustees of the Joshua Wood Trust. It is the council's Cabinet that has the authority under the constitution to make the decisions of the council in its capacity as Corporate Trustee. The report highlighted that it had proved difficult to conduct trustee business as meetings of the trustees can only take place at the same time as when there are meetings of the council as Corporate Trustee. The report outlined that the council in its capacity as Corporate Trustee had been requested by the other two trustees that it will cease to be trustee.

RESOLVED - that Corporate Governance & Audit Committee endorse the proposed resolution of the Trustees of the Joshua Wood Trust to change the composition of the Trustees from the current composition (being the Vicar of Birstall; the Churchwarden of St James Heckmondwike; and Kirklees Council as corporate

trustee) to the Vicar of St James Heckmondwike, the Churchwarden of St James Heckmondwike and a nominee of Kirklees Council who has an affinity with the locality of Heckmondwike.

12 Quarterly Report of Internal Audit 2019/20 - Quarter 4

The Committee received the Internal Audit Quarterly Report, Quarter 4, which set out an overview of internal audit activity for the period January 2020 - March 2020.

The report provided feedback on 29 formal opinion based pieces of work and various other tasks and projects. It was noted that, overall 87% of the work had a positive outcome, with a cumulative outcome of 82% which was higher than the 80% target rate. It was highlighted that work associated with Kirklees Neighbourhood Housing is now reported along with all other work. Information regarding the investigations and work undertaken were detailed within the exempt appendix.

RESOLVED - That the Internal Audit Quarterly Report 2019/2020 (Quarter 4) be received and noted.

13 Quarterly Report of Internal Audit 2020/21 - Quarter 1

The Committee received the Internal Audit Quarterly Report, Quarter 1, which set out an overview of internal audit activity for the period April 2020 - June 2020.

The report highlighted that as a result of the coronavirus a reduced level of routine work has been completed during the period. The work has included two investigations into alleged irregularity, two pieces of work assessing risk and recording processes linked to coronavirus and, a small amount of routine work and support to ongoing business projects, such as the councils monthly pay project

RESOLVED - That the Internal Audit Quarterly Report 2020/2021 (Quarter 1) be received and noted.

14 Exclusion of the Public

RESOLVED – That acting under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

15 Quarterly Report of Internal Audit 2019/20 - Quarter 4

(Exempt information within Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006, namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption, which would protect the interests of the Council and the company concerned, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.)

Corporate Governance and Audit Committee – 22 July 2020

The Committee received the Internal Audit Quarterly Report, Quarter 4, which set out an overview of internal audit activity in the final quarter of 2019/2020.

RESOLVED - That the Internal Audit Quarterly Report 2019/2020 (Quarter 4) be received and noted.

- 16** **Quarterly Report of Internal Audit 2020/21 - Quarter 1**
(Exempt information within Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006, namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption, which would protect the interests of the Council and the company concerned, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.)

The Committee received the Internal Audit Quarterly Report, Quarter 1, which set out an overview of internal audit activity in the first quarter of 2020/2021.

RESOLVED - That the Internal Audit Quarterly Report 2020/2021 (Quarter 1) be received and noted.

Contact Officer: Leigh Webb

KIRKLEES COUNCIL
CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Wednesday 23 September 2020

Present: Councillor Will Simpson (Chair)
Councillor Martyn Bolt
Councillor Kath Pinnock
Councillor Steve Hall
Councillor John Taylor
Councillor Susan Lee-Richards

Observers: Councillor Elizabeth Smaje
Councillor Paul Davies

Apologies: Councillor Paola Antonia Davies

1 Membership of the Committee

Apologies for absence were received on behalf of Councillor Paola Antonia Davies.

2 Minutes of Previous Meeting

That the Minutes of the previous meeting, held on 22 July 2020, be approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the Public

It was noted that all agenda items would be considered in public session.

5 Deputations/Petitions

None received.

6 Public Question Time

No questions were asked.

7 Bad Debts Write Off

The Committee received a report which set out detail of written off debt during the 2019-2020 financial year. The report advised that, overall, debts written-off totalled £5.74m; as a percentage of debt raised in the year this equated to 1.16%. The previous year 2018-19, £5.9m was written off; equivalent to 1.24% of debt raised. In percentage terms it was reported that this is an improving trend. The equivalent write-offs in 2017-18 were £5.5m and the percentage was 1.31% of debt raised. It

Corporate Governance and Audit Committee – 5 July 2019

was explained that whilst write off in 2019-20 were actually less compared to 2018-19, the potential true impact of income collection recoverability as a result of COVID may start to become more apparent in future years depending on how the pandemic and the impact on the economy unfolds.

The Committee were advised that the write offs for Adult Social Care debt related to the collection and recovery of adult social care charges and that the write-offs within Finance and Transactional Services mainly related to housing benefit overpayment recovery.

In terms of the Housing Revenue Account, the Committee were advised that the write off figure of £0.46m included former tenant liable costs which would be covered by set aside bad debt provision.

A summary of the schedule of debts written off during the past 12 month period, including an analysis of the reasons for write-off, was set out at Appendix A of the considered report. It was noted that, whilst the debt had been written off, the debt would continue to be pursued if there was a change in terms of the prospect for recovery.

RESOLVED - That the 2019-2020 bad debts write off information be received and noted.

8 **Informing the Audit Risk Assessment for Kirklees Metropolitan Council**

The Committee received a report providing an update on the final accounts process for 2019/20. It was reported that the Council's external auditor Grant Thornton has asked that council officers complete 'Fraud, Laws and Regulation Letter to Management' which was appended to the report. In addition, the report also set out a request for the Chair of Corporate Governance and Audit to undertake a similar exercise, details of which were also appended to the report.

It was explained that External Audit will use these assurance letters to support their overall opinion on the Audited Statement of Accounts and Annual Governance Statement which will be presented to this Committee for approval on 24 November 2020.

RESOLVED - That the risk assessment document, 'Informing the Audit Risk Assessment' for Kirklees Metropolitan Council' be endorsed and approved for submission to Grant Thornton External Audit.

9 **Audit Progress Report and Sector Update**

The Committee received the External Audit Finding Report, setting out progress as at 9 September 2020, submitted by Grant Thornton.

The report set out an update in respect of Covid-19 and outlined the impact on working arrangements and the accounts and audit opinion. It was reported that the revised statutory target for the 2019-2020 opinion was 30 November 2020. Information was set out providing in-depth insight into the impact of Covid-19 on financial reporting in the local government sector, including operational challenges, government support schemes and external scrutiny process.

Corporate Governance and Audit Committee – 5 July 2019

With regard to the Council's Housing Benefit Subsidy claim, Teacher's Pension return and Housing Pooled Capital Receipts return, it was reported that findings would be submitted to the Committee in January 2021.

During discussion of this item, Members of the Committee highlighted the vital role of the Committee in respect of financial planning in the current uncertain circumstances and highlighted the need to be flexible in terms of the potential for additional meetings.

RESOLVED - That the Audit Progress report and Sector Update be received and noted.

10 **Corporate Customer Standards Annual Report 2019-2020**

The Committee received the Corporate Customer Standards Annual report which provided an update on complaint handling for the year 2019/20; a review of the Ombudsman; Third Stage Complaints; and details of the Whistleblowing Complaints received.

The Committee was advised that the report had been informed by the Local Ombudsman Annual Report that had been published in July 2020.

The report detailed complaints statistics for Kirklees that included: the number of Ombudsman upheld complaints; the numbers of complaints received both at third stage and at Ombudsman; an overview of the factors which had impacted on the number of complaints; and whistleblowing concerns.

The Committee was also advised of the approach that the council took when dealing with serial complainers.

With regard to changes and trends since last year's report it was highlighted that there has been an increasing number of complaints about discrimination potentially as a result of the recent BLM (Black Lives Matter) protests which have further highlighted these concerns. The report acknowledged the importance of investigating such complaints so as to give assurance to the public but stated that they can be complex and lengthy complaints to consider. It was explained that it can be difficult to assure and confirm there is no unconscious bias in the system and much of the work administered by the council is based upon government legislation.

RESOLVED – That the Corporate Customer Standards Annual Report 2019/20 be received and noted.

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Contact Officer: Leigh Webb

KIRKLEES COUNCIL

CORPORATE PARENTING BOARD

Wednesday 1 July 2020

Present: Councillor Viv Kendrick (Chair)
Councillor Fazila Loonat
Councillor John Lawson
Councillor Carole Pattison
Councillor Richard Smith
Julie Bragg
Tom Brailsford
Stewart Horn
Barry Lockwood
Jo-Anne Sanders
Janet Tolley
Christine Carmichael

Apologies: Councillor Andrew Marchington
Councillor Karen Allison
Steve Comb
Keith Fielding
Gill Addy
Sara Miles
Ophelia Rix
Colleen Callaghan

1 Membership of the Board/Apologies

The Chair welcomed Councillor Pattison as a new Board Member in her role as Chair of the Virtual School Governing Body. Apologies had been received from Councillor Andrew Marchington, Councillor Karen Allison, Steve Comb, Keith Fielding, Gill Addy, Sara Miles, Ophelia Rix and Colleen Callaghan.

2 Interests

No interests were declared.

3 Minutes

RESOLVED-

That the minutes of the last meeting, held on 4 March 2020 be approved as a correct record.

4 Admission of the Public

It was agreed that all agenda items would be held in public session.

4 Deputations/Petitions

No deputations or petitions were received.

5 Public Question Time

No questions from the public were received.

6 Virtual School Report

The Board considered a report providing an update on how the Virtual School had been operating during the Covid-19 pandemic. It was reported that the current numbers of children and young people on roll at the Virtual School are: 71 EYFS; 173 Primary; 246 Secondary; 107 Post 16

The report detailed the key areas of work and highlighted that in these unprecedented times a “business as usual” approach was taken in so far as it was possible. Janet Tolley provided a specific update on the following areas of work during the pandemic:

- Contact and support for carers
- Contact and support for children and young people.
- Young people not on a school roll or at risk of withdrawal of their offer
- Risk Assessments
- Attendance and monitoring overview
- Initial PEP’s
- Covid-19 PEP’s and squiddle
- Prioritising PEP’s for this term
- School transition planning (to discuss during the PEP meeting)
- Young people undergoing SENDACT Statutory Assessment

In response to a question from Councillor Lawson concerning the use of the squiddle module to capture the views of young people, Janet Tolley reported that there had been a varied response. Many young people had flourished at home although equally many had missed the face to face contact. Councillor Lawson highlighted the importance of building on some of the positive experiences resulting from new ways of engaging with young people.

With regard to lessons learned by the team, Janet Tolley explained that there had been positives in terms of flexibility and greater availability but face to face relationships within the team had been missed.

In response to a question from Barry Lockwood concerning the provision of laptops to young people and foster carers, Janet Tolley confirmed that all requests had been responded to. Janet referred to the additional provision of 77 laptops through the supervising social workers and foster carers initiative.

RESOLVED -

1. The Board noted the positive and innovative ways of working undertaken by the Virtual School during the pandemic.

2. That any issues in respect of IT equipment provision from Kirklees Foster Carers Network be raised directly with Tom Brailsford

7 Children in Care Services Performance Highlights

The Board received a Service Update report with regards to the provision of services to vulnerable Children, Young People, their families and their carers During COVID 19. The report also provided a wider overview of the actions and steps taken to ensure that children in Kirklees are safe and contact is maintained during the current emergency.

The report outlined a range of measures that had been undertaken to support the workforce across a range of services including managerial support, check-ins, prioritisation clarity and advice on dealing with Covid-19 presenting clients. Information was also set out in respect of front door access for social care services and the work of the Assessment and Intervention Teams.

Julie Bragg advised that there had been an increase in referrals relating to domestic violence issues.

With regard to the numbers of Children in Care, it was reported that there had been an increase of 12 to 687 from the start of the lockdown period. Court processes have continued in respect of those children subject to care orders.

Tom Brailsford provided an update in respect of residential care and foster care. It was reported that residential homes had kept running as normal as possible, with initial issues on PPE at the start of the pandemic. All settings have been risk assessed, which did result in the suspension of respite provision at Orchard View and the Young Persons Activity offer. With regard to capacity alternative temporary settings have had to be registered. Work has been ongoing with KFN to help with the stability of placements with a new payment system being introduced. Additionally 9 emergency temporary foster carers have been recruited mainly from school staff.

Julie Bragg provided an update on Adoption Services, Care Leavers and the Youth Offending Team. With regard to the report a correction was highlighted as a typing error in para 2 (“in” to be replaced with “not in”).

Question and comments were invited from the Board and the following issues were raised:

- In response to a question from the Chair, Councillor Kendrick, Julie Bragg explained that one of the positives from the current situation was an increase in engagement by young people in respect of Looked After Children reviews and the use of virtual family time.
- Barry Lockwood requested a breakdown of the number of children in care figure. Julie Bragg undertook to provide a detailed breakdown to the next meeting of the Board.
- Julie Bragg confirmed that the mockingbird initiative within the fostering service may be slightly delayed but measures were underway to progress the initiative

RESOLVED -

1. That the report be noted
2. That an update in respect of the respite offer around Orchard View and YPAT be brought to a future meeting of the Board.

8 Virtual School Statistical First Release Outcomes

The Board received a summary report on the published educational outcomes for children and young people in care for the academic year 2019-20 following the publication of the verified national data.

Janet Tolley provided a breakdown of progress and attainment in respect of early years and Key stages 1-4. The data highlighted a number of positive outcomes around early years and key stages 1-4, progress 8 statistics and attendance and exclusion figures.

RESOLVED –

1. The Board noted the positive outcomes set out in the report.
2. The Board further noted areas of concern within the report in respect of KS2 and the additional work being undertaken, whilst acknowledging the complexities of the individual cohorts.

9 Virtual School Governing Body

The Board received a verbal update from the Chair of the Virtual School Governing Body, Councillor Pattison. It was reported that the Governing Body had recently been set up and an initial meeting had been held to establish membership and terms of reference. The Governing Body will next meet in September.

Janet Tolley reported that Governors had been familiarised with statutory guidance on the role of the virtual head teacher and governing body.

RESOLVED -

The Board noted the update on the Virtual School Governing Body.

10 Ofsted Improvement Board Update

Tom Brailsford provided a verbal update and highlighted the 6 tests identified under the issued improvement notice. Work is underway with Leeds Council, as the improvement partner, and the Department for Education to review progress. Focus Groups will be arranged relating to the improvement journey. Reference was made to ongoing work by Steve Walker and the DfE and the SEND 10 point plan work undertaken by Ronnie Hartley

RESOLVED –

1. The Board noted the update on the Ofsted Improvement Plan
2. That a further update be provided at the next meeting.
3. That consideration be given to the Board receiving the SEND 10 point plan.

11 Corporate Parenting Board Agenda Plan 2020/21

The Board considered the agenda plan of the Corporate Parenting Board for 2020/21. The Chair reported that mental health and emotional support for children in care would be a standing item at Board meetings.

Councillor Lawson requested that Covid specific monitoring in respect of anxiety and emotional health be undertaken and reported back to the Board. Tom Brailsford referred to a current piece of work being undertaken by Stewart Horn to review in house mental health provision. Cllr Lawson suggested that discussion take place on the corporate scrutiny risk register and how this feeds into how we design our own services.

RESOLVED-

1. That a meeting be arranged with the Chair and Officers to update the Agenda Plan, in light of the Covid 19 pandemic, prior to it being submitted to the next meeting of the Board

2. That a report on preliminary findings on the review of in house mental health provision be submitted to the next meeting of the Board.

12 Dates of Future Meetings

RESOLVED -

The Board noted the future meeting dates:

- 2nd Sept 2020, 10am (potentially subject to change)
- 4th Nov 2020, 10am
- 13th Jan 21, 10am
- 3rd Feb 21, 10am
- 10th March 21, 10am

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Contact Officer: Leigh Webb

KIRKLEES COUNCIL

CORPORATE PARENTING BOARD

Wednesday 30 September 2020

Present: Councillor Viv Kendrick (Chair)
Councillor John Lawson
Councillor Carole Pattison
Councillor Richard Smith
Councillor Andrew Marchington (Ex-Officio)
Julie Bragg, Head of Corporate Parenting
Tom Brailsford, Service Director (Resource, Improvement and Partnerships)
Stewart Horn, Head of Joint Commissioning - Children and Families
Barry Lockwood, Kirklees Fostering Network
Janet Tolley, Virtual School Head Teacher

In attendance: Anna Gledhill, Service Manager Quality Assurance & Social Work Practice Lead
Andy Quinlan, Service Manager – Fostering
Laura Counce, Acting Head of Sufficiency

Apologies: Gill Addy
Sara Miles
Ophelia Rix
Jo-Anne Sanders

1 Membership of the Board/Apologies

The Chair welcomed Board Members. Apologies had been received from Gill Addy, Sara Miles, Ophelia Rix and Jo-Anne Sanders.

2 Interests

No interests were declared.

3 Minutes

RESOLVED-

That the minutes of the last meeting, held on 1 July 2020 be approved as a correct record.

4 Admission of the Public

It was agreed that all agenda items would be held in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions from the public were received.

7 Kirklees Looked After Children Annual Health Report The Board received a report outlining the work that has taken place in the Looked After Children's Health Team to provide assurance that the Clinical Commissioning Groups are fulfilling their statutory responsibilities.

The main body of the report set out the local activity related to Looked After Children, during the time frame 1st April 2019 – 31st March 2020 and highlighted the latest relevant National data for the period 1st April 2018 to 31st March 2019, ('Statistical First release' DfE 2019)

It was reported that the Key Performance Indicator results have remained at a high level, with 95.5% of Initial Health Assessments (IHA) (n224) completed within the statutory 20 working days timescale and an average of 94% Review Health Assessments (RHA's) (n697) completed in Kirklees within their timescales. (National average 89%)

The report set out information in respect of the following key points:

- All the data for dental registration, dental attendance and immunisation uptake is higher than the national average.
- The work with sexual health and substance misuse outreach and the emotional health and well-being team, has continued, reinforcing a collaborative working model.
- The regional adoption agency is established and the Designated Doctor, continues to carry out adult and child medical reports.
- The Strength & Difficulty Questionnaire (SDQ) process, continues to provide a robust formula for ensuring alerts are made about children, who may be struggling with their emotional health. The resulting scores are in line with national data. The return rate for questionnaires has improved significantly from 65% in April 2019 to 88% in February 2020, due to a targeted focus.
- The Ages & Stages Social & Emotional (ASQ–SE) questionnaire, has provided a further resource to measure the emotional health of children and babies under 4 years old and dovetails into the SDQ process.

Despite being outside the timeframe of the Annual report, information was included in relation to the emergence of the Covid-19 pandemic which outlined the focus made to identify and target vulnerable children and families, while supporting the staff team and colleagues.

In response to a question from Councillor Lawson health assessments, Stewart Horn explained that video and phone assessments were taking place and were prioritised and marked accordingly.

RESOLVED -

The Board noted the Kirklees Looked After Children Annual Health Report 2019-2020.

8 Children in Care Services Performance Highlights

The Board considered a report giving key highlights on Performance Monitoring data for the Children's Service up to September 2020 presented by Julie Bragg, Head of Corporate Parenting.

The report outlined performance data relating to children entering care, children in care and placement stability, looked after children reviews, visiting and missing.

It was reported that there had been an increasing trend in the number and rate of children in care from 64.0 (641 children) in Sep 19 to 68.8 (689 children) in Aug 20. The current 12-month average for Kirklees is 66.9 (670 children), above the 31 March 2019 published rate of 62.0 and the England 2019 rate of 65.0, but below Statistical Neighbours 2019 rate of 91.6.

In response to a question from Barry Lockwood concerning payment of fines for foster children breaking Covid regulations, Tom Brailsford explained that a response was being drafted on the issue through Kirklees Fostering Network

Janet Tolley, Virtual School Head Teacher submitted an update on data in respect of Looked After Children Education Outcomes, providing performance information relating to Personal Education Plans, attendance figures and school moves.

With regard to the transition into post 16 education it was reported that C&K had worked to ensure transition plans are in place and that a further report would be submitted when results are validated.

RESOLVED -

1. That the report be noted
2. That an update in respect of examination results and transition to college be submitted to a future meeting.

9 One Adoption West Yorkshire Annual Report & Highlight Report

The Board considered an Annual Report from One Adoption West Yorkshire (OAWY) and welcomed Sarah Johal from One Adoption to the meeting.

Sarah Johal presented the report and highlighted the following key points:-

- Between April 2019 and March 2020, 220 children had a plan for adoption ratified by the 5 West Yorkshire local authorities Agency Decision Makers which was a slight decrease on last year's full year figure of 226 children;
- There were 162 children with a plan for adoption agreed;
- 113 adoptive households were approved during 2019-20 which is an increase on the preceding 2 years

Corporate Parenting Board – 4 March 2020

- The final outturn position for 2019-20 was a £5k underspend
- There had been a lot of interest in adoption since the start of the pandemic.
- New ways of promoting the service have been introduced which includes an online film; facebook Q&A; and Zoom webinars.
- Between April 2019 and March 2020, 21 children from Kirklees were matched with families at adoption panels
- One Adoption introduced peer mentoring services for peer mentors in Kirklees and 9 families had benefited from this service.
- Between 1st April 2019 and 31st March 2020, 76 successful applications have been made to the Adoption Support Fund in respect of adopted children in Kirklees accessing £335,545.30 for therapeutic support.
- There has been an increase in referrals for Adoption Support services; there was 12 families from Kirklees awaiting allocation at the end of March 2020. In the interim all the families continue to have access to the Core Support Services and some are accessing these. We hold monthly tracking and allocation meetings to ensure those families who are waiting are discussed routinely and progress to allocation is monitored. Keep in touch phone calls are made to some families who are waiting for an allocated worker.
- There are currently 262 letterbox contact plans facilitated for Kirklees children and young people by One Adoption West Yorkshire.
- Between 1st April 2019 and 31st March 2020, 269 referrals were made to PAC-UK for families inclusive of adult adoptees, birth parents/relatives across West Yorkshire. 48 (18%) were families living in Kirklees.

RESOLVED –

The Board noted the Annual Report and Highlight Report from One Adoption West Yorkshire and thanked Sarah Johal from One Adoption for her contributions.

10 Statement of Purpose Fostering 2020

The Board considered the Statement of Purpose for the Fostering Service presented by Andy Quinlan, Service Manager (Fostering)

The Board was informed that each Local Authority must have a Statement of Purpose (SOP) for the Fostering Service. Andy Quinlan explained that there was a version of the Fostering Service SOP which had been developed with children for children and when finalised, this would be sent to children who had been fostered.

The Board was informed that the Statement differed from last year with regard to the fact that the Team had been re-aligned alongside the introduction of the Mockingbird project.

RESOLVED –

1. The Board noted the Annual report on the Statement of Purpose for the Fostering Service and thanked Andy Quinlan for his contributions.
2. That the Statement of Purpose Fostering Service brochure be circulated to Board Members and Kirklees Fostering Network for information.

11 Statement of Purpose for Registered Children’s Homes

The Board considered the Statement of Purpose for Registered Children’s Homes presented by Tom Brailsford and Laura Caunce.

In response to a question from Councillor Lawson concerning whistleblowing, Laura Caunce provided details and assurance of the mechanisms in place within the Service.

During discussion of this item, it was explained that changes to the Statement would be required as a result of Orchard view moving back to being a respite facility; the purchasing of a new care home (as approved by Cabinet); and the developing contingency plans as a result of COVID 19

RESOLVED -

1. The Board noted the Annual report on the Statement of Purpose for Registered Children’s Homes and thanked Tom Brailsford and Laura Caunce for their contributions.
2. That an updated Statement of Purpose be submitted to a future meeting as a result of the upcoming changes referred to above.

12 Ofsted Improvement Board Update

Tom Brailsford provided a verbal update and reported that the Improvement Notice had now been lifted. This now gives the opportunity to rethink the focus of the Improvement Board going forward as a means of getting all areas of Children’s Services to being classed as outstanding.

RESOLVED –

The Board noted the update on the Ofsted Improvement Plan and offered congratulations to all staff who had contributed to this positive outcome.

13 Mental Health Support for Children in Care and Thriving Kirklees Update

The Board received a report providing an overview of the Emotional wellbeing and mental health support provided to Children in Care and the commissioning review of the Thriving Kirklees Partnership.

Kirklees has commissioned dedicated services to ensure that Children in Care receive a timely, high quality service. A dedicated multi-disciplinary team is embedded within Kirklees Council Children’s services to provide holistic support to children and families. Within the team are a number of specialised clinicians employed by South West Yorkshire Foundation Trust (SWYFT) to provide a high level of clinical support to children and their carers.

The team includes a Clinical Psychologist who, as well as providing direct mental health support to children and families, also provides clinical support and advice to the clinical teams and staff in residential settings. This includes supporting their learning and development and providing training.

Corporate Parenting Board – 4 March 2020

There is a dedicated Child Psychotherapist who provides in depth support and therapy, particularly to younger children and their carers, providing rapid access to this specialist service.

As a result of a recommendation in the 2016 Ofsted report, a Senior Mental Health Practitioner role was commissioned to work with Care Leavers (17+ years). The practitioner provides direct therapeutic work with young people, including Cognitive Behavioural Therapy, Moodmasters group therapy and holds drop-in sessions at no. 11 and no.12. It was reported that the drop-in sessions had to be postponed during the Covid restrictions but work is currently underway to re-open these facilities.

Additionally there is facility through Northorpe Hall Trust for Children in care to be referred for support from the Children's Emotional Wellbeing Service (ChEWS) where they have priority access to therapists and counsellors.

It was reported that currently there is no waiting list for Children in Care. In the past year 53 children have accessed the service. The average waiting time from referral to first appointment has been 4 weeks, compared to 20 weeks for the equivalent general service. The length of intervention for Children in Care is, on average, 15 weeks longer than that experienced by a young person in the ChEWS service.

With regard to the Thriving Kirklees Partnership it was explained that a report will be produced in early October with a summary of findings and initial recommendations. Stakeholder events will be held to inform an action plan, which will be developed between October and December.

RESOLVED-

1. That the following issues be considered as part of the scoping process for an updated Mental Health and Wellbeing Strategy:

- when looking at early years, parental and maternal mental health be considered
- The importance of support following through a child's full life course, recognising adverse child experiences and the merits of a trauma informed approach.

2. That the Thriving Kirklees Action Plan be submitted to a future meeting of the Board.

14 Risk Register

The Board discussed whether it would be useful for the Board to be sited on relevant areas of the Council's Risk Register as a means of informing their work going forward.

RESOLVED:

That Councillor Lawson would contact officers to discuss the matter.

15 Corporate Parenting Board Agenda Plan 2020/21

The Board considered the agenda plan of the Corporate Parenting Board for 2020/21.

RESOLVED-

That the agenda plan be noted

16 Dates of Future Meetings

RESOLVED -

The Board noted the future meeting dates:

- 3rd Nov 2020, 10am
- 13th Jan 21, 10am
- 23rd Feb 21, 10am
- 23th March 21, 10am

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Contact Officer: Jenny Bryce-Chan

**KIRKLEES COUNCIL
HEALTH AND WELLBEING BOARD**

Thursday 16 July 2020

Present: Councillor Viv Kendrick (Chair)
Councillor Kath Pinnock
Rachel Spencer-Henshall
Richard Parry
Dr Steve Ollerton
Carol McKenna
Dr Khalid Naeem
Helen Hunter
Mel Meggs

In attendance: Jacqui Gedman, Chief Executive, Kirklees Council
Emily Parry-Harries, Consultant in Public Health, Head of
Public Health Policy, Kirklees Council
Owen Richardson
Jane Close, Locala
Cllr Habiban Zaman, Lead Member for the Health and Adults
Social Care Scrutiny Panel
Catherine Riley, Assistant Director of Strategic Planning
Calderdale and Huddersfield NHS Foundation Trust
Tim Breedon, Deputy Chief Executive South West
Yorkshire Partnership NHS Foundation Trust
Matt England, Associate Director of Planning and
Partnerships Mid Yorkshire Hospitals NHS Trust
Diana McKerracher, Chair, Locala
Phil Longworth, Senior Manager, Integrated Support,
Kirklees Council
Natalie Ackroyd, Senior Strategic Planning, Performance and
Service Transformation Manager
Vicky Dutchburn, Head of Strategic Planning, Performance &
Delivery

Membership of the Board/Apologies

Apologies were received from the following Board members Councillor Carole Pattison, Council Musarrat Khan and Kathryn Giles

Minutes of previous meeting

That the minutes of the meeting held on the 4 June be approved as a correct record, subject to the correction of the misspelling of a participant's name.

Interests

No Interests were declared.

Admission of the Public

All agenda items were considered in public Session.

Deputations/Petitions

No deputations or petitions were received.

Questions by members of the Public (Written Questions)

No questions were received.

Kirklees wide approach to inequalities

The Board received a presentation which highlighted the latest available evidence around inequalities and the ongoing work to reduce inequalities in Kirklees. The Board was advised that addressing inequalities has been a Kirklees priority for a long time however, Covid-19 has brought this issue into sharper focus.

The presentation to the Board aimed to outline, for discussion, a set of short and long-term actions with the intention of forming a partnership-wide action plan.

In summary, key highlights from the presentation included:

- In early 2020, the Institute of Health Equity published a review of the evidence around changes in health equity in the 10 years since Marmot's initial report. The last decade has been marked by a deteriorating health and widening health inequalities
- Previous presentation to Health and Wellbeing Board (Jul 2019) demonstrated local health inequalities associated with place, deprivation, gender, age, ethnicity. The Kirklees Joint Strategic Assessment (KJSA) also highlights inequalities.
- The Public Health England Deprivation report (June 2020) highlights societal inequalities have been magnified by the impact of COVID-19. Highest risk and worst outcomes from COVID-19 for, older people, males, those living in more deprived areas and Black, Asian and Minority Ethnicities. Additional risk factors include where a person is born, certain occupations and people with pre-existing co-morbidities

The Board was reminded that the most important tools for dealing with Covid-19 continues to be, regular hand washing for 20 seconds or more with soap and warm water. If soap and warm water is not readily available, alcohol hand gel as a good second. Social distancing remains key and if people are symptomatic, they must get tested and have a good idea of who they have come into contact with to enable test and trace to be undertaken. The use of face coverings is also important.

The Board was advised that Kirklees was already on a journey to tackle inequalities, however the data has starkly highlighted that greater action is needed. There are a number of things to be conscious of in terms of the broader impact of the pandemic.

For example, there has been a very rapid move towards delivering services in a digital based way and for part of the population this is working very well, however, there are other parts of the local population who are digitally excluded. There are also major concerns about the mental health impact on young people and people who are lonely and socially isolated.

In terms of next steps:

- Community engagement will be key,
- Intelligence led - the data is getting better but still more work to do
- Communications is improving and making information available in a wide range of community languages
- Specifically focusing on five areas: health, economy, education, housing and environment

RESOLVED

That the Board will champion the reduction of inequalities across the partnership and shape the response to this issue through discussion and ownership of key actions

Kirklees Outbreak Control Plan

The Board considered a report which provided an overview of the Kirklees Outbreak Control Plan and the arrangements in place for dealing with Covid-19. Kirklees has strong outbreak management arrangements in place, with robust local governance under the leadership of the Director of Public Health.

The Board was informed that there was a requirement to publish a plan by the end of June, a target that was met. The plan covers seven key themes and addresses how local outbreaks will be managed, for example in schools and care homes and being preventative and not just reactive.

These well-established outbreak management arrangements are underpinned by the Kirklees Outbreak Plan endorsed by the Kirklees Health Protection Board. These arrangements are robust, effective, timely, and responsive, outlining clear roles and responsibilities of health and care services to manage outbreaks within a wide range of settings and population groups.

The Kirklees COVID-19 Outbreak Control Plan builds on the existing outbreak plan, scaling up and enhancing existing arrangements and services to meet the needs of local communities. The Kirklees Outbreak Control Board is currently being set up to oversee the plan and the public facing communication and engagement work.

RESOLVED

That the Board notes the information within the report and plan

That the Board approves the Kirklees Outbreak Control Plan and associated governance

Progress on Establishment of Integrated Health and Care Leadership Board

The Board received an update on progress in establishing the Integrated Health and Care Leadership Board. The Board was informed that one of the recommendations from the peer review in November 2019, was to bring together the work of the Integrated Provider Board and Integrated Commissioning Board. In response, steps were put place to bring together providers and commissioners into a single integrated board.

To support the implementation of this, an external organisation, was appointed to conduct face to face and email interviews with members of the two existing Boards. This found strong support for bringing the two Boards together. The Kirklees Health and Care Executive agreed that this single integrated Board should be established at the earliest practicable opportunity and the first meeting of the Board took place on 2nd July 2020.

RESOLVED

That the Board note the content of the information within the report.

Stabilisation & Reset Across the Kirklees Health and Social Care System

The Board received an update on the approach being taken to 'stabilisation & reset' across the Kirklees health and social care system, and the implications for the subsequent updating of the work programme to deliver the Kirklees Health and Wellbeing Plan.

The Board was informed that in December 2019, the five-year Finance and Activity Plans was submitted to West Yorkshire & Harrogate Integrated Care System. In March 2020, North Kirklees and Greater Huddersfield Clinical Commissioning Group submitted draft activity and finance plans for 2020/21 to NHS England and Improvement. This was an opportunity to refresh the 2020/21 plans and agree what the investment was before a level 4 incident was declared.

The Board was informed that as a result of the pandemic being designated a level 4 incident, all non-urgent and elective work was to be stood down as the focus was on critical care and building capacity to respond to Covid-19. The Board was directed to the evolving priorities during the Covid-19 incident, contained in the submitted report.

In summary:

Phase one – Supporting the exponential increase in critical care capacity and supporting the safe and effective discharge to communities to free up acute beds

Phase two - Continuing to provide critical and urgent care for Covid-19 patients, their recovery and rehabilitation. The real effort around phase two was about co-ordinating and resetting to a new normal that is referred to as stabilisation and reset process

Phase three – In the current phase 3 model the ICS has developed a 6 step framework with questions for each place to consider

RESOLVED

That the Board

- Endorses the approach being taken to 'stabilisation and reset' in Kirklees

Learning and Evaluation - Shaping the future of public services in Kirklees

The Board received a verbal update from the Director of Public Health on the initial thoughts around the learning from what has happened during Covid-19 as system rather than individual organisations. The Board was informed that the proposal is to ensure there is a robust and consistent approach to evaluation which builds on existing knowledge and activities and to be clear about what needs to be done to improve the seven shared Kirklees outcomes.

The proposal is to:

- Commission some activity that will help to understand the direct and indirect impact of Covid-19 on local communities, businesses and partners
- Assess the response at an organisation, system and population level to see if there are improvements that need to be made to work as a partnership
- Identify how learning can be gathered before, during and after, to identify the opportunities to transform what the system does and how the system works, which will include a mixture of qualitative and quantitative intelligence gathering

This will create a framework which will help partners understand what needs to be done differently and measured so that the system be more intelligence led.

RESOLVED

That the Board supports the proposals as outlined by the Director of Public Health

Pharmaceutical Needs Assessment update

The Board received, for information, an update report on the Pharmaceutical Needs Assessment.

RESOLVED

That the Pharmaceutical Needs Assessment update be noted by the Board.

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Contact Officer: Jenny Bryce-Chan

KIRKLEES COUNCIL

HEALTH AND WELLBEING BOARD

Thursday 17th September 2020

Present: Councillor Viv Kendrick (Chair)
Councillor Musarrat Khan
Councillor Carole Pattison
Councillor Kath Pinnock
Councillor Mark Thompson
Mel Meggs
Dr Steve Ollerton
Helen Hunter

In attendance: Emily Parry-Harries, Consultant in Public Health, Head of Public Health Policy, Kirklees Council
Jane Close, Locala
Cllr Habiban Zaman, Lead Member for the Health and Adults Social Care Scrutiny Panel
Catherine Riley, Assistant Director of Strategic Planning Calderdale and Huddersfield NHS Foundation Trust
Tim Breedon, Deputy Chief Executive South West Yorkshire Partnership NHS Foundation Trust
Matt England, Associate Director of Planning and Partnerships Mid Yorkshire Hospitals NHS Trust
Diana McKerracher, Chair, Locala
Phil Longworth, Senior Manager, Integrated Support, Kirklees Council
Natalie Ackroyd, Senior Strategic Planning, Performance and Service Transformation Manager
Ian Currell, Chief Finance Officer
NHS Greater Huddersfield CCG / NHS North Kirklees CCG

Apologies: Carol McKenna
Dr Khalid Naeem
Richard Parry
Jacqui Gedman

51 Membership of the Board/Apologies

Apologies were received from the following Board members Richard Parry, Jacqui Gedman, Carol Mckenna and Dr Khalid Naeem.

Emily Parry-Harries attended as sub for Rachel Spencer-Henshall, Ian Currell attended as sub for Carol McKenna and Jane Close attended as sub for Karen Jackson.

52 Minutes of previous meeting

That the minutes of the meeting held on the 16 July 2020 be approved as a correct record.

53 Interests

No interests were declared.

54 Admission of the Public

All agenda items were considered in public session.

55 Deputations/Petitions

No deputations or petitions were received.

56 Questions by members of the Public (Written Questions)

No written questions were received.

57 Kirklees Economic Recovery Plan and Inclusive Economy

The Board was presented with information which outlined the draft Kirklees Covid-19 Economic Recovery Plan (ERP) which was approved for consultation by Cabinet on 13th July 2020.

The Board was informed that the Covid-19 pandemic has affected the economy locally, nationally, and globally in an unprecedented manner and the primary purpose of the ERP is to set out how the Council and other stakeholders across the public, private and third sectors can directly support the recovery.

The Kirklees Economic Recovery Plan works around a framework:

- **Spend with local impact** – health and care providers have significant budgets and when spent locally, this can help strengthen the local economy. Using a social value approach in procurement, this can drive positive benefits in terms of strengthening local supply chains
- **Employment** – ‘good work’ for employees in creating better work locally
- **Assets** – community uses for estate assets. The NHS and other providers have significant estates that can be used for community benefit
- **Tackling Poverty** – poverty proofing access to services. There is an opportunity to look at what poverty proofing access to services means and how this will impact on wider health experiences
- **Grassroots** – Voluntary & Community Sector (VCS) commissioning, social-prescribing, and the strength of the local communities

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- **Understanding local impact** – service data creating insight. By using intelligence, this creates a wealth of data which enables the better understanding of impact of economic factors on local communities
- **Environmental sustainability** – moving towards a carbon free sustainable economy in a way that does not disadvantage groups that have been disadvantaged by previous industrial transitions

The Board was informed that on a West Yorkshire context a lot of work has been undertaken to incorporate inclusive growth into the West Yorkshire and Harrogate Health and Care Partnership plans. This is essential to drive through good health outcomes and build health as a factor into the local industrial strategy.

The Board was presented with statistical information which highlighted the economic impact of Covid-10 on Kirklees and advised that the situation is very fast moving and each week new stats are coming out. In summary:

- Projected fall of 41% in local Q2 Gross Value Added (GVA)
- 50,400 workers furloughed by May
- 14,200 self-employed residents received support
- 85% increase in benefit claimants 10,225 in Mar to 18,870 in May
- Youth unemployment at 3,910 (10.4%) in May
- 60% reduction in live vacancies in Leeds City Region

The Council is putting together a £40m economic recovery fund by repurposing its property investment fund, start up and retention fund and prioritising capital investments. In addition, the Council will also be continuing to look at funding available from the government and West Yorkshire region which can be maximised for its benefit in Kirklees.

The Board was invited to make comment on the recovery plan and to highlight the actions being taken by partners to support the economic recovery and the broader inclusive economy objectives.

RESOLVED

That the information in the Kirklees Economic Recovery Plan be noted by the Board.

58 Covid-19 Update

The Board received an update on the current position regarding Covid-19 in Kirklees. In summary, the Board was informed that as of the 10 September 2020, the cumulative position is as follows:

- Number of confirmed cases in Kirklees: 3260
- Cases in the last week: 188
- Latest weekly rank: 26, for a little while Kirklees was in the top 10 for the being one of the worst performing areas in the country, Kirklees is now no longer in that position, with the latest weekly rank being 26.

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The Board was advised that there are significant issues with access to testing. The current high demand for testing nationally means Kirklees is struggling to get the testing capacity needed. It is not merely about getting the test, having the swab and have people present for testing it is about the capacity in the labs to process them. It is beyond local control however work is being undertaken nationally to rectify the issue.

The way in which people should access those tests is still through the government website or by calling 119. The message is very clear that people should only get tested if they are symptomatic. Those symptoms are a high temperature or a new continuous cough and a loss or change to your sense of smell or taste. Only if a person has one of those symptoms should they book a test. If a person does have symptoms they must get tested and the household must isolate while they wait for the results.

The Board was informed that with regard to care homes from the 6 July 2020 asymptomatic testing was rolled out nationally to all registered care homes for those aged over 65 and for those suffering dementia. From 31 August 2020 (with despatch dates from 7 September 2020) asymptomatic testing, remaining care homes can participate. The Infection Prevention Control (IPC) Team has ensured all care homes are registered on the national portal to receive swabs. Residents are tested monthly, and staff are tested weekly. Identified positive cases are not retested for 6 weeks post positive test.

There are different pieces of work that is supporting the local response to Covid being undertaken, for example:

- Local Outbreak Control Plan (Covid-19) (with supporting Standard Operating Procedure (SOP) and Risk Assessment), which had previously been presented to the Board
- Communications Strategy, which runs alongside the Local Outbreak Control Plan
- Community Protection Plans, there is a weekly process of reviewing the data and looking at where the evidence shows an increase in numbers and then deploying community protection plans into particular areas
- Kirklees Test and Trace Group
- Health Protection Board
- Outbreak Control Board (cross party members)

In responding to the pandemic, making sure there are enough PPE supplies when they are needed has been a significant challenge for Kirklees. Kirklees has been responsible for managing the West Yorkshire Local Resilience Forum emergency supplies and has worked with all West Yorkshire Local Authorities, NHS England WY and others, providing emergency supplies to all community-based providers of health and social care and holds an emergency stockpile.

The Board was informed that 6 months into responding to this pandemic a great deal has been learnt and it is important to ensure that lessons learned are identified and shared. There needs to be early engagement to minimise any possible wider outbreak in the community and ensure that Covid-19 guidance is available in all

Health and Wellbeing Board - 17 September 2020

languages and establishing a relationship and rapport with local businesses, schools and care homes is essential to achieve effective communication.

The Board was reminded of the six key messages that needs to be in the forefront of people's minds:

- 1) Handwashing
- 2) Social distancing, maintaining 2 metres if possible and 1 metre where maintaining 2 metres is not possible
- 3) Limit social contacts
- 4) Isolate if symptomatic
- 5) Getting tested if displaying symptoms
- 6) The use of face coverings, particularly when using public transport or out and about especially where 2 metre social distancing cannot be maintained

RESOLVED

That the update on the current position of Covid-19 in Kirklees be noted by the Board.

59 **Stabilisation and Reset Phase 3 Planning**

The Board received an update on the approach being taken to 'stabilisation & reset' across the Kirklees health and social care system, receiving information on the requirements of the system and the subsequent timeline.

The Board was informed that further to the NHS phase 3 letter that was received on the 31st July 2020 and the much awaited publication of the planning guidance, the headlines from the guidance was that the NHS Emergency Preparedness, Resilience and Response (EPRR) was reduced to a level 3, with effect from the 1 August 2020. Discussion are ongoing with patients and clinicians, which have helped inform what the NHS priorities are for the third phase of stabilisation and reset.

In summary those priorities are:

- a) Returning to near normal level of pre-Covid activity
- b) Preparing for winter and any further potential Covid spikes
- c) Undertaking a & b, while retaining any good practice that was adopted during Covid, while supporting staff, and taking any action to reduce inequalities

In terms of the planning process within Kirklees, there is a well-established planning team, with systems and processes that have been set up and used for a number of years. As part of the planning process all Clinical Commissioning Groups (CCGs) were required by NHS England Improvement to submit an activity plan to cover elective and no-elective services for the remainder of this financial year. A draft was produced and submitted on the 27th August 2020 and the final plans were submitted on the 17 September 2020. The plan will continue to be refined and discussed to see how they aggregate up to an Integrated Care System level.

Both Mid Yorkshire & Calderdale and Huddersfield Foundation Trust Hospitals are working on phased implementation plans to meet the planning requirements and with regard to cancer services the aim is to restore full operation of cancers services, September 2020 to March 2021 to reduce 62 day and 31 day waiters to pre-pandemic levels. With regard to mental health the trust has done a detailed piece of modelling work, looking a referrals and contacts to be able to model pre-Covid and post-Covid detailed work. No services were ceased during Covid although a number of them were delivered differently and the urgent cases were seen by the mental health trust. Locally, from August there has been an increase of about 20% of the pre-Covid level of activity and that is backed up by the national picture.

RESOLVED

That the Board endorses the approach being taken to 'stabilisation and reset' in Kirklees.

60 Update on the Kirklees Health and Wellbeing Plan

The Board considered a paper which sought approval for proposals to ensure the updating and delivery of the Kirklees Health and Wellbeing Plan, refocussing the Kirklees Joint Strategic Assessment and timeline for developing a new Joint Health and Wellbeing Strategy.

The Board was reminded that the Kirklees Health and Wellbeing Plan was signed off by the Board in September 2018, and subsequently refreshed in March 2019. The March refresh reduced it from a 30-page document to a plan on a page which aimed to summarise the key priorities for improving the way in which the health and well-being system works in Kirklees.

The Board was further reminded that a peer review was undertaken in November 2019, and one of the key recommendations from the review to develop an Integrated Health and Care Leadership Board has been implemented. The Leadership Board is responsible for overseeing the Place-Based Plan.

The proposal is to refresh the plan as progress has been made. There is a recognition that the vision, values, outcomes, and behaviours are still relevant, and the priorities chosen before Covid are still the right ones. It is also important to recognise that progress has been made in developing Primary Care Networks, providing a more coherent community response for some of the most vulnerable people and building provider alliances.

The next step will be to refresh the plan to reflect that progress has been made and also to reflect the fact that the context has changed. The Kirklees Partnership has recognised that inequalities have been brought to the fore through Covid-19. Consequently, the Partnership is committed to tackling inequalities being at the heart of everything.

The Board received a report on the Kirklees wide approach to inequalities at the July 2020 meeting, and agreed an update on the Plan should be presented to a future Board meeting. Work is underway across a range of areas, including:

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- Kirklees inequalities action plan
- Tackling poverty
- Inclusive growth
- Digital inclusion

All of these are directly linked to the Health and Wellbeing Plan. As such it will be crucial for partners across the health and wellbeing system to contribute to shaping and implementing these programmes, and for the Health and Wellbeing Plan led programmes to work alongside them.

The Health and Wellbeing Board has a number of statutory duties, one such duty is to ensure that there is an up to date and useful Joint Strategic Assessment and that the Board receives regular updates and; need to start thinking now about the Joint Health and Wellbeing Strategy which runs out in 2020 and there is a duty to have a Joint Health and Wellbeing Strategy. The intention is to bring an update to the Board in early 2021.

RESOLVED

- a) That a revised Health and Wellbeing 'plan on a page' be presented to a future Board meeting for approval
- b) That approval be given to the proposed focus for the Kirklees Joint Strategic Assessment and overview
- c) That approval be given to the proposed timescale for developing a new Joint Health and Wellbeing Strategy

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Contact Officer: Carol Tague

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Thursday 20th August 2020

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Cooper
Councillor Harpreet Uppal
Councillor Andrew Marchington
Councillor Habiban Zaman

79 Membership of Committee

All members of the Committee were present.

80 Minutes of Previous Meeting

The minutes of the Committee meeting held on 9 June 2020 were agreed as a correct record.

With regards to Item 74 (Request to Re-establish and Ad-Hoc Scrutiny Panel) it was noted that an informal OSMC meeting has been arranged on 29 September at 1000 am to consider a report of the Ad Hoc - Future arrangements for the Council's Residential Housing Stock prior to Cabinet.

81 Interests

No interests were declared.

82 Admission of the Public

All items were considered in public session.

83 Deputations/Petitions

No deputations or petitions were received.

84 Public Question Time

There were no public questions received.

85 Our Council Plan

The Committee received a report which provided information on the development of Our Council Plan, and how it built on previous approaches. The report also provided an update on the Council's approach to communication in the context of the coronavirus pandemic.

Rachel Spencer Henshall (Strategic Director, Corporate Strategy Commissioning and Public Health), Kate McNicholas (Head of Policy, Partnerships and Corporate Planning) and Marcus Bonnell (Head of Strategic Communications) were in attendance for the item.

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The Committee were advised that the original intention had been to carry out substantial review to establish a 3 year Council Plan. However, given the context in which the Council was now operating, it had been agreed to proceed with a 1 year extension of the existing Corporate Plan, rather than carrying out a detailed piece of work at this point in time. This extension would focus on the consolidation of response and recovery work and play in the learning to date regarding the values of the organisation. Follow up work would be carried out next year to consolidate those values and embed within the organisation.

The Plan would continue to be structured around the 7 shared outcomes and a commitment to People, Partners and Place.

In terms of the reporting flightpath, it was noted that the Council Plan and associated Recovery Plan would be considered at the Corporate Scrutiny Panel on 10 September, Cabinet on 22 September and Council on 21 October 2020.

A clear commitment to tackling inequalities was set out within the Recovery Plan and this would be accompanied by a Tackling Inequalities Action Plan, which would set out specific actions. As part of this coherent approach to planning, the refreshed People Strategy would also be considered at the same time.

Key communication approaches taken through the pandemic were outlined and it was noted that a new Communications Strategy was at the early stages of development and would be aligned to the Council Plan.

The Committee asked a number of questions and a summary of responses is noted below:-

- The Committee asked that the phase title 'Forever Kirklees' be changed.
- Resilience, both in terms of personal, community and organisational, was critical and reference to this would be strengthened within the report
- Funding made available to improve cycling should be dedicated to longer term projects, such as greenways, rather than short term fixes.
- In terms of improving outcomes for children, the positive impact of food vouchers for children on free school meals was highlighted as was the need for an examination of connectivity and digital exclusion. It was noted that this would form part of the Inequalities Action Plan moving forward.
- Communications had improved and the internal communications were welcomed. Recent web posts were clearer and information regarding Covid-19 data was more accessible. In terms of communication more generally, it was suggested that there should be a move from internal/external language with just one clear way of communication.
- The priority being given to tackling inequalities was welcomed, but the Committee felt that it should be more prominent within the Plan. In response, the Committee were reassured that the Council Plan would place inequalities

Overview and Scrutiny Management Committee - 20 August 2020

front and centre and the Inequalities Action Plan would sit alongside this and set out the key actions. The commitment to building an inclusive economy was also part of the Recovery Framework and would be a key aspect within the Economic Recovery Plan.

- In terms of measuring delivery on inequalities, key indicators at a population level, such as healthy life expectancy would be measured on an annual basis in conjunction with shorter term indicators such as access to services eg NHS health checks, to determine if the borough was moving in the right direction and whether that gap was being reduced
- It was acknowledged that ongoing engagement was critical to tackling inequalities, both in terms of relationship building and informing further phases of the action plan.
- Inequalities would be embedded and connected into other actions plans through integrated impact assessments in order to steer development activity at an early stage. It was suggested that issues such as power and inequalities and local wealth building could be themes for further development at a local level.
- In terms of resources, the importance of having the right staff in place for meaningful engagement was outlined and a recruitment strategy would be in place to support the Inequalities Action Plan. Consideration also needed to be given to how best to move away from a standard delivery pathway to something designed with those affected in mind alongside appropriate resources. It was suggested that the Health and Social Care Scrutiny Panel may wish to consider how best to put an inequalities slant on service delivery. It was noted that the commitment was there from a partnership perspective and it was critical to determine how best to translate that into action and ensure that resources were put into the right initiatives.
- In response to a question regarding capacity to take advantage of funding opportunities as when they arose and ensuring that such decisions were transparent to elected Members, it was noted that capacity would be drawn from a variety of sources such as Executive, partnership or sub-regional, depending on what the Council were trying to achieve. It was further noted that there was a need to be explicit in the Corporate Plan as to the appetite for making use of any such opportunities and ensure that this was built into the relevant services.
- With regards to input from Kirklees shaping sub-regional activity, it was noted that work in relation to Kirklees' Economic Recovery Plan had directly shaped the West Yorkshire Economic Recovery Plan being led out by West Yorkshire Combined Authority.
- It was noted that one of the Corporate Plan supporting documents would be in relation to performance management.
- In terms of keeping communications visible and engaging to avoid message fatigue, it was noted that various channels and partner networks were being utilised. The use of staff on the ground was also providing a better insight into

Overview and Scrutiny Management Committee - 20 August 2020

specific issues and message could be focused accordingly. The potential to use influencers outside of the Council was also being considered.

- With regards to the Partnership Plan, it noted that this could potentially be completed by November 2020. It was hoped that the partnership event ‘A Picture of Kirklees’ could be held as in previous years and this would be a positive opportunity for the partnership executive to articulate to a wider set of partners. It was noted that the Corporate Scrutiny Panel would wish to consider the Partnership Plan at an appropriate point in its’ development.

Resolved:-

1. The Committee thanked the officers for attending the meeting and noted the update provided in relation to the Council Plan, Recovery Framework and the Council’s approach to communications in the context of the corona virus pandemic;
2. The Health and Social Care Scrutiny Panel to consider how best to put an inequalities focus on service delivery as part of their work programming;
3. The Corporate Scrutiny Panel to consider the Partnership Plan at an appropriate point in its’ development; and
4. The Council Plan and associated documentation to encompass the following key areas highlighted by the Committee:-
 - Digital inclusion across all age groups
 - ‘Forever Kirklees’ to be renamed
 - More prominence for resilience within the Council Plan
 - Inequalities to be front and centre
 - Employment opportunities for children and young people
 - Inclusive economy
 - Wider long term projects in relation to cycling and climate change
 - Clear, consistent innovative messaging in the Communications Strategy
 - Budget strategy and partner involvement
 - Wider engagement, not just the usual networks
 - Clear actions to accompany the Council Plan
 - Partnerships – build on the approach taken over the last few months

86 Work Programme

The work programmes for the Overview and Scrutiny Management Committees and Scrutiny Panels were noted.

The Committee were informed that the Place Based Working Group had received an update on the place based approach during Covid-19. The Group were reassessing priorities in the light of this, but it was intended that areas for consideration would include discussion with the Place leads and an examination of place based partnerships.

87 Any Other Business

The Chair reported that an urgent item in relation to the purchase of the George Hotel had been taken to Cabinet on 16 June 2020. It was agreed that the item would be exempt from call-in, but on the proviso that relevant information be taken to the Economy and Neighbourhoods Scrutiny Panel at the earliest opportunity and the report submitted to Cabinet should reflect that. It was confirmed that the item had been considered by the Panel on 9 July 2020.

88 Date of Next Meeting

It was noted that there would be an informal meeting of the Committee on 29 September at 1000 and the next public meeting would be on 29 October 2020 at 1400.

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Contact Officer: Sheila Dykes

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Thursday 29th October 2020

Present: Councillor Elizabeth Smaje (Chair)
Councillor Andrew Cooper
Councillor Harpreet Uppal
Councillor Andrew Marchington
Councillor Habiban Zaman

Observers: Councillor Paul Davies
Councillor Carole Pattison
Councillor Martyn Bolt

89 Membership of Committee

All members of the Committee were present.

90 Minutes of Previous Meeting

The minutes of the Committee meeting held on 20 August 2020 were agreed as a correct record.

It was noted that:

- The final report of the Ad Hoc Scrutiny Panel in respect of the future arrangements for the Council's residential housing stock had been presented at Cabinet on 20th October 2020 (Minute 80)
- 'Our Council Plan' had been approved by Council on 21st October 2020 (Minute 85).

91 Interests

No interests were declared.

92 Admission of the Public

All items were considered in public session.

93 Deputations/Petitions

No deputations or petitions were received.

94 Public Question Time

The Committee received questions from Councillor Martyn Bolt in respect of:

(i) Feedback and visibility in respect of the results of the consultation undertaken by Kirklees, Calderdale and West Yorkshire Combined Authority in relation to potential options for a by-pass at Cooper Bridge and subsequent proposals.

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The Chair explained that the results of the consultation had been published on the Combined Authority's website. The expectation was that any changes to the scheme would be subject to consultation with ward councillors and that Cabinet would discuss proposals, and the need for further consultation, at the appropriate time.

The Chair of the Economy and Neighbourhoods Scrutiny Panel advised that she had requested an update on the scheme to be provided to Members of that Panel.

(ii) The status of Planning Panels/Committee.

The Chair confirmed that planning was not a quasi-judicial process but an administrative decision-making process. This was set out in Part 5.3 of the Council's Constitution.

95 **Devolution Deal for West Yorkshire**

The Committee received an update on the latest progress in respect of the devolution deal for West Yorkshire, with particular reference to the draft Order currently being developed by Government.

Julie Muscroft - Service Director, Legal, Governance and Commissioning; Alan Reiss - Director of Policy, Strategy and Communications, West Yorkshire Combined Authority; Nick Howe – Corporate Policy Officer, and Councillor Paul Davies - Kirklees representative, West Yorkshire Combined Authority Scrutiny Committee were in attendance for this item.

It was explained that, following the 'minded to agree' deal that had been signed in March 2020, a Scheme had been prepared which set out the proposed future arrangements for the West Yorkshire Combined Authority (WYCA). An eight-week public consultation on the Scheme had then taken place between May and July, which had received 4400 responses. The consultation results, along with further feedback from Leeds City Council and Kirklees Council, had been submitted to the Secretary of State, in September, to be taken into account when drafting the Order.

Each partner authority would be asked to agree to the final Order in November thus allowing it to be laid before Parliament before Christmas. The Order would then be made by January/February 2021, so that a mayoral election could take place in May 2021.

The deal would devolve a range of powers and significant long-term funding to the region, with the aim of giving people more control and greater freedom to decide their future. It would provide the region with a greater level of influence with Government to shape policy and offer the potential for further deals in the future. The Combined Authority would gain access to funding streams equating to £1.8 billion of additional public funding, which would translate to a far greater impact on the economy and inclusive growth in West Yorkshire.

Overview and Scrutiny Management Committee - 29 October 2020

The process had been designed by Central Government and was set down in statute. It was believed that there had been a number of opportunities for Councils and the public to comment on the deal.

Questions and comments were invited from Committee Members and the following key issues were covered during discussion:

- In response to a question about representation of all political groups, and thus the electorate, it was explained that the Combined Authority would comprise the Mayor and a representative appointed by each of the five constituent authorities plus non-voting members from City of York Council and the Leeds City Region Enterprise Partnership (LEP). In addition, there would be 3 members appointed for political balance, based on the overall political make-up of the region. Although this meant that not all political parties would be represented, WYCA would be the only Combined Authority in the country where this wider formal voting representation was in place. It was also anticipated that there would be at least as many positions on Combined Authority Committees as currently and this provided opportunities for other Elected Members to be represented and involved. Further engagement would be a decision for the Mayor.
- The proposals for scrutiny were drafted at this stage and would be considered by the WYCA Scrutiny Committee on 13th November.
- In respect of responsibility for climate change, it was anticipated that the existing advisory Green Economy Panel, which advised the Combined Authority on policy, would remain, although this would be subject to review in the future. Climate change was one of the Combined Authority's current top 4 priorities.
- The Scheme enabled two Deputy Mayor positions. The first would carry out the mayoral functions when the Mayor was absent and this individual would have to be a member of the Combined Authority. The second would hold responsibility for a number of the functions currently held by the Police and Crime Commissioner (PCC) and would be appointed by the Mayor. PCC functions would be scrutinised by the Police and Crime Panel in a similar way to currently.
- The Combined Authority would be required to adopt an Investment Strategy setting out the broad principles of how funding would be spent. Members would have the chance to scrutinise the development of this document. Final decisions on spending would be undertaken in the public domain.
- The finance would be allocated using a strategic approach rather than an equal split between all the partner authorities. There would be opportunities for schemes to be developed in partnership.
- In respect of the additional feedback submitted by Kirklees, following a discussion at Council in September 2020; it was explained that
 - this report aimed to address the issues raised in respect of scrutiny of implementation of the deal and a letter had been sent to Scrutiny Chairs to update them on this issue.
 - The Spatial Development Strategy would set out the high-level principles and common areas of planning policy across the region. It would have to be approved for adoption by the Combined Authority with a positive vote from each representative of all five constituent local authorities. It would be developed using a bottom-up, collaborative approach and the ambition was to build upon Local Plans and enhance the work to address the climate emergency already being undertaken across the region.

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- A report would be presented to Kirklees Corporate Governance and Audit Committee in respect of local arrangements for decision-making and Members would have the opportunity to feedback and comment on the proposals. The report would include case studies and look at the issues of veto and exercise of concurrent powers, with the aim of ensuring that appropriate checks and balances were in place.
- Combined Authority Working parties were considering how to take scrutiny forward and this was an opportunity for the views of Kirklees Members to be fed into this process. There was a desire to enhance and broaden scrutiny and ensure that it could influence decisions going forward.

The following conclusions were highlighted:

- Consideration needed to be given to how decisions going through at Combined Authority level could be made visible to all elected members within the constituent authorities, to ensure transparency and accountability.
- There needed to be a strong emphasis on pre-decision scrutiny and involvement of Members at a much earlier stage; this would also help in terms of transparency.
- There should be opportunities for both elected members and members of the public to engage and be able to put direct questions to the Mayor/Combined Authority.
- Climate change should be a key focus.
- Each constituent local authority would determine its own local arrangements for decision-making. This would include matters such as the approval of the Spatial Development Strategy. In Kirklees, it was considered that this should be done through submission to full Council.

Resolved –

That the progress made in respect of the devolution process in West Yorkshire be noted.

96 Kirklees Communities Partnership Plan – Refresh, October 2020

The Committee received a report which offered Members the opportunity to discuss and comment on the October 2020 refresh of the Kirklees Communities Partnership Plan, which outlined the key strategic priorities for the next 12 months.

Jill Greenfield - Service Director, Customer and Communities; Jo Richmond - Head of Service, Communities; Lee Hamilton - Safer Kirklees Manager; Chris Walsh - Performance Lead, Communities; Chief Inspector Alan Travis, West Yorkshire Police; and Councillor Carole Pattison – Chair of the Communities Board and Cabinet Member for Learning, Aspiration and Communities were in attendance for this item.

Overview and Scrutiny Management Committee - 29 October 2020

The report reminded the Committee of the statutory duty on Community Safety Partnerships to develop a strategic plan to address multi-agency issues affecting quality of life for residents.

In Kirklees this was known as the Communities Partnership Plan and included work being done in respect of cohesion, migration and re-settlement. The Plan covered the period 2018-2021 and was refreshed on an annual basis. The refresh now before the Committee was informed by the insights, data and analysis gathered from the Partnership Strategic Intelligence Assessment (PSIA), up to the end of September 2020. It recognised the significant challenges presented by the pandemic whilst continuing to address the established, overarching priorities;

- Preventing and Reducing Crime
- Tackling Anti-Social Behaviour
- Protecting People from Serious Harm
- Improving the Place

The report set out the key findings from the PSIA in relation to each of the priorities with a particular focus on the impact of the pandemic and the disproportionate impact on communities in the more deprived areas.

It was explained that:

- The overall priorities/themes remained current and largely unchanged but had been refreshed to reflect the findings of the PSIA.
- There was a cross-cutting focus on: prevention and early intervention; targeting key hot-spot areas; support for victims and reduction in re-offending.
- The governance structures were currently being reviewed.

Questions and comments were invited from Committee Members and the following key issues were covered during discussion:

- Challenges had been experienced in respect of restorative justice work during lockdown. The three Victim Hubs had been, and were currently, closed but a 24-hour telephone line had been set up in conjunction with Victim Support. The potential for the use of technology to facilitate remote meetings would continue to be explored. During lockdown contact with offenders had been telephone-based but some face to face engagement was now taking place.
- The Police worked closely with the Safer Kirklees Team on both the development and delivery of the Plan. Joint working took place with neighbouring districts and at both regional and national level, particularly in relation to high risk crime and best practice was regularly shared between the Community Safety Partnerships across West Yorkshire. It was accepted that the level of co-operative working could be more clearly reflected in the Plan and this would be taken on board.
- Serious violent knife-enabled crime had decreased significantly during lockdown against a background of significant improvement in the figures over the preceding 12 to 18 months. Both preventative and enforcement work had been undertaken during this period. Nationally, surge funding had been provided by the Government to increase the Police footprint from an enforcement perspective and it was considered that the work undertaken with 'Operation Jemlock' had

made a real impact in terms of the ability to carry knives on the street and to commit offences. The key areas of focus were guided by the reports, intelligence and a serious violence needs assessment. A lot of work had been undertaken in South Kirklees but this was a district wide issue and each of the Neighbourhood Policing Teams in the North had violent crime plans in place.

- It was appreciated that a time delay in addressing or feeding back on reported anti-social behaviour could be frustrating for residents and that it was important that they were assured that their efforts in reporting were worthwhile. Although delays could be attributed to the availability of resources it was acknowledged that there could also be some improvement in communication on this issue and this would be looked at. Engagement was also important in this regard and work had been undertaken with local schools in terms of developing the responsible citizenship agenda.
- The recognition of the importance of the physical appearance of an area within the Plan was welcomed.
- The Partnership Plan was a very broad, high-level document and a number of action plans sat beneath it which set out specific targets, delivery mechanisms, timescales and outcomes. A suggestion that it would be helpful to refer to those underlying documents within the Plan was taken on board.
- A Drugs and Alcohol Strategy had been drafted prior to the pandemic but its progress had been delayed due to the pressures on Public Health. It had been submitted to the Communities Board for comment and it was anticipated that the relevant working group would be meeting in the near future to progress this piece of work.
- Mental health was an important consideration in reducing re-offending and relevant representatives were key partners in the strategy and operational groups dealing with this priority.
- Further work was planned in respect of raising the visibility of the work of the Community Safety Partnership, the Communities Board and the underlying sub-groups and Action Plans, and engagement with partners around support, challenge and accountability. This would include consideration of how partnership resources could be utilised to achieve the best possible outcomes.

Resolved –

(1) That the officers from Communities, representative of West Yorkshire police and the Chair of the Communities Board be thanked for attending the meeting and presenting the report on the 2020 refresh of the Communities Partnership Plan.

(2) That officers be requested to take account of the comments made by the Panel in relation to the 2020 refresh of the Kirklees Communities Partnership Plan

97 Domestic Abuse Strategic Update

The Committee received a report which provided a further update on the development of the Kirklees Domestic Abuse Strategy.

Alexia Gray, former Service Manager for Domestic Abuse, was in attendance and gave a presentation which highlighted; the impact of the pandemic; the responses adopted to mitigate this so that services could continue to operate effectively and safely; and the links to the wider strategy including the proposed refresh of the

Overview and Scrutiny Management Committee - 29 October 2020

underlying detailed action plan. This work had included the establishment of remote working practices, ensuring robust communication and reporting mechanisms and constant monitoring of data and intelligence.

Questions and comments were invited from Committee Members and the following key issues were covered during discussion:

- The data was open to interpretation; the 4% increase was within a normal range and could not be attributed to the pandemic with any certainty. The data from the police required further examination in respect of whether there was a different split between the level of 3rd party and direct reports prior to and during lockdown.
- It had been recognised at an early stage of lockdown that people were using quieter methods to report incidents. The Police had created an online reporting form, the take-up of which had been good, and this facility would now be retained. A live webchat function had also been established in conjunction with the Pennine Domestic Abuse Partnership.
- Information could be provided to Members in terms of repeat calls. The rates for both victims and perpetrators had been at approximately 30 to 40% for the last 2 to 3 years. This was an issue that would be considered as part of the refresh of the action plan. Addressing it required work in relation to changing behaviours.
- There was a good stock of appropriate emergency accommodation within Kirklees and there good working relationships with Women's Aid and the women's refuge and a strong partnership with housing services for those needing to move on.
- The impact of the innovative work being undertaken by the IDAAs (Independent Domestic Abuse Advocates) and the police was welcomed. If new methods/systems for reporting were proving to be effective then these should be retained and developed. It was confirmed that funding for the IDAAs to go out with the police would be factored into the main contract from 2021.
- Consistent and stable funding was needed to allow effective methods to be developed and continued over time rather than intermittent pots of funding that only addressed an issue in the short-term.
- It was good practice to have ideas for projects in place to facilitate a fast response to potential funding opportunities. A needs assessment and gap analysis was being undertaken and partnership work was taking place, across West Yorkshire, to consider and develop potential projects.
- Work had progressed in respect of the Place Based Working funding but had stalled due to the pandemic. A report would be submitted to a future meeting to update the Committee on this area of work.

Resolved

(1) That the update in respect of the 2019-21 Kirklees Domestic Abuse Strategy be noted and that the comments of the Panel be taken into account going forward.

(2) That the work undertaken by the Domestic Abuse Strategic Partnership to mitigate the additional pressures arising from the pandemic be welcomed.

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98 Work Programme 2020-21

The work programme for the Overview and Scrutiny Management Committee 2020/21 was noted.

The next meeting of the Committee was scheduled for 3rd December 2020.

99 Any Other Business

The Scrutiny Annual Report for 2019/20 would be presented to Council at its meeting to be held on 25th November 2020. Each Chair was requested to prepare to present a highlight from their Panel.

Contact Officer: Andrea Woodside

KIRKLEES COUNCIL
PERSONNEL COMMITTEE

Thursday 5th March 2020

Present: Councillor Shabir Pandor (Chair)
Councillor Graham Turner
Councillor Susan Lee-Richards
Councillor Naheed Mather
Councillor Peter McBride
Councillor John Lawson

1 Membership of the Committee

Apologies for absence were received on behalf of Councillors D Hall, Taylor and Walker.

2 Minutes of Previous Meeting

RESOLVED – That the minutes of the meeting held on 4 November 2019 be approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the Public

It was noted that all agenda items would be considered in public session.

5 Deputation/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were asked.

7 Pay Policy Statement 2020/2021

The Committee received, in accordance with the requirements of the Sections 38 – 43 of the Localism Act 2011, the Council's Pay Policy Statement 2020/2021. The report advised that Section 39(1) of the Localism Act 2011 included a requirement for the statement to be approved prior to 31 March, immediately preceding the financial year to which it relates. The Pay Policy Statement was appended to the report, along with details regarding (i) the remuneration of chief officers (ii) single status grades and NHS public health grades (subject to national pay award consultations for 2020/2021) and (iii) a range of policies relating to chief officer remuneration.

The Committee welcomed the report and endorsed that it be considered by Council. It was also requested that the Committee Members be provided with information setting out gender balance of post holders by pay scale category.

RESOLVED - That the Pay Policy Statement be submitted to the meeting of Council on 18 March 2020 with a recommendation of approval.

8 Update on Senior Management Arrangements

The Chief Executive provided the Committee with an update on senior management arrangements and the Committee gave consideration to a report which sought approval to convene recruitment panels in respect of a number of proposed posts. In terms of an update, the report advised that (i) the posts of Service Director for Customers and Communities, and Service Director for Mental Health and Learning Disabilities, were both filled with effect from 1 March 2020 and (ii) the temporary role of Service Director for Resources, Improvement and Partnerships in Children's Services had shown to have a positive impact and it was therefore proposed that the role be formalised.

The Committee were also advised of a proposal to reconfigure the Economy and Infrastructure Directorate once the current Strategic Director leaves post in the summer. The report set out the significant number of challenges currently facing the services within that directorate and a proposal to disestablish the role of Strategic Director for Economy and Infrastructure and create two new roles; one which would focus upon environmental and climate change matters, property asset functions, the highway network and the delivery of the capital plan, and a separate post to have a strategic focus upon growth and regeneration including housing growth, town centre regeneration, planning and major projects delivery.

In addition, the report advised of a proposal to review the existing Service Director role for Environment and create an additional Service Director role in recognition of the challenges within the service and provide further capacity, whereby the existing post would focus upon modernising waste services, and the proposed post would focus upon the delivery of (i) property and highways (ii) the Council's asset strategy (iii) maintaining the highways network and (iv) the Council's wider capital programme.

The Committee welcomed the proposals as set out within the report and discussion took place with regards to the critical nature of the Strategic Director roles within the future of the organisation and the need for the post holders to be able to deliver against the Council's key challenges, specifically town centre regeneration and the climate emergency. The Committee also gave consideration to the long term capacity of the organisation in supporting these areas of work and it was noted that action was already being taken in terms of building capacity to ensure adequate staffing in the longer term.

The Committee requested that thanks be conveyed to the current Strategic Director (Economy and Infrastructure) for the positive impact which he had made whilst in post in acknowledgement of the demands and challenges facing the service.

RESOLVED –

- 1) That the post of Service Director for Resources, Improvement and Partnerships be formalised.
- 2) That the role of Strategic Director for Economy and Infrastructure be disestablished and two Strategic Director roles be created, one to have a strategic focus upon climate change and environment, property asset functions, the highway network and the capital plan, and a separate post to have a strategic focus upon growth and regeneration including housing growth, town centre regeneration, planning and major projects delivery.
- 3) That an additional Service Director post be created within Environmental Services to focus upon the delivery of the asset strategy, the highways network and the wider capital programme.
- 4) That Member Appointment Panels be convened to recruit to the posts as set out in (1), (2) and (3) above.

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Contact Officer: Leigh Webb

KIRKLEES COUNCIL
STANDARDS COMMITTEE

11 March 2020

Present: Councillor Paul Davies (Chair)
Councillor Bill Armer
Councillor Martyn Bolt
Councillor James Homewood
Councillor Alison Munro
Councillor Mohan Sokhal

In attendance: Mike Stow (Independent Person)

1 Membership of the Committee

Apologies for absence were received on behalf of Councillor Pandor.

2 Minutes of Previous Meeting

RESOLVED - That the minutes of the meeting held on the 25 November 2019 be approved as a correct record.

3 Interests

It was noted that Councillors Armer and Bolt were Members of either a Town or Parish Council.

4 Admission of the Public

It was noted that agenda items would be considered in public session.

5 Deputation/Petitions

No deputations or petitions were considered.

6 Public Question Time

No questions were asked.

7 Code of Conduct - Complaints Update

The Committee received a report which provided an update on complaints that had been received since the last consideration at the meeting held on 11 September 2019. The Committee was informed that the report is prepared every six months and gives a breakdown of complaints received.

Since the 11th of September 2019 the Monitoring Officer has received 18 complaints relating to alleged breaches of the Code of Conduct. This figure includes multiple complaints relating to 1 councillor.

Standards Committee – 11 March 2020

It was reported that 10 complaints relate to Kirklees Councillors (a total of 11 Councillors) and 8 relate to parish councillors. The number of identified Town or Parish councillors complained about is 6, from 2 Town or Parish Councils.

Of these:

- 3 were not progressed after the initial assessment process
- 1 was dealt with informally.
- The remaining 14 are relatively recent and 9 are currently being investigated before being considered under the initial assessment process, with the remainder being part way through the formal standards process.

The Committee was advised that since the publication of the report a one complaint had been closed taking the numbers being investigated from 9 to 8.

During consideration of the complaints update, Members of the Committee discussed the issue of non-compliance with sanctions and how decisions are publicised. With regard to non-compliance it was suggested that these cases could be publicised to help prevent sanctions being ignored. Councillor Bolt highlighted his view that in effect non-compliance with the sanctions was contrary to the Declaration of Office signed by all new Members, which states they will abide by the Council's Code of Conduct. On the wider issue of how outcomes are reported, the Monitoring Officer explained that decisions are published through the Council's website and it was a matter for the press to decide on whether these are reported in the newspaper. The Chair gave an undertaking that the issue of how the outcomes of complaints are publicised would be further looked at.

RESOLVED - That the report be received and noted.

9 Standards - Cases and News Update

The Committee considered a report which provided information on developments, news and matters of local government ethics, including relevant case law.

The report also included an update on the work of the Committee for Standards in Public Life, who, in a joint exercise with the Jo Cox Foundation, had undertaken a review of individual political parties' Codes of Conduct. The purpose was to create a 'Joint Standard' that would outline a shared understanding of the minimum standards of behaviour expected of all party members.

Furthermore it was reported that the Local Government Association (LGA) had become involved in the drafting of the model Code of Conduct that the CSPL had recommended in their report.

RESOLVED -

- 1) That the report be received and noted.
- 2) That the draft Model Code of Conduct be submitted to the September meeting of this Committee.
- 3) That this Committee wishes to participate in the consultation on the draft model code of conduct that is being prepared by the LGA and delegates

Standards Committee – 11 March 2020

authority to the Monitoring Officer to draft a response in consultation with members of the Standards Committee and Group Business Managers.

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